

PAID FAMILY & MEDICAL LEAVE INSURANCE AUTHORITY

MINUTES

**Executive Committee
Conference Call
1-866-905-7802 PC: 64292839
Host: 48329189**

**Tuesday, February 4, 2020
4:00 p.m. - 5:00 p.m.**

1. Call to Order

- Noting the existence of a quorum, Chairperson Geballe called the meeting to order at 4:05

2. Intro of Executive Committee members

- Chairperson Geballe, Vice Chairperson Fran Pastore and Secretary John Scott identified themselves on the phone line.

3. Discussion of future Board agenda items

- The Committee members discussed the agenda for 2/13/20 Board meeting and agreed the agenda should include the following:
 - Report from the Chairperson,
 - Report from the CEO-designee Andrea Barton Reeves,
 - Report from the committees,
 - Discussion about the efforts to identify a collection services solution, including the review of a draft Request for Proposal, and
 - Discussion about potential changes to the PFML-enabling legislation
- The Committee members agreed that outreach & engagement should be a part of every Committee meeting.
 - Vice Chairperson Pastore mentioned a 4/1/19 event by Women's Business Development Council panel on PFML
- The Committee members agreed that a topic for a future Executive Committee meeting would be to develop a better understanding of the role and responsibilities of the Executive Committee

4. Adjourn

- The meeting adjourned at 4:20