



P20 WIN Data Governing Board Meeting Minutes

Friday 04/04/2025 9:00am – 10:00am

450 Capitol Avenue, Hartford – Conference Room 2A

The meeting began at 9:02am.

1. Public Comment

No one was present from the public.

2. Attendance

Present: Bob Barry (BITS), Joe Campbell (CTECS), Patrick Flaherty (DOL), Mary Lansing (DOC), Scott Gaul (OPM), Lauren Jorgensen (UConn), Rose Kelly (CCEH/Nutmeg IT), Jan Kiehne (CSCU), Kathleen McKay (DCF), Susan Smith (DSS), Bryan Sperry (JBCSSD), Coral Wonderly (OEC)

Absent with regrets: Ram Aberasturia (OHE), Ashley Dhaim (OWS), Michael Giralmo (DMHAS), Ajit Gopalakrishnan (SDE), Maura Provencher (CCIC)

Staff and Guests from Participating Agencies: Katie Breslin (OPM), Augusta Irechukwu (OPM), Rachel Leventhal-Weiner (OPM), Rachel Moskowitz (OPM), Cailyn Ogle (JBCSSD), Kelly Orts (JBCSSD), Jeremy Walters (OPM), Adriana Sanchez-Dominicci, Enclave Project Manager

3. Staffing update

Rachel Leventhal-Weiner introduced new Associate Research Analyst, Rachel Moskowitz, to the Board.

4. Marketing and Communications

Rachel provided an update on the development of the logo and supplemental materials. A first round of logos was reviewed, and feedback was shared with the consultants for a second round of designs.

5. P20 WIN Policy Development

Katie gave a brief overview of the Data Security Policy revisions and asked for feedback from the Board.

Adriana reviewed the proposed Data Classification policy and the options for methodology and classification schema. Discussion included data destruction and security training. This policy will be reviewed in a joint subcommittee meeting.



6. **Secure Enclave Development**

Adriana provided an update on the timeline for the enclave and announced that BITS had begun developing the infrastructure on schedule.

Subcommittee updates

Katie shared that both the Data Security and Data Privacy subcommittees have met, and a joint subcommittee meeting will be scheduled to work on the Data Classification policy.

7. **Data Requests**

Disclosure Review highlights

August Irechukwu (OPM) provided reviewed the findings from the disclosure review process with the Board. She reminded the Board that annual Data Dictionary updates are due by June 30 and the findings from the disclosure review process could help with those updates.

8. **Research Collaborative**

Rachel presented a breakdown of data requests by agency and Learning Agenda topic. The volume of data requests being submitted is at its highest level. Next steps for the collaborative will focus on agency questions and need.

9. **Adjourn**

The meeting ended at 10:06am.