



**STATE OF CONNECTICUT**  
Department of Administrative Services  
Division of Construction Services  
Office of the State Fire Marshal

Policy Directive: #10  
Replaces: 5/2009, 9/09  
Administered by: OSFM

Date: June 1, 2019  
Duration: Until Revised  
Authority: State Fire Marshal

---

**Subject:                    Restricting the Use of a Building – Immediate Hazard**

---

**Purpose:**

- 1) To establish a uniform enforcement platform for the fire marshal's and police officers with guidance on the application of CGS §29-306 (c) for the issuance of a verbal or written order to immediately vacate a building for certain specified conditions that they determine to exist in a building and that place occupants at risk for injury from these conditions.
- 2) Establish a uniform method of notifying the state fire marshal that such an order has been issued, and what minimum information must be reported to the state fire marshal.

**Discussion:**

Public Act PA 08-65 made changes to CGS §29-306, these changes have given the fire marshal and police officers broader powers to restrict the use of a building when certain conditions exist. These powers are designed to be of an immediate nature not requiring the normal injunctive process. There is a check and a balance in place requiring notification be made to the State Fire Marshal of such action if the condition cannot be remedied in four hours or less. This notification provides the state fire marshal with a chance to review the order and the circumstances that led up to its issuance and provides him with a mechanism to uphold, modify, or reverse the order to assure uniform application.

Pursuant to the requirements of CGS §29-306 (c) (Public Act 08-65) if a local fire marshal or police officer determines that there exists in a building a risk of death or injury from:

- 1) Blocked, insufficient or impeded egress
- 2) Failure to maintain or shutting off any fire protection or warning systems required by the State Fire Safety Code or the State Fire Prevention Code
- 3) The storage of any flammable or explosive material without a permit or in excess of any allowable limits pursuant to a permit
- 4) The use of any fireworks or pyrotechnic device without a permit
- 5) Exceeding the occupancy limit established by the State Fire Marshal or a local fire marshal

Such fire marshal or police officer may issue a verbal or written order to immediately vacate the building.



The fire marshal or police officer shall notify or submit a copy of the order to the State Fire Marshal if the fire marshal or police officer anticipates that any of the conditions specified by 1-5 above that caused the order to be issued cannot be corrected in four hours or less from the time of issuance of the order.

Pursuant to section 4 of PA 09-177 effective 10/1/2009, if the hazard cannot be abated in (4) four hours or less, the state fire marshal shall be notified and shall review the order, and after consultation with the local fire marshal or police officer determine whether to:

- 1) Uphold the order, or
- 2) Modify the order, or
- 3) Reverse the order

With any further conditions the state fire marshal deems appropriate,

A violation of the order shall be subjected to:

- 1) A fine not less than \$200.00 (two hundred dollars) or more than \$1000.00 (one thousand dollars), or
- 2) Imprisonment not more than 6 (six) months, or
- 3) Both of the above

**Policy:**

When a local fire marshal or police officer utilizes the power authorized by CGS §29-306 (c), and if the conditions cannot be remedied in four hours or less, such official shall immediately notify the state fire marshal of their actions. If this notification is to be made during normal business hours (M-F 8:00 am – 4:00 pm) contact the Fire and Explosion Investigation Unit at 1-800-842-0200 or the Office of State Fire Marshal at 860-713-5750. Requests after business should be made to the Fire and Explosion Investigation Unit at by calling Headquarters Messaging Center at 1-800-842-0200 (24 hours).

Notifications shall include at a minimum, the following:

- 1) The name of the establishment.
- 2) The address of the establishment.
- 3) The name of the local fire marshal or police officer issuing the order.
- 4) The circumstances that led up to the issuance of the order.
- 5) If an incident occurred to summon the local fire or police department.
- 6) If any injuries or fatalities have occurred.

Upon notification to either the Message Center or the Office of the State Fire Marshal, the duty sergeant of the Fire and Explosion Investigation Unit, will immediately contact the notifying agency to determine the nature of the action taken. If the Duty Sergeant deems either appropriate or necessary, a staff



representative from the state fire marshal shall be dispatched to the location to conduct further investigation to determine if the order should be upheld, modified, or reversed.