



## P20 WIN Data Governing Board Meeting Minutes

Friday 11/18/22, 8:30am – 9:30am

### Teams Meeting

1. The Data Governing Board meeting began at 8:33am.

### 2. Public Comment

No members of the public provided comment at the meeting.

### 3. Attendance

Present: Ram Aberasturia (OHE), Bob Barry (BITS), Julie Bisi (OEC), Patrick Flaherty (DOL), Scott Gaul (OPM), Ajit Gopalakrishnan (SDE), Lauren Jorgensen (UConn), Jan Kiehne (CSCU), Fred North (DCF), Maura Provencher (CCIC), Paul Schmitz (CCEH), Katie Breslin (OPM)

Absent: Michael Giralmo (DMHAS), Susan Smith (DSS)

Guests from Participating Agencies: Rob Bongiolatti (DOL), Xian Guan (DOL), Ashley Dhaim (OPM), Coral Wonderly (OPM)

### 4. Updates

#### a. New staff intros

Katie introduced Xian Guan, who recently joined DOL, to the Data Governing Board. Xian shared her work history with the Data Governing Board.

#### b. College and Career Readiness report

Katie announced the release of the College and Career Readiness report. Ajit Gopalakrishnan, Jan Kiehne and Sarah Caro shared the work they've been doing, specifically the analysis between two metrics showed difference in how students are best prepared for college. Ajit added that this work has expanded to include dual-credit outcomes.

#### c. SLDS conference

Katie shared that the deadline for SLDS conference proposals is Friday, November 18. As a SLDS grant recipient we are required to submit at least one conference proposal. Two proposals were submitted by OPM before the deadline.

#### d. P20 WIN Annual Report

Katie announced that we are creating an Annual Report. Ashley Dhaim shared a high-level overview of the content to be included in the report. Drafts of the report will be shared with the Data Governing Board.

### 5. Learning agenda update

#### a. Active and incoming requests

Katie went through the list of data requests that fell into three categories: incoming/in development, in review, and active. Jan requested that a column be added to reflect the agencies involved in the requests.

### 6. Data matching policy and process

#### a. Coral reviewed the latest draft of the Data Matching policy and Process.

All DGB members are strongly encouraged to provide feedback. The plan is to have a final version ready for Board approval at the January meeting.

#### b. As new agencies join P20 WIN, it makes sense to conduct a dry run of the data matching process with fake data. Ashley explained the plan to conduct the data matching simulation. All agencies are encouraged to participate. The schedule for the dry run simulation is getting scheduled.

### 7. Data security plan and process

Scott Gaul and Bob Barry gave an update on the data security plan and process. A final version of the incident summary report will be shared with the Data



Governing Board before the December 2 meeting. The report will then be shared with the Executive Board.

**8. Executive Board Meeting**

Katie shared that the Executive Board meeting has been rescheduled to December 9, 2022. The draft agenda includes an equity report, research partnerships, and voting to add a new agency to P20 WIN.

**9. Next Steps**

The next Data Governing Board meeting is Friday, December 2, 2022. An updated list of requests will be shared with the Board.

**10. Adjournment**

The meeting adjourned at 9:28am.