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| **STATE OF CONNECTICUT**  **Records Retention and Disposition Policy**  Acknowledgment of Receipt | | | | | | | |
| Pursuant to §1‑240 and §53-153 of the *General Statutes of Connecticut*, unauthorized removal or destruction of public records, as defined in §1-200(5), is a misdemeanor or a felony offense and is punishable by fine or imprisonment. | | | | | | | |
|  | I, |  | , have received a copy of the *State of Connecticut Public* | | | |  |
| (Type or print full name) |
|  | *Records Policy 05: Disposition of Public Records*. | | | | | |  |
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| Signature | | |  | Date |  | |
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| *Records Retention and Disposition Policy Acknowledgement of Receipt* (Form RC-001) issued by the Connecticut State Library, Office of the Public Records Administrator (revised 12/2013) | | | | | | | |