

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS  
STATE LIBRARY BOARD  
November 25, 2019

INDEX

Members present: Mary Etter, Sandy Ruoff, Bob Harris, Diane Brown, Alison Clemens, Melissa Wlodarczyk-Hickey, John N. Barry, Judge Henry Cohn, Allen Hoffman

Members absent: Justice Andrew McDonald

Others present: Kendall Wiggin, Jane Beaudoin, Damon Munz, Allen Ramsey, LeAnn Burbank, Walter Magnavice, Dawn La Valle, Robert Kinney, Carol Trinchitella, Debra Pond, Christine Pittsley (State Library), Jennifer Keohane (CLC), Kate Byroade (CLA), Lisa Karim (CLA)

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The meeting was called to order at 1:00 p.m. by Chair Mary Etter. Mary introduced and welcomed newest State Library Board member Melissa Wlodarczyk-Hickey. Melissa is the Commissioner of the Department of Education's designee to the board.

**MINUTES**

It was MOVED (S. Ruoff) seconded (A. Hoffman) THAT THE MINUTES OF THE September 23, 2019, STATE LIBRARY BOARD MEETING BE APPROVED AS PRESENTED. PASSED with one abstention (M. Wlodarczyk-Hickey).

**BOARD COMMENTS / ANNOUNCEMENTS**

Mary Etter announced that the last item on today's meeting agenda is an Executive Session to discuss the State Librarian search. For this, the Board will move to the Attorney's Conference Room on the Judicial side of the building.

**PUBLIC COMMENT**

None at this time.

**STATE LIBRARIAN'S REPORT**

Ken reported that Christine Pittsley held a culminating event on November 15, at the State Armory, for the students who went to Seicheprey, France, as part of the Digging Into History Program trench restoration trip. The students shared their stories and experiences and received certificates from the offices of Senator Chris Murphy, Representative Rosa DeLauro, the General Assembly and State Treasurer Wooden. Ken also shared with the Board, framed remarks that Congresswoman DeLauro had read into the Congressional Record praising the project. Ken thanked all the parents for allowing their children to participate in this program.

John Barry asked Ken if he had any update on the eBook issue. Ken replied that he hasn't heard anything back directly from Macmillan Publishing but that boycotts continue to be planned. This is a license agreement issue and eBooks don't fall under copyright law. At this point all we can do is raise consciousness about the matter.

**OTHER REPORTS**

**MINUTES**

Motion

**BOARD  
COMMENTS/  
ANNOUNCEMENTS**

**PUBLIC  
COMMENT**

**STATE  
LIBRARIAN'S  
REPORT**

**OTHER**

Connecticut Library Association (CLA): Lisa Karim, President of CLA, reported that the Legislative Committee just completed their listening tour and are working with what they heard to create their legislative agenda for next year. CLA is already working on next year's annual meeting which will be held in April. CLA is also monitoring the eBook situation.

**REPORTS**

CLA

Advisory Council for Library Planning and Development (ACLPD): Dawn La Valle reported that the ACLPD Resource Sharing Committee is currently planning for community conversations to begin early next year.

ACLPD

The Urban Library Task Force and the grant program will also begin early next year. There will be an Urban Library Professional Development Symposium on March 26, 2020, focusing on professional development opportunities specific to urban libraries.

Connecticut Library Consortium (CLC): Jennifer Keohane, Executive Director, stated that CLC is in the middle of their membership renewal period. The final savings amount to members for the fiscal year is higher than last year. Jennifer spoke of a public relations opportunity CLC had working with WSHU Public Radio. The Full Story talk show gave Connecticut libraries the opportunity to share their excitement. Librarians Beth Crowley, Sheri Szymanski, John Stetson and Jennifer were able to talk about library issues around Connecticut on an episode of the show.

CLC

Association of Connecticut Library Boards (ACLB): Dawn La Valle was pleased to report that the Annual ACLB Conference had more than 124 people in attendance and survey results are making this the best conference to date.

ACLB

Friends of Connecticut Libraries (FOCL): Dawn La Valle stated that the Friends had a very successful annual conference.

FOCL

**OLD BUSINESS**

**OLD BUSINESS**

Budget Update: Ken reported that he sent a letter to the Office of Policy and Management (OPM) stating that the State Library had no realistic or achievable reduction options to present and therefore could not submit a 1% reduction as requested of him. Unfortunately the response from OPM was that he had to submit the reduction options anyway. In response, Ken submitted an across the board reduction of 1%. On a positive note, OPM released \$200,000 in capital equipment funds to supplement the Library Materials budget.

Budget Update

Legislative Update: Ken received a communication that OPM and the Governor's office will be setting up meetings with agency legislative staff. Ken requested that they reserve meeting with the State Library until his successor is on board.

Legislative Update

**NEW BUSINESS**

**NEW BUSINESS**

Resolution for Walter Magnavice, Jr.: Mary invited Walt to come forward and she read his retirement resolution in its entirety. It was MOVED (B. Harris) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES WALTER MAGNAVICE JR.'S 32

Resolution for  
Walter Magnavice,  
Jr.

Motion

YEARS OF DEDICATED SERVICE TO THE CONNECTICUT STATE LIBRARY, EXPRESSES ITS APPRECIATION FOR HIS LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISHES FOR MANY FULFILLING AND PLEASURABLE RETIREMENT YEARS. PASSED unanimously.

2020 Meeting  
Calendar  
Motion

Approval of 2020 Meeting Calendar: It was MOVED (J. Barry) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD APPROVES THE FOLLOWING DATES FOR ITS REGULARLY SCHEDULED MEETINGS IN THE YEAR 2020: JANUARY 27, MARCH 23, MAY 18, JULY 27, SEPTEMBER 21, NOVEMBER 23. PASSED unanimously.

State Public Library Construction Grant Recommendations: There are two grant categories. Category 1 grants are for projects that create additional usable library space, such as new buildings, additions, and major alterations. Category 2 grants are projects that make buildings accessible in compliance with the Americans with Disabilities Act (ADA), correct fire or building code violations, prepare for emergencies, remodel to accommodate new technologies or improve use of space, and energy conservation projects. Distressed municipalities are eligible for building maintenance projects.

State Public  
Library  
Construction  
Grants

Motion

It was immediately MOVED (B. Harris) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD AWARDS THE FOLLOWING STATE PUBLIC LIBRARY CONSTRUCTION GRANTS:

- \$131,214 to the Bethany Library Association-Clark Memorial Library. Accessibility, Remodel, Energy Conservation, Emergencies.
- \$1,000,000 to the City of Meriden for Meriden Public Library. Major Alteration
- \$49,400 to the Warren Public Library. Accessibility.
- \$250,000 to the Town of Waterford for the Waterford Public Library. Major Alteration.

PASSED unanimously.

Appointments to  
CDLAB

Appointments to the Connecticut Digital Library Advisory Board (CDLAB): There are currently 5 vacancies on the CDLAB. On November 14, 2019, through electronic voting, CDLAB approved the appointments of 2 people . Those appointments are needing State Library Board approval at this time. It was MOVED (B. Harris) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENTS OF LISA GUGLIOTTI (MIDDLESEX COMMUNITY COLLEGE) AND JANET FLEWELLING (WALLINGFORD PUBLIC LIBRARY) IN THE RESPECTIVE CATEGORIES OF ACADEMIC LIBRARIAN AND LIBRARIAN, OTHER, FOR TERMS OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2021. PASSED unanimously.

Motion

Fiber to the Library Grants-in-Aid: This supplemental grant funding helps libraries with unanticipated expenses necessary to complete the circuits within their buildings and put the fiber into operation. It was immediately MOVED (J. Barry) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVE A

Fiber to the Library  
Grants-in-Aid

Motion

FOURTEENTH ROUND OF GRANTS AS RECOMMENDED BY THE DIVISION OF LIBRARY DEVELOPMENT.

\$14,959.00 to the East Hartford Public Library

\$24,361.00 to the Sprague Public Library

PASSED unanimously

Resolution for Kendall F. Wiggin: Mary read Ken's resolution in its entirety. Ken stated that it has been his privilege to serve as State Librarian and appreciates the support of his staff, the State Library Board and the library community. John stated that he was Chair of the State Library Board for 7 years and has always appreciated Ken's demeanor and support. Everyone stood and applauded with appreciation of Ken's hard work and dedication. It was MOVED (A. Hoffman) seconded (B. Harris) THAT ON THIS 25TH DAY OF NOVEMBER, 2019, THE STATE LIBRARY BOARD UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES KENDALL WIGGIN'S 21 YEARS OF DEDICATED SERVICE TO THE CONNECTICUT STATE LIBRARY, EXPRESSES ITS APPRECIATION FOR HIS LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISH FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

Resolution for Kendall Wiggin

Motion

At 1:30pm, Mary Etter explained that the Executive Session is to proceed in the process of selecting a new State Librarian. It was MOVED (A. Hoffman) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD MOVE INTO EXECUTIVE SESSION. PASSED unanimously.

Executive Session

Motion

At 3:20pm it was MOVED (A. Hoffman) seconded (A. Clemens) THAT THE STATE LIBRARY BOARD COME OUT OF EXECUTIVE SESSION. PASSED unanimously

Motion

No action was taken.

At 3:21p.m., it was MOVED (J. Barry) seconded (S. Ruoff) TO ADJOURN. The next meeting is scheduled for 1:00 p.m. on Monday, January 27, 2020, in the State Library's Reading Room.

Motion

Respectfully submitted,

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Kendall F. Wiggin, Secretary

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Jane Beaudoin, Recorder

