

# BuyLines

DEPARTMENT OF ADMINISTRATIVE SERVICES FEBRUARY 2021

## SAVE THE DATE! Working with DAS and OPM

CTsource Training

Contracts

Please save the date for a training session on the different procurement roles, responsibilities, and processes of the Office of Policy and Management (OPM) Finance Team and the Department of Administrative Services (DAS) Procurement Division.

The session will cover how to work with OPM and DAS to meet your agency's procurement needs. This training is designed to support staff at all levels of knowledge of State procurement. Presenters will include Carol Wilson, DAS Director of Procurement, Kimberly Kennison, OPM Executive Financial Officer, and Julia Fوسفeld OPM Procurement Policy Development Coordinator.



**When:** Wednesday, February 24, 2020 from 1:00 PM to 2:30 PM.

**Where:** This is a virtual training session.

[Here's the MicroSoft Teams link to the event.](#)

*more...*

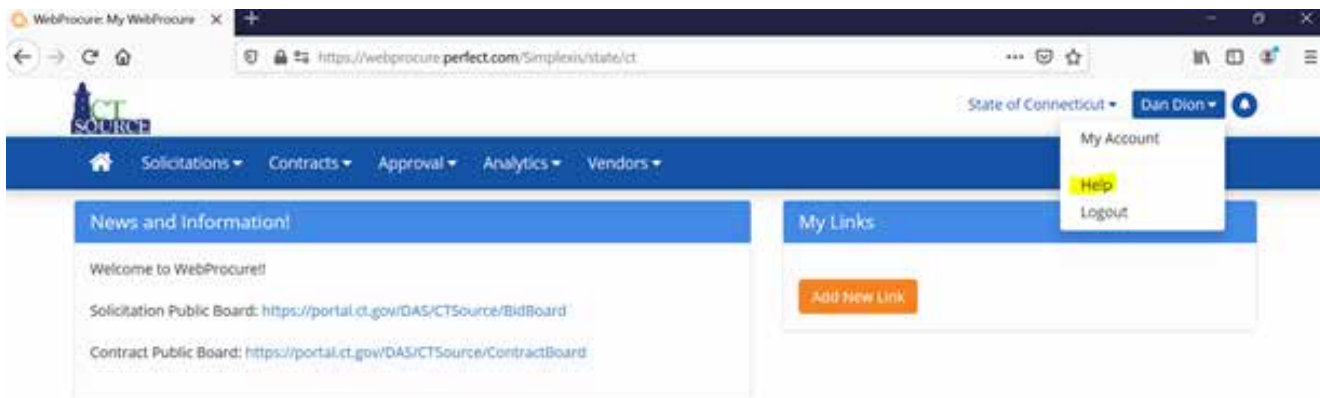
▶ **Bid Notice Postings**

▶ **Contact Us**

# CTsource Rollout Rolls on

Hopefully everyone had the opportunity to attend the three CTsource training sessions hosted by DAS Procurement that took place in January, but not need to worry if you did not! Recordings of the sessions and questions submitted during are all available on the CTsource Videos webpage.

Users were sent CTsource login credentials shortly after the third training session! CTsource should now be used to post all NEW solicitations. Please refer to the WebProcure Online Help Center (see below) and CTsource Resources webpage for guides to assist you in navigating the CTsource system.



The CTsource Team is also continuing efforts to migrate existing active agency contracts to CTsource as we prepare to sunset the BizNet State Contracting Portal on April 1st. We want to assure agency and organization users that you will continue to have access to your expired contracts beyond the date that the BizNet State Contracting Portal shuts down to the public. More information will be forthcoming in March regarding the procedure to access those expired contracts.



We again would like to thank everyone for their cooperation throughout the CTsource implementation. Please remember that you can always email us at [das.ctsource@ct.gov](mailto:das.ctsource@ct.gov) should you have any additional questions or concerns.

## ***Check out CTsource for all state contract information***

CTsource is a secure, web-based statewide eProcurement system implemented by the State of Connecticut with its partner, Perfect Commerce LLC (a PROACTIS Company), using their WebProcure application to streamline how companies do business with the State.

CTsource is a one-stop shop to register, manage, search, view and respond to all solicitation and contract related activities that DAS Procurement and DAS Construction Services are tasked with. Once registered with CTsource, suppliers are able to maintain and manage their profile which includes modifying contact persons, business address, email addresses and much more.

Additionally, suppliers will be required to select the UNSPSC code(s) that best apply to their organization's business in order to receive automated email invitations notifying them of solicitation opportunities!



## ***DAS' State Supplier Diversity Program***

The DAS State Supplier Diversity program targets at least 25% of the state's business be transacted with small businesses including those owned by minorities, women and the disabled. To participate, fill out an application with the Department of Administrative Services. Once certified, you can bid on contracts covered by the program as well as all other state contracts.

[Learn more about the State Supplier Diversity program by visiting our webpage.](#)

## ***Want to Subscribe to BuyLines?***

Maybe you know someone who could benefit from our information? To subscribe, [visit our website here](#), and follow the sign-up instructions.