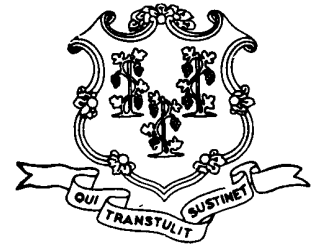


STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
Liquor Control Division
Telephone: (860) 713-6210
Web Site: <http://www.ct.gov/dcp>



INSTRUCTIONS:
COMPLETING THE
LAW ENFORCEMENT REFERRAL

Please fill in all of the requested information. In completing the referral, you will find that most items are self-explanatory.

Attach copies of all related police reports. Answer all questions fully. Use additional pages as needed.

It is important to note that your police report that outlines probable cause to arrest an individual for a criminal offense may not be sufficient to proceed in an administrative hearing against a permit premise. You should always determine the elements of an offense prior to filing a police referral.

Common Charges

Sale of Alcohol to Minor – Section 30-86(b)

In order to proceed with this charge, you must show proof of direct service of alcoholic beverage from an employee. List the name, address, DOB, phone, and I.D. of the server. List the same information for the minor, along with a specific type of alcoholic beverage that was served. Was the minor asked for identification? If so, did the minor present a fake I.D.?

Sale of Intoxicated Patron – Section 30-86(b)

This charge applies only when the service of alcohol is made by an employee to an already intoxicated person. You must be able to show proof of direct service of an alcoholic beverage from an employee. Please list the specific type and quantity of the alcoholic beverage served on premises, along with observations and any field tests administered to establish intoxication.

Unlawful Conduct – Section 30-6-A24a

Any unlawful conduct must involve the premises or an employee of the premises. The narcotics arrest of a patron cannot be referred as a violation against the premises if no employee is arrested for the offense. Brawls and disturbances may be reported if an employee is unlawfully involved or the disturbance occurs inside the permit premises.

After Hours Sales – Section 30-91(a)

Wait (15) fifteen minutes to allow for clock differences.

Restaurants – Patrons may remain on the premises as long as the liquor has been locked in a secure area.

Cafes – No patron may remain on the premises after legal closing hours.

**IF YOU HAVE ANY QUESTIONS ABOUT THE POLICE REFERRAL PROCESS,
PLEASE CONTACT A
LIQUOR CONTROL AGENT AT (860) 713 -6210.**

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
LIQUOR CONTROL DIVISION
LAW ENFORCEMENT REFERRAL**

**REPORT OF A VIOLATION OF CRIMINAL LAW AND/OR LIQUOR CONTROL
REGULATION INVOLVING PREMISES LICENSED TO SELL/DISTRIBUTE
ALCOHOLIC BEVERAGES**

Name of Business: _____ Permit #: _____

Business Address (include street, city, state): _____

Name of Permittee (can be found on liquor permit): _____

Name of Backer (can be found on liquor permit): _____

Name of Person In-Charge of Premises at time of Alleged Violation and/or Incident (include DOB, residential address, daytime and nighttime phone number(s): _____

Law Enforcement Agency Submitting Referral: _____

Identity of Law Enforcement Officer (s) who can testify to facts of incident (Include full name, rank, telephone number, e-mail address):

1.) _____

2.) _____

Law Enforcement Case Number: _____ Date of Incident: _____

Violation(s) found (include statute number (s) and/or regulation section (s), if known): _____

Were arrests made? (YES or NO) If YES, supply name, DOB, address of accused, daytime phone number as well as charges: _____

Superior Court handling criminal case (include G.A. #): _____

Attach Copies of All Related Police Reports and Mail to:

Department of Consumer Protection
Liquor Control Division
450 Columbus Blvd
Hartford, Connecticut 06103

If you have any questions, please call (860) 713-6210 and speak to a Liquor Control Agent