

## Building Code Training Council Meeting Minutes

Date: June 30, 2023	Location: Video Conference
Facilitator: Daniel Loos	
Attendees: Frank DaCato, Michael Fullerton, Henry Miga, Douglas Schanne, Michael Sevetz, Raymond Steadward, Omarys Vasquez, Peter Zvingilas	

	Item
I. Introduction	<p>Daniel Loos called the meeting to order and began with introductions. In attendance were the following people:</p> <p style="padding-left: 40px;">Daniel Loos, Chairman of Building Code Council            Thomas Manning, Vice Chairman of Building Code Council            Frank DaCato, <i>retired</i> Plumbers and Fitters 777 training director            Michael Fullerton, Director of OEDM            Henry Miga, Building Official, Simsbury            Mark Sevetz, Building Trainer            Douglas Schanne, OEDM Management Training Programs Supervisor            Raymond Steadward, Building Official, Enfield            Omarys Vasquez, State Building Inspector            Peter Zvingilas, Distance Director, Regulatory Compliance</p>
II. Old Business	<p>Michael Fullerton introduced himself as the new Director of OEDM and began his update.</p> <p>The pre-licensure training program is concluding with the next program to start in January 2024. There are around 28 – 30 people participating as some people have left the course and other people are credentialing through our challenge examinations.</p> <p>Doug Schanne has been managing the career development. The current term has concluded, and we are preparing for the Fall. We are working with Omarys Vasquez, State Building Inspector, to create a Meet the State Building Inspector/OSB with the goal of creating more outreach with the community.</p>
III. New Business	<p>There was a discussion as to how often the Council needs to meet as it is required to review courses, as well as review the crediting of people to confirm they were up to date and were appropriately approved.</p> <p>Henry Miga inquired as to how often programs are being offered. Currently, pre-licensure programs run once a year, for either 7 or 9 months. Previously, programs began in September, however, this year they began in January to address code changes. We will start the next program in January as well in order to allow the new trainers to customize the course materials.</p> <p>There was a question as to whether to base the occurrence of these council meetings on the need for frequent program feedback. With the hiring of a new training program coordinator, we will be able to solicit post program feedback from participants via surveys that can be automated to be sent at the conclusion</p>

	<p>of the program. Feedback can also be sent in through the LMS messaging options. Presently, surveys are distributed through SurveyMonkey. There was a suggestion to explore MS forms as an alternative.</p> <p>Mr. Miga also asked about the possibility of people entering the program as others drop out. The issue of this would be late comers would miss out on vital information presented at the beginning of the program. In certain cases, people have been allowed to audit classes when they had a specific need in a certain subject, but it has only been on a case-by-case basis.</p> <p>In conclusion, it was decided to meet 4 times a year, June, September, December and March, to align with the preparation/development of programs, the beginning of the program, the midpoint along the way, and the conclusion of the program where any feedback can be reviewed.</p> <p>There were then questions regarding energy coding for housing and ERIs and how to comply with additions. Also, there has been confusion regarding barriers, concrete requirements and solar installations. It appears to be a discrepancy between the state requirements and the utility requirements regarding the installations. Omarys Vasquez will investigate this.</p> <p>There was then a discussion regarding the need for more people to the industry. There's a need for more outreach in the schools, even at a lower level. This is a goal for OEDM to have more outreach in the community. CBOA offered a technical training program in a few of the tech schools. Peter Zvingilas has been in touch with an instructor at Ellis Tech to restart a training program in the Fall. Doug Schanne, Dave Jolly and Mary Ann Basile have been in discussions regarding outreach in the community and schools and colleges. There was a legislative bill that was passed for DAS and other industry agencies to collaborate on building new pathways for building officials. The Commissioner hired a new workforce development manager to assist in this.</p> <p>Moving back to the discussion of technical questions, there have been presentations on barriers and energy codes. The issue is how to get this information out quickly, in a consistent and simple manner. There also needs to be more communication regarding the free training OEDM offers and how the courses qualify for continuing education credit. Supply houses and lumber yards are good avenue for outreach. Builders, contractors, and landscape designers are just a sample of people who have attended classes.</p> <p>The final discussion was bringing back the Design and Trade conference which would greatly assist in outreach to the various industries.</p>
IV. Adjournment	The meeting was adjourned.
V. Next Meeting	Michael Fullerton will be distributing a proposed schedule along with a proposed agenda for the next meeting.