

Building Code Training Council Meeting Summary

January 21, 2026

Attendance

Present: Michael Fullerton, Shane Cayer, Sheila Taridona, Michael Musco, Raymond Steadward, Thomas Manning, Thomas DiBlasi, Robert Norton, Omarys Vasquez, Peter Zvingilas, David Preka
Absent: Jeff Pooler, Dan Loos, Frank DaCato

Opening

- Meeting started at **1:00 PM**, chaired by **Michael Fullerton** in the absence of the chairman.
- Prior meeting minutes were approved without objections.

Discussion Highlights

- **Building Official (BO) Hiring Requirements**
 - Question raised about hiring BOs without prior experience.
 - Current rule: Must meet licensure requirements (including 5 years of robust experience).
 - No changes to requirements; mentorship and experience remain critical.
- **Training & Curriculum Updates**
 - Pre-licensure programs restarted for 2026, administrative module nearly complete.
 - Full codebook training scheduled through early summer before code change.
 - Curriculum will be updated post-code change.
 - **Plan Review Tech Program** in development (8-day course: residential + commercial review).
 - Seeking feedback on topics for inclusion.
- **Design & Trades Conference**
 - Planned for September 9–10, 2026 at Foxwoods (pending finalization).
 - Looking for content ideas and instructors.
- **Career Development & Classes**
 - Mix of in-person and online classes coming up.
 - Topics include OSHA safety, ICC online tools, electrical systems, emergency lighting, and data-driven decision-making.
 - New instructors joining; ongoing classes to be recorded for future access.
- **PLTP Program Update**
 - Administrative module completed; all participants passed.
 - Currently in IBC and ANSI module, program runs until June 2, 2026.
 - Attendance is low but improving.
- **Hiring Building Trainers**
 - Continuous recruitment underway to fill permanent trainer positions.

Concerns Raised

- Preparedness of new BOs: Need more practical experience and mentorship.

- Field issues: Lack of experience leads to missed code compliance (mechanical, electrical, sprinkler systems).
- Suggested recorded admin classes for future reference.
- Need for cross-training on multiple code books (IBC, IFC, NEC, NFPA).
- Proposal for refresher courses and design/trades sessions to address gaps.

Action Items

- Share **Plan Review Tech Program** outline for feedback.
- Explore administrative refresher courses for career development.
- Add cross-code training topics to Design & Trades Conference.
- Continue recruitment for building trainers.
- Record and archive administrative classes for future reference.