



State of Connecticut
Department of Administrative Services
Office of Education and Data Management

APPLICATION FOR FALL 2022 FIRE INVESTIGATOR MODULE

September 12, 2022—October 28, 2022 | Monday, Wednesday, Friday
PTSD Training November 1 or November 3
Rocky Hill Fire Department, 3050 Main Street, Rocky Hill

Application deadline: July 15, 2022 | Acceptance letters will be emailed August 3, 2021

This fall, The Office of Education and Data Management (OEDM) will be offering the Fire Investigator module. The next Fire Code Inspector module will be held in the spring of 2023. This will give our Trainers time to update the Fire Code Inspector curriculum to the 2022 Codes and Standards.

The application process has changed with the roll out of the OEDM Learning Management System (LMS). All applications must be submitted through the LMS at <https://oedmtraining.ct.gov>

REQUIREMENTS TO APPLY

- Candidate must be at least 18 years of age
- Candidate must have a high school diploma or equivalent.
- Appointing Authority (if applicable) must provide signed statement indicating that s/he will hire the applicant once the applicant has earned certification. (You'll need an electronic version to upload to the LMS.)
- All candidates, regardless if sponsored by an Appointing Authority or not, must provide a letter from their employer or department documenting that they meet **one** of the minimum standards of qualifications as set forth in CGS Section 29-298(a): (You'll need an electronic version to upload to the LMS.)
 - At least three years experience in fire suppression or fire prevention activities
 - At least three years experience in responding and controlling the release or potential release of hazardous materials
 - At least three years experience in inspection activities concerning the fire safety or prevention code or hazardous materials
 - At least three years experience in the investigation of the cause and origin of fires and explosions
 - At least three years experience as a member of the Connecticut State Police or a local police department

REQUIREMENTS TO BECOME CERTIFIED AS A FIRE MARSHAL

- Candidate must be certified as a Fire Code Inspector
- Candidate must be certified as a Fire Investigator

HOW TO APPLY

Go to the LMS at <https://oedmtraining.ct.gov>

If you currently hold an OEDM certification, you should have received an email with your user name and password to the LMS. (If you did not get this email, send a message to oedmlearn@ct.gov and someone will assist you. **Do not create a new account, as it will not be tied to your training information**)

If you do not have an OEDM certification, you will have to create a new LMS account. Directions on logging in can be found at <https://portal.ct.gov/> and search OEDM LMS



- Dashboard
- Submit Application
- Register for Course
- Request Outside Credit
- Withdraw from Course

Once you are in the LMS, click on **SUBMIT APPLICATION** in the left navigation menu. Next, click on **Request Credential Application** which will take you through a series of drop-down and fill-in questions. You will need the following **electronic files** to complete the application:

1. Letter from your employer documenting at least three years of experience (see front page)
(if you already have a fire certification, you can submit a blank document as you have already met this requirement)
2. Letter from your jurisdiction stating that you will be hired upon certification.

Once your application has been approved you will receive an email and you will be part of the candidate pool. Once the State Fire Marshal reviews the list of candidates, you will be notified if you have been selected for the training.

All applicants will receive an email informing them if they are confirmed or denied.

If you have questions about the application process, please email oedmlearn@ct.gov or call 860.713.5522.

Every effort will be made to hold live training classes. If the COVID-19 pandemic dictates, OEDM will provide online instruction in place of in-person classes.

The Office of State Fire Marshal and the Office of Education and Data Management will consider applications from candidates who are sponsored by an appointing authority, as well as from candidates who are not sponsored by an appointing authority. *Preference will be given to individuals who will be appointed to a jurisdiction upon successful completion of the Fire Code Inspector and/or Fire Investigator module(s).*

The pre-certification training program is made possible through the Code Training and Education Fund. Revenues for the fund come from assessments on the construction value of building permits.