

Morning Sessions

Statements of Work

Presented by Antoinette Webster – *Staff Attorney, DAS*

Description of session

Join this interactive breakout session to review the essential elements of a Statement of Work and identify best practices for developing a Statement that will assist in accomplishing project objectives on time and within budget. This session will invite attendee’s insights, comments, and questions while reviewing a comprehensive Statement of Work template.

Digital Transformation in State Government

Presented by Easha Canada – *Chief Digital Officer DAS, BEST* & John Vittner - *Director IT Policy for the Office of Policy and Management*

Description of session & outcome

Connecticut is on its way to become the first all digital state! Citizen expectations about consuming digital services have drastically changed and government is no exception. The Connecticut Digital Service team is on a mission to transform how government delivers services through its new front door.

Learning Outcomes for attendees:

- Understand what digital means for the State of Connecticut
- Learn about the guiding principles that will be used for digital service delivery
- Explore a collaborative digital service model to state government
- Understand the critical role of procurement with new digital technology

Procurement and Municipalities Unite

DAS Procurement staff will lead a panel discussion with representatives from the Town of Bloomfield, Town of Glastonbury, Town of North Branford and DAS Procurement Program staff.

Join us for a “Face the State” style session where municipal and state personnel discuss their current collaborative experiences with state contracts and procurement programs. Also learn what’s available from the State that municipalities can utilize to save time and money.

Afternoon sessions:

Microsoft 365

Presented by Angela Taetz – *Enterprise Application Manager, DAS/BEST*

Description of session

In this breakout session attendees will learn about the new enterprise wide negotiated agreement with Microsoft and ways Microsoft 365 will modernize state government and increase efficiencies across all agencies.

Contract Administration

Presented by: Norma Hall - *Former Procurement Director for Commodities and Service Contracts - South Carolina Department of Transportation*

This session will focus on the post-award contract administration phase. The importance of effective contract administration will be discussed, including the role of the procurement professional. Topics discussed will include: quality assurance, managing contract changes, dealing with difficult contractors and contract close out process.

Learning Outcomes:

- Analyze the processes involved to assure the quality of contract performance.
- Explain the process for managing contract changes.
- Explain the processes involved in closing the contract.

Reaching New Limits

Presented by Carol Wilson – *Director of Procurement, DAS*

Description of session

In this session, DAS Procurement Director Carol Wilson and representatives from Amazon Business Services will share with you important information surrounding changes made to General Letter 71 (non-contract spend delegations) and useful tools from Amazon Business Services to address non-contract spend needs.