



P20 WIN Data Governing Board

Special Meeting Minutes

Friday 09/12/23 9:00am – 9:20am

Teams Meeting

The meeting began at 9:00am.

1) Public Comment

None Given

2) Attendance

Present: Ram Aberasturia (OHE), Robert Barry (BITS), Ajit Gopalakrishnan (SDE), Patrick Flaherty (DOL), Jan Kiehne (CSU), Eileen McMurrer (OEC), Lauren Jorgensen (UConn), Rose Kelly (CCEH), Fred North (DCF), Bryan Sperry (JBCSSD), Maura Provencher (CCIC), Scott Gaul (OPM), Katie Breslin (OPM)

3) Approval of Remediation Plan

Changes were made in accordance with the September 8th meeting and were shared with the P20 WIN Data Governing Board prior to the special meeting. A line was added to page 2 to allow disclosure review to be optional for agencies involved in a data request.

Ram Aberasturia (OHE) made a motion to approve, seconded by Eileen McMurrer (OEC).

- i) Discussion focused on disclosure and if other agencies should or could have the ability of require all agencies to go through a disclosure review when releasing data for a data request.
- ii) It was further clarified that a uniform review allows for the board to have a clear understanding of the data being released but that agencies could opt out if they chose at the review stage.
- iii) It was proposed that a virtual review by each agency could satisfy the disclosure review process to reduce the number of transfers of files between agencies.
- iv) OPM explained that the alternatives proposed were considered prior to the meeting, they were ultimately not included due to issues in the testing phase with the volume of files needed to be reviewed.
- v) Language proposed by Jan Kiehne was substituted stating *“Agencies involved in a request will determine if review is needed for data to be released for a request and any agency can then notify OPM that they would like their own agencies data to go through a disclosure review”*.

Ram Aberasturia (OHE) made a motion to approve, seconded by Fred North (DCF). The board waived discussion and went into a rollcall vote.

The vote was unanimous to approve the modified language to be incorporated into the remediation plan.

4) Approval of Data Matching Process Document

No action was taken.

5) Adjournment

Bryan Sperry made a motion to adjourn, seconded by Ram Aberasturia (OHE). The meeting adjourned at 9:30am.