

**STATE MARSHAL SERVICES INVOICE
FOR SERVICE OF PROCESS
Judicial Use Only - Revised 2-1-2017**

**FEES INCREASED PER P.A. 14-87
EFFECTIVE OCTOBER 1, 2014**

**STATE OF CONNECTICUT
JUDICIAL BRANCH
ACCOUNTS PAYABLE DEPT**

BUSINESS UNIT JUDM1	CONTROL GROUP	VOUCHER #	INVOICE AMOUNT
DOCUMENT DATE	INVOICE DATE	ACCOUNTING DATE	VENDOR FEIN

PAYEE	PAYEE NAME	PAYEE'S TELEPHONE NUMBER	
	TITLE	PAYEE'S FAX NUMBER	
	ADDRESS		
	CITY STATE ZIP CODE		

CASE INFORMATION	COURT INFORMATION: COURT TYPE (JD / JUV / HOUSING / GA) COURT LOCATION
	_____ AT _____
	COURT ADDRESS: _____

	DOCKET NUMBER: _____ DATE OF SERVICE: _____
	CASE NAME: _____ V. _____
NAME OF PERSON(S) SERVED: _____	
NAME/TYPE OF DOCUMENT SERVED: _____	

MILEAGE RECORD	FROM: (STREET ADDRESS, CITY/TOWN)	TO: (STREET ADDRESS, CITY/TOWN)	MILES	RATE	AMOUNT
				\$0.535	
				\$0.535	
				\$0.535	
				\$0.535	
					TOTAL MILEAGE

SERVICE FOR OTHERS PAID BY JUDICIAL C.G.S. § 52-261(a)(2)	DESCRIPTION OF FEE	QUANTITY	UNIT PRICE	AMOUNT
	SERVICE (Examples: Restraining Order, Service Authorized by Fee Waiver or Court Order)		\$40.00	
	2ND AND SUBSEQUENT SERVICES - DIFFERENT ADDRESS		\$40.00	
	2ND AND SUBSEQUENT SERVICES - SAME ADDRESS		\$20.00	
	NOTIFICATION OF SERVICE TO ATTORNEY GENERAL'S OFFICE		\$20.00	
	COPY FEES		\$1.00	
	ENDORSEMENT FEES		\$0.40	
	POSTAGE (Not a statutory fee; paid only with judge's approval and with postal receipt included)			
				TOTAL FEES

SERVICE FOR THE JUDICIAL BRANCH C.G.S. § 52-261a	DESCRIPTION OF FEE	QUANTITY	UNIT PRICE	AMOUNT
	SERVICE (Examples: Service for Judicial Branch Offices or Service Ordered from the Bench)		\$30.00	
	2ND AND SUBSEQUENT SERVICES - DIFFERENT ADDRESS		\$10.00	
	2ND AND SUBSEQUENT SERVICES - SAME ADDRESS		\$10.00	
	COPY FEES		\$0.60	
	ENDORSEMENT FEES		\$0.40	
	POSTAGE (Not a statutory fee; paid only with judge's approval and with postal receipt included)			
				TOTAL FEES

INVOICE AMOUNT	GL UNIT	DEPARTMENT	FUND	SID	ACCOUNT	PROGRAM	INVOICE TOTAL
	STATE		11000	10020	51930 51931	22003	

CERTIFY	I CERTIFY THAT THE SERVICES HAVE BEEN PERFORMED AND THE EXPENSES INCURRED AS STATED WERE NECESSARY AND PROPER, AND THAT THE AMOUNTS CLAIMED ARE THOSE ALLOWED BY STATUTE.			SERVICES RENDERED - SIGNATURE		
	MARSHAL'S SIGNATURE	DATE			DATE	