



P20 WIN Executive Board Meeting – Meeting Minutes

Tuesday 06/14/22, 1:00pm – 2:00pm

Teams Meeting

1. Welcome

Commissioner Bye called the meeting to order at 1:01pm.

2. Public Comment

There were no comments from members of the public.

3. Roll Call

Present: Beth Bye, Chair (OEC), Lloyd Blanchard (UConn), Patrick Flaherty (designee for DOL Commissioner Bartolomeo), Scott Gaul (OPM), Ajit Gopalakrishnan (designee for SDE Commissioner Russell-Tucker), Evonne Klein (CCEH), Ken Klucznik (CSCU), Tim Larson (OHE), Kelli-Marie Vallieres (OWS), Jennifer Widness (CCIC), Michael Williams (DCF)

Absent: Deidre Gifford (DSS)

Guests: Nancy Sharkey (National Center for Education Statistics), Phil Miller (Office of the Attorney General), Bob Barry (DAS-BITS), David Labbadia (DAS-BITS), Joe Stanford (DAS-BITS),

4. Proposed Amendments to the Enterprise MOU

Amendment 1 proposed changes to Appendix 1: Adding and onboarding new agencies to P20 WIN. The motion was made by Tim Larson and seconded by Lloyd Blanchard. The proposed modification for the onboarding process was recommended for approval by the Data Governing Board.

There was no discussion. The motion passed in a voice vote.

Amendment 2 proposed changes to Appendix 2: Notification of Breach. The motion was made by Tim Larson and seconded by Ajit Gopalakrishnan. The proposed changes provide clarity to agencies and data requestors about the notification process in the event of a breach. The Data Governing Board with BITS developed an Incident Response Plan to be used in response to security incidents related to or connected to active P20 WIN data requests. The proposed language was recommended to the Executive Board for approval.

There was no discussion. The motion passed in a voice vote.



5. SLDS Grant Update

The National Center for Education Statistics awarded the Department of Education with the SLDS grant, which is administered by OPM. This grant allowed P20 WIN to expand to include new agencies and to accelerate data usage.

Nancy Sharkey, Senior Program Officer at NCES, provided a program update on the P20 WIN grant progress so far. Sharkey shared that CT P20 WIN has taken a thoughtful and smart approach in engaging stakeholders and decision-making based on project needs.

6. Report from the Office of the Attorney General (10 min)

Phil Miller from the Office of the Attorney General gave an update on their review of the template Data Sharing Agreements. Phil stressed that standardizing the Memorandum of Understanding and Data Sharing Agreements streamlines the data sharing process within a legal framework that protects data.

7. Bureau of Information Technology Systems Update (10-15 min)

Joe Stanford, the Director of Business Success, gave a presentation on the progress and impact of IT optimization. The presentation focused on how P20 WIN can work with the new BITS organization to identify and address technology needs.

8. Selection of New P20 Executive Board Chair (10 min)

In June 2020, P20 WIN selected Commissioner Bye as the first Executive Board chair for a two-year term. June 2022 begins the new term for the next Executive Board chairperson.

Beth Bye nominated Commissioner Gifford as board chair, seconded by Tim Larson. There was discussion from Board members about the evolution of P20 WIN and Beth Bye serving as its first chair for the Board. Beth was thanked for her contributions to and support of P20 WIN.

When discussion ended the motion to elect Commissioner Gifford as the Executive Board Chairperson for the term June 2022 to June 2024 passed on voice vote.

9. Next Steps

The next Executive Board meeting is Tuesday, August 17, 2022. Katie will follow-up with Executive Board members regarding the Enterprise MOU.

10. Adjournment

The meeting adjourned at 1:41 pm.