



P20 WIN Data Governing Board Meeting Minutes

Friday 04/06/23, 8:33am – 9:31am

Teams Meeting

1. Meeting began at 8:33am

2. **Public Comment**

No one from the public was present to make a comment to the Board.

3. **Attendance & Introductions**

Present: Ram Aberasturia (OHE), Julie Bisi (OEC), Patrick Flaherty (DOL), Scott Gaul (OPM), Ajit Gopalakrishnan (SDE), Lauren Jorgensen (UConn), Jan Kiehne (CSCU), Fred North (DCF), Maura Provencher (CCIC), Paul Schmitz (CCEH), Susan Smith (DSS)

Guests from other agencies: Robert Bongiolatti, Xian Guan, Rachel Leventhal-Weiner, Kelli-Marie Vallieres

Guests: Kate Eikel, Nathaniel McLaughlin

4. **Discussion of the Governor's press release on pre-k outcomes**

Scott Gaul commented that it was great to see the interest in the impact of childcare programs. Data for this research came from multiple P20 WIN agencies and this the research will be beneficial to the research and general communities.

5. **Approval of revised Bylaws and voting procedures**

Proposed bylaws were introduced to the Board for review and approval. There was discussion regarding certain components of the bylaws that needed clarification and revision. Julie Bisi stated she would not be voting because she was sitting in for the OEC Board member.

Katie Breslin suggested the tabling of this until next meeting to allow for revisions to be made to the document. Ram Aberasturia made the motion to table, seconded by Fred North. There was a unanimous vote to table.

6. **Approval of Security Incident Report & Plan**

Scott Gaul expressed appreciation for all members who contributed and provided feedback on the incident report and to make sure there was a comprehensive report.

Ram Aberasturia made a motion for approval, seconded by Scott Gaul. Jan Kiehne expressed appreciation of the facilitation process during discussion. There was unanimous approval of the motion.

7. **Year 4 2023 SLDS Outcome Map**

Katie Breslin presented the Year 4 goals of the SLDS grant and how they build upon strategies developed for the Year 3 SLDS Outcome Map.

8. **Equity Assessment Tools**

Susan Smith presented on the DPPEIA tool and highlighted the need for centering equity in the data request process and setting expectations in an equitable manner that helps promote trust from agency clients and consumers.

Susan added that components of the tool are part of the data sharing agreements. She highlighted the need for consistency in review and the importance of considering the priorities of the participating agencies.



Scott thanked Susan for her work on this project and for everyone on the Board who provided feedback.

9. Resident Advisory Board update

Katie Breslin gave an update on the Equity in Practice Learning Community and the progress happening on the Resident Advisory Board.

10. Annual Report

Ashley Dhaim presented the 2022 annual report highlighting the functions and accomplishments of P20 WIN. The report also connects research to Learning Agenda topics. The Annual Report will be shared with the Executive Board.

11. Working Groups

a. Data Matching Technology Working Group

Ashley Dhaim stated the focus of the group would be to find new data matching technology. Tasks include identifying data matching alternatives to Data Ladder and identifying and reviewing the prospective options. She called for volunteers to join this group as well to help increase potential insight for alternatives.

b. Data Security Group

Coral Wonderly reviewed the process and procedures for the Data Security working group and noted the approval for the new data security process earlier in the meeting. She called on anyone who may be interested to join the workgroup as well.

12. Data Request Summary

Katie Breslin provided an update on the current requests – both new and active. She commented that the volume of data request continues to grow. She reminded the Board that agency data dictionaries are due in July and that Coral Wonderly is heading up that effort.

13. Operating Group & Data integration hub update

Patrick Flaherty requested to include this update in the meeting as well. He wanted to emphasize the benefit for in-person meetings and that there is value for an in-person meeting and hopes that there is an in-person meeting soon

14. Next Steps

The next meeting is scheduled for Friday, May 5th.

15. Adjourn

Meeting was Adjourned at 9:31 A.M. EST