P20 WIN Data Governing Board Meeting Agenda
Friday 03/07/2025 9:00am – 10:00am
Virtual Meeting

The meeting began at 9:02am.

1. **Public Comment**
   No one from the public made a comment to the Board.

2. **Attendance**
   Katie provided an early staffing update informing the Board that Ashley Dhaim had left her position at OPM and had just begun a new position as Manager of Research at the Office of Workforce Strategy.

   Present: Bob Barry (BITS), Joe Campbell (CTECS), Ashley Dhaim (OWS), Patrick Flaherty (DOL), Scott Gaul (OPM), Michael Girlamo (DMHAS), Ajit Gopalakrishnan (SDE), Lauren Jorgensen (UConn), Rose Kelly (CCEH), Jan Kiehne (CSCU), Mary Lansing (DOC), Maura Provencher (CCIC)

   Absent with regrets: Ram Aberasturia (OHE), Jason Gaudet (DOC), Fred North (DCF), Susan Smith, (DSS), Bryan Sperry (JBCSSD), Coral Wonderly (OEC)

   Staff from Operating Group and Data Integration Hub: Katie Breslin (OPM), Xian Guan (DOL), Augusta Irechukwu (OPM), Rachel Leventhal-Weiner (OPM), Adriana Sanchez-Dominicci (OPM)

3. **Staffing Update**
   Rachel expanded on the first staffing update by stating that a new research analyst would be starting with OPM on April 4, 2025.

4. **P20 WIN Policy Development**
   Katie reviewed the Data Quality Policy and feedback from Board members.

   A motion was made by Mary Lansing (DOC) to adopt policy, seconded by Joe Campbell (CTECS). The motion was passed unanimously by voice vote.

   Katie updated the Board that the next policies to be updated or developed are data classification and data security. Adriana presented on data classification.

5. **Marketing and Communications Update**
   Rachel provided an update on the marketing work being done with Cronin

Associates. P20 WIN has partnered with Cronin to improve communications, marketing and branding. Rachel provided the Board with potential names and shared a survey link with Board members.

6. **Secure Enclave Development Update**
Katie and Project Manager Adriana Sanchez-Dominicci provided an update on the secure data enclave. Katie discussed the subcommittees. Adriana presented summary findings from the agency meetings that were conducted to learn about agency's user and technical needs.

7. **Data Requests**
An update was provided on the status of active and incoming data requests. Rachel shared that there is an increasing volume of active and developing data requests. There was some discussion that off-week review sessions may be scheduled to review requests and streamline communications and planning.

Katie shared that the Disconnected Youth request was complete, and the final report was shared with the committees of cognizance the week before.

8. **Grant updates**
2019 & 2023 SLDS Grants
Katie stated that the CT SLDS team had been assigned a new TA from the State Support Team.

Workforce Data Quality Initiative (WDQI)
Institute of Education Sciences (IES)

9. **Adjourn**
The meeting adjourned at 9:57am.