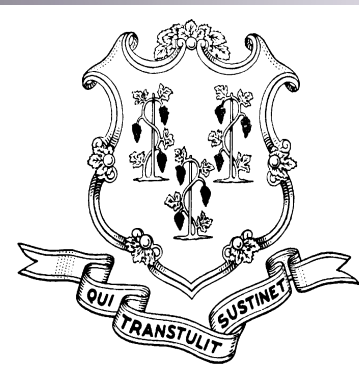# Information and Telecommunication Systems Executive Steering Committee

Mr. Mark Raymond

Chief Information Officer

Committee Chairperson

July 3, 2014

Meeting Minutes

MEMBERSHIP Present

- ▶ Mark Raymond, Chair, CIO, DAS

- ▶ John Vittner, Director, OPM

- ▶ Melody Currey, Commissioner, DMV

- ▶ Kevin Sullivan, Commissioner, DRS

- ▶ Bill Rubenstein, Commissioner, DCP

- ▶ Jim Watson, designee for the Honorable Commissioner Catherine Smith, DECD

- ▶ James Spallone, Deputy Secretary of the State, designee for The Honorable Denise Merrill, Secretary of the State

- ▶ Others Present: Angela Taetz, DAS, Chuck Hoadley, DAS, Kelly Dillon, DAS, Presenters: Robert Swartz, Bill Gardner,

Meeting Minutes

- Mark Raymond starts the meeting @ 1:07pm

- Meeting minutes from the 06/05/14 meeting were approved

- Old Business –

  - CI expects to be in permanent office in 2 months; CI has thirteen permanent staff and three contractors to start in July 2014

  - Resourcing effort and overall project duration – There is no refined process to date; we expect to have something for the next meeting

  - Policy Statement Review – policy statement passes as amended.

  - OPM Fee Review – In lieu of a policy, OPM would like to do independent review on each request to determine when and where funding would be available before it comes to the committee.

  - CT.gov design update – is ongoing

Meeting Minutes- Cont.

- New Business
  - Assess new Project Summaries or Statements of Work
    - DMV Passenger Safety Application – a mobile application for both Android & IOS that will allow a user to:
      - take practice tests,
      - track the amount of driving hours that teenagers/student drivers put in as part of their learning process leading up to their driving test.
      - quiz for parents as part of parents with teen drivers education,
      - review teen driving laws and passenger safety information for teen drivers and parents,
      - videos related safe driving and passenger safety from the statewide contest,
    - The DMV Passenger Safety Application motion was approved.

Meeting Minutes – Cont.

- Monthly Report

  - CT.gov site – Infrastructure is underway

  - Business portal – is nearly complete

  - DMV Testing app – the Icon design has been finalized and will in the App store, the design pages are nearly complete and will go into testing phase within the week

  - DMV Locator app – has been developed with the design being finalized it is expected to go into testing phone within the week

  - DMV Driver History Billing – were are seeing about a 4% decrease year over year

- Meeting adjourned at 2:33pm

Meetings

Meetings will occur on the first Thursday of every month @ 1:00pm @ 55 Farmington Avenue, Best Conference Room TBD

- 08/07/14
- 09/04/14
- 10/02/14
- 11/06/14