

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
May 20, 2019

INDEX

Members present: Mary Etter, Alison Clemens, John N. Barry, Allen Hoffman, ,
Sandy Ruoff

Members absent: Justice Andrew McDonald, Diane Brown, Dianna Wentzell,
Bob Harris

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Dave
Corrigan, Debra Pond, Carol Trinchitella, Frank Calvi, LeAnn
Burbank, Lizette Pelletier (State Library), Lisa Karim (CLA),
Kate Byroade (CLA), Jennifer Keohane (CLC)

The meeting was called to order at 1:00 p.m. by Chair Mary Etter.

It was MOVED (S. Ruoff) seconded (A. Hoffman) TO ADD SLB DOC 19-10,
APPOINTMENT OF A SEARCH COMMITTEE, TO THE AGENDA UNDER NEW
BUSINESS . PASSED unanimously.

MINUTES

It was MOVED (S. Ruoff) seconded (A. Hoffman) THAT THE MINUTES OF THE
March 25, 2019, BOARD MEETING BE APPROVED AS PRESENTED.
PASSED with one abstention (J. Barry).

It was MOVED (J. Barry) seconded (S. Ruoff) THAT THE MINUTES OF THE
APRIL 22, 2019, SPECIAL MEETING BE APPROVED AS PRESENTED.
PASSED unanimously.

It was MOVED (J. Barry) seconded (S. Ruoff) THAT THE MINUTES OF THE
MAY 13, 2019, SPECIAL MEETING BE APPROVED AS PRESENTED.
PASSED unanimously.

BOARD COMMENTS / ANNOUNCEMENTS

Allen Hoffman stated that he was very impressed with the document that Ken
prepared for the May 13, 2019, Special meeting, which detailed the
characteristics relating to the position of State Librarian. The document itemizes
each point with clarity and importance. Allen feels it will be a tremendous
resource to the Search Committee, as it clearly outlines the experience needed
to fill the position.

PUBLIC COMMENT

None at this time.

STATE LIBRARIAN'S REPORT

Ken distributed the deliverIT Satisfaction Survey results to the board members.
This survey was the result of a request at the last State Library Board meeting.
The survey shows the levels of satisfaction by percentage, network affiliation and
by deliverIT routes. Although not everyone is completely satisfied with the
service, for the most part the responses were good. The deliverIT service is
meeting the expectations based on what the State Library said it could do.

Ken informed the Board that the recent rain caused the Van Block facility to have

MINUTES
Motion

MINUTES
Motion

MINUTES
Motion

BOARD
COMMENTS/
ANNOUNCEMENTS

PUBLIC COMMENT

STATE
LIBRARIAN'S
REPORT

roof leaks that caused damage. Lizette Pelletier reported that 175 boxes that were stored in the building have been damaged beyond our handling capabilities. We contacted one of the vendors on contract with the State so that they can be professionally salvaged.

OTHER REPORTS

Connecticut Library Association (CLA): Kate Byroade, President, reported that CLA had a successful annual conference with over 600 in attendance. They received positive reviews overall. Effective in July, Lisa Karim will be the new CLA President and Tom Piezzo will be the Vice President.

OTHER REPORTS
CLA

Advisory Council for Library Planning and Development (ACLPD): Dawn La Valle stated that at the last ACLPD meeting Maria Bernier presented a detailed and comprehensive explanation on how the Library Services and Technology Act (LSTA) funding works and Gail Hurley demonstrated the NASA Stem kits which will be used in support of the Summer Reading program.

ACLPD

ACLPD will be forming a Task Force as part of a Connecticut State Library / Division of Library Development LSTA 5 Year Plan Goal "to assess the needs of urban libraries and provide access to tools and continuing education that reflect their communities." All of Connecticut's urban and urbanized libraries have agreed to participate on this Task Force which will commence later this summer.

Connecticut Library Consortium (CLC): Jennifer Keohane, Executive Director, stated that she enjoyed the CLA Annual Conference as an exhibitor, presenter, and attendee. She updated everyone on CLC activities. They recently approved a change to their bylaws that affected voting, dues and membership terms. She invited everyone to the Annual Meeting which will be held at Connecticut Public in Hartford. This collaboration will allow attendees to hear about trends in public broadcasting and how libraries can take advantage of what Connecticut Public offers.

CLC

Association of Connecticut Library Boards (ACLB): Dawn La Valle reported that ACLB sent a letter to Connecticut library directors asking for their participation on the ACLB. There are two retirements coming up on ACLB and with these vacancies it will be difficult to continue the current level of service.

ACLB

Friends of Connecticut Libraries (FOCL): No report at this time.

FOCL

OLD BUSINESS

Budget Update: Ken stated that the State Library's budget was reported out of the Appropriations Committee at the same funding level that had been recommended in the Governor's budget, which is basically the current budget, plus salary increases and some additional funding for building security. On the federal side, Both houses of Congress are proposing increased funding for the Institute for Museum and Library Services (IMLS). This could result in an increase in the base for the Library Services and Technology Act Grants to states program. That would be a \$320,000 increase for each state. This would also require an increased state match.

OLD BUSINESS
Budget Update

Legislative Update: Ken reported that there is no legislation affecting us at this

Legislative Update

time.

NEW BUSINESS

One-Year Public Library Construction Grant Extension for the Hotchkiss Library of Sharon: The Hotchkiss Library is requesting an additional year to adjust the scope of their project and include a handicapped accessible bathroom and other improvements. Ken stated that this project has bond funding. It was MOVED (S. Ruoff) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVES EXTENDING THE DEADLINE TO AUGUST 16, 2020, FOR INITIATION OF THE HOTCHKISS LIBRARY OF SHARON CONSTRUCTION GRANT PROJECT. PASSED unanimously.

Library Services and Technology Act Grants (LSTA): The State Library conducts a competitive grant program using federal LSTA grant funds from the Institute of Museum and Library Services. The Advisory Council for Library Planning and Development approved the grant categories that meet the goals set in Connecticut's current LSTA Five Year Plan. Grant applications were sought in two categories - Literacy and Planning.

DLD staff reviewed 10 literacy grant applications and one planning grant application requesting a total of \$75,129. Each application was reviewed and competitively scored in accordance with established criteria.

Five grants totaling \$32,307 are being recommended to the State Library Board for approval.

It was MOVED (A. Hoffman) seconded (J. Barry) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$32,307 IN LSTA FUNDS FOR THE GRANTS AS SPECIFIED IN THE DETAILED BREAKDOWN – LITERACY GRANTS – Danbury Public Library (\$7,500), Ferguson Library, Stamford (\$7,500), Oxford Public Library (\$4,807), Russell Library, Middletown (\$7,500). PLANNING GRANT- WALLINGFORD PUBLIC LIBRARY (\$5,000).

PASSED unanimously.

Two Museum of Connecticut History Collection Antique Firearms to Leave the Building for Wood Stock Conservation: Museum Curator Dave Corrigan answered questions about the guns in question. It was determined that Ken will ask Museum Administrator Dean Nelson for a report of recent Museum acquisitions and will bring it to the next meeting. It was MOVED (A. Clemens) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVES THE REMOVAL OF NORTH MODEL 1816 FLINTLOCK PISTOL, ACCESSION # 1996.148.1, AND HALL/NORTH MODEL 1819 RIFLE, CONVERTED, ACCESSION #2017.517, FOR CONSERVATION AT THE WILLIAMSTOWN ART CONSERVATION CENTER. PASSED unanimously.

Appointment of the State Librarian Search Committee: Mary Etter stated that at last week's Special State Library Board meeting the Board discussed the timing of the recruitment of candidates and interviews being done between September and November, with the governor's office talking to the final candidate. The Board gave much consideration to the types of groups that should be

NEW BUSINESS
Grant Extension for
Hotchkiss Library of
Sharon

Motion

LSTA Grants

Motion

Museum of
Connecticut History
Collection Firearms

Motion

represented on the Search Committee. It was decided that the committee would consist of 9, and not more than 11, members. Mary read the names of the ten people that have agreed to be on the Committee and also the charge. Ken stated that he made a request to the Office of Policy and Management for funding to help with the interview process expenses but hasn't gotten a reply yet. Ken advised that he was waiting to hear back about a possible representative for the town clerks. It was decided that since most of the Search Committee members represent more than one constituency, that the membership being brought forward at this meeting would be sufficient. It was MOVED (J. Barry) seconded (A. Hoffman) THAT THE MEMBERS OF THE STATE LIBRARIAN SEARCH COMMITTEE BE APPROVED AS FOLLOWS:

- John Barry, State Library Board
- Sarah Briggs, Jonathan Law High School Library (School Librarian, CT Library Consortium Board)
- Alison Clemens, State Library Board
- Beth Crowley, Director, Cheshire Public Library (CT Library Association)
- Joseph Farara, Executive Director, Libraries Online (LION) (Library Networks)
- Alice S. Knapp, President, The Ferguson Library (Public Librarian, Urban Library)
- Allen Ramsey, Assistant State Archivist (State Library Staff representative)
- Astoria Ridley, CT Judicial Branch Law Library at New Haven Courthouse (ACLPD, Law Libraries)
- Frank Ridley, Friends of CT Libraries (FOCL)
- Sandra Ruoff, State Library Board

PASSED unanimously

Ken stated that a press release will go out announcing the Search Committee.

At 1:55 pm it was MOVED (A. Hoffman) seconded (J. Barry) TO ADJOURN.

The next meeting is scheduled for Monday, July 22, 2019, at 1:00 p.m. in the State Library's Reading Room.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

