



January 27, 2025

Appropriations Committee  
Connecticut General Assembly  
Legislative Office Building, Room 2700  
Hartford, CT 06106

Finance, Revenue, and Bonding Committee  
Connecticut General Assembly  
Legislative Office Building, Room 3700  
Hartford, CT 06106

Dear Chair and Ranking Members of the Appropriations and Finance, Revenue and Bonding Committees,

Section 29-251c(e) of the General Statutes requires that the Commissioner of Administrative Services submit an annual report of the amount of money that is received from federal and private funds, contributions, and other sources for training code officials or other people eligible for the fire code training and education programs to the Appropriations and Finance, Revenue and Bonding committees.

The commissioner must charge against the funds all direct expenses incurred to conduct the programs and to operate, maintain, and repair facilities, food services, other auxiliary services, and any other program-related activities included in the conduct of the code training and educational programs.

By way of background, C.G.S. § 29-251c requires that the commissioner develop a program to sponsor (1) training and educational programs in the mechanics and application of the state Building Code and Fire Safety Code conducted for any municipal or state code official or any candidate for such positions, and (2) continuing educational programs in the mechanics and application of the state Building Code and the Fire Safety Code for any architect, engineer, landscape architect, interior designer, builder, contractor or superintendent of construction doing business in this state, and determine the equipment necessary to sponsor such training and educational programs.

Attached is the FY 24 report for Code Training and Education Funds.

Please feel free to contact our office if you require any additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Michelle H. Gilman'.

Michelle H. Gilman  
Commissioner of Administrative Services

<b>FY2024 Annual Report for Code Training and Education Funds</b>		
<b>Fund 12060 - SID 35242</b>		
<b>Beginning Fund Balance as of 7/1/2023</b>		\$ 5,893,778.14
<b>Revenue Collected in FY2024</b>		
Account	Account Description	Amount
45500	Non-Federal Aid, Restricted	\$ 2,355,852.79
<b>Expenses Incurred in FY2024</b>		
Account	Account Description	Amount
50110	Salaries & Wages-Full Time	\$ 883,261.14
50160	Longevity Payments	\$ 2,409.00
50170	Overtime	\$ 4,325.02
50410	Group Life Insurance	\$ 1,350.59
50420	Medical Insurance	\$ 233,355.30
50423	OPEB Employer Share	\$ -
50441	FICA	\$ 51,750.51
50442	Medicare Taxes	\$ 12,102.92
50471	SERS	\$ 528,714.87
50476	SERS Tier 4 Employer DC Match	\$ -
50750	Educ & Training For Employees	\$ 85.00
51230	Management Consultant Services	\$ 4,500.00
51290	Educational Services	\$ 69,905.43
51675	Subscriptions	\$ 9,460.50
52531	Off Equip Mnt/Rep-Contractual	\$ 1,277.00
53718	Software as a Service	\$ 104,075.00
53820	Cellular Communication Services	\$ (120,788.43)
53920	IT Supplies	\$ 775.25
54060	General Office Supplies	\$ 319.53
54149	Long-term, Non-Capital SBITA	\$ 395.62
55302	LT-Office Equip Lease/Rental	\$ 3,990.00
55901	Capitalized SBITA	\$ 2,678.18
	<b>Total Spending FY2024</b>	<b>\$ 1,793,942.43</b>
	<b>Net Revenue Retained for FY2024</b>	<b>\$ 561,910.36</b>
	<b>Available Funds Carried Forward in FY2025</b>	<b>\$ 6,455,688.50</b>