

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
May 21, 2018

INDEX

Members present: John N. Barry, Alison Clemens, Bob Harris, Judge Michael Sheldon, Mary Etter, Sandy Ruoff, Allen Hoffman, Dianna Wentzell, Jay Johnston, Justice Andrew McDonald

Members absent: Matt Poland

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Doris Vieira, Robert Kinney, Lizette Pelletier, (State Library), Glenn Grube (CLA / Avon Free Public Library), Jennifer Keohane (CLC)

The meeting was called to order at 1:00p.m. by Chairman John Barry.

MINUTES

It was MOVED (B. Harris) seconded (S. Ruoff) THAT THE MINUTES OF THE March 26, 2018, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

BOARD COMMENTS / ANNOUNCEMENTS

Bob Harris stated that he attended the premier of the movie Sgt Stubby: An American Hero, and thoroughly enjoyed it. He felt it was well done and circulated photos that were available at the premier. He encouraged everyone to see the film. Commissioner Wentzell stated that she also attended the premier and enjoyed it. She felt the movie could be well used in high school history classes.

Bob also shared that a bronze statue of Sgt. Stubby has been commissioned and sculpted and will be unveiled on Saturday, May 26 at 10:30, at the Connecticut Trees of Honor Memorial located at Veterans Memorial Park in Middletown.

PUBLIC COMMENT

None at this time.

STATE LIBRARIAN'S REPORT

Ken distributed a memo to the Board members reminding them of the meeting attendance requirements.

Ken will invite Christine Pittsley to the next State Library Board meeting to share her experience in acknowledging the Connecticut 102nd Regiment's involvement in the WWI attack on the town of Seicheprey by German storm troopers.

John stated that if there was no objection, he would like to add a letter that Ken received from the Office of Policy and Management regarding the building at 129 Lafayette Street as Item D. under OLD BUSINESS on the agenda. There was no objection.

OTHER REPORTS

Connecticut Library Association (CLA): Glenn Grube, President of CLA, announced that the Annual CLA Conference held on April 23 -24, 2018 was very successful. The keynote speakers were very well received. As in past years, awards and scholarships were given out. Glen went to ALA in Washington with

MINUTES
Motion

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CLA

others from CLA and also participated in the Congressional visits that were made. CLA is in the middle of its election. The unchallenged slate of candidates are Kate Byroade as the new President and Lisa Karim as VP President/elect. Glen stated that it has been a pleasure to come to the State Library Board meetings. John thanked Glen for his service and attendance at the meetings.

Advisory Council for Library Planning and Development (ACLPD): Dawn La Valle reported that, using the many channels available to reach the library community, ACLPD sent out a quiz that Vince Juliano prepared asking what they felt ACLPD was. The Resource Sharing Task Force will meet on May 30 and are working on interlibrary loan code and policy.

Association of Connecticut Library Boards (ACLB): Dawn La Valle reported that ACLB is working on their leadership conference scheduled in November. This year's theme is The Nuts and Bolts of a Library Board. The conference will cover many topics such as governance, ethics, roles and responsibilities, and how to hire a director. Gail Richmond and Dawn have been conducting trainings to different libraries around the state.

Friends of Connecticut Libraries (FOCL): Dawn La Valle reported FOCL is holding their 2018 FOCL Annual Meeting & Awards Ceremony on June 9, at Middlesex Community College.

Connecticut Library Consortium (CLC): Jennifer Keohane, Executive Director, stated that CLC exhibited at the CLA Annual Conference with the theme "Build a Better Library". CLC is currently in a directional shift. They ended up with a little over \$124,000 in funding compared to the \$350,000 they had 3 years ago. They are leveraging strength through marketing and found it necessary to add staff. They have a new Member Relations Manager and will be hiring a Special Events Manager. CLC will be pulling some of their reserves that were invested and saved for tough times like these. The CLC Annual meeting will be on June 7, from 4-6pm at the Mystic Seaport Museum. They will again be offering discounted tickets and bus trips to the Book Expo in New York City on May 31 and June 1, with pick up and drop off at the Javits Center.

Jay Johnston complimented Jennifer on her resourcefulness in still being able to provide so many benefits to libraries despite the reductions to her budget.

OLD BUSINESS

Budget Update: Ken thanked CLA for their continued advocacy. He distributed a State Library Budget Comparison document he prepared. It is hard to know if there will be additional holdbacks. Ken is hoping to hire some very needed staff. We are very glad that funding for Connecticut payments were included in the budget and pleased to see that an additional \$2.5 million was appropriated for public library construction grants in FY2019 bringing the total new funding to \$5 million.

Legislative Update: There were no legislative items raised in this session.

Changes for the 2018-2019 version of the State Grant Program for Public Library

ACLPD

ACLB

FOCL

CLC

OLD BUSINESS
Budget Update

Legislative Update

Timetable and

<p><u>Construction Timetable and Guidelines:</u> John moved this item to be addressed last on the agenda.</p>	<p>Guidelines</p>
<p><u>Office of Policy and Management (OPM) Communication regarding 129 Lafayette Street:</u> Ken distributed a copy of a letter to the board members that he received from the Deputy Secretary of OPM regarding the surplus property reuse proposal for 129 Lafayette Street in Hartford. The letter states that, at present, there are no bond funds available to support Ken's reuse proposal. The letter also offers suggestions for how to keep the proposal active for the next administration. Ideas were suggested on getting a conceptual presentation done of how the State Library would like to use the building and what it would look like after renovations. Ken will look into getting some assistance with this from the Department of Administrative Services as Commissioner Currey has been an advocate on this matter and also from the Department of Economic and Community Development's State Historic Preservation Office. After some discussion it was decided that the board supports Ken pursuing the suggestions listed in the letter from OPM in order to keep the reuse proposal active.</p>	<p>129 Lafayette Street</p>
<p><u>NEW BUSINESS</u> <u>Appointment to the Connecticut Digital Library Advisory Board:</u> It was immediately MOVED (S. Ruoff) seconded (M. Etter) THAT THE STATE LIBRARY BOARD APPROVE THE APPOINTMENT OF EILEEN ROBINSON (Move Books LLC) IN THE CATEGORY OF BUSINESS COMMUNITY OR LIBRARY USER, FOR A TERM OF JUNE 1, 2018 TO MAY 31, 2020. PASSED unanimously.</p>	<p>NEW BUSINESS Appointment to CDLAB Motion</p>
<p><u>Library Service and Technology Act Grants:</u> The State Library conducts a competitive grant program using federal LSTA grant funds from the Institute of Museum and Library Services. The Advisory Council for Library Planning and Development approved the grant categories that meet the goals set in Connecticut's current LSTA Five Year Plan. Grant applications were sought in two categories - Literacy and Planning.</p>	<p>LSTA Grants</p>
<p>DLD staff reviewed 3 Literacy grant applications requesting a total of \$13,852. Each application was reviewed and competitively scored in accordance with established criteria. Two grants totaling \$7,352 are being recommended to the State Library Board for approval.</p>	
<p>No applications in the Planning grants category were received by the April deadline.</p>	
<p>It was MOVED (J. Johnston) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$7,352 IN LSTA FUNDS FOR THE GRANTS AS SPECIFIED IN THE DETAILED BREAKDOWN – <u>LITERACY GRANTS</u> – Stratford Library Association (\$2,000), West Hartford Public Library (\$5,352). PASSED unanimously.</p>	<p>Motion</p>
<p><u>Fiber to the Library Supplemental Grants-in-Aid:</u> This supplemental grant funding helps libraries with unanticipated expenses necessary to complete the circuits within their buildings and put the fiber into operation. It was immediately MOVED (M. Etter) seconded (M. Sheldon) THAT THE STATE LIBRARY BOARD APPROVE A NINTH ROUND OF GRANTS AS RECOMMENDED BY THE</p>	<p>Fiber to the Library Supplemental Grants-in-Aid Motion</p>

DIVISION OF LIBRARY DEVELOPMENT.

\$34,350.00 to the Andover Public Library
\$28,910.00 to the Babcock Library in Ashford

PASSED unanimously.

Appointment to the Advisory Council for Library Planning and Development (ACLPD): It was immediately MOVED (A. Hoffman) seconded (A. McDonald) THAT THE STATE LIBRARY BOARD APPROVES THE RECOMMENDED APPOINTMENT OF PATRICK FORD FOR A TERM BEGINNING JUNE 1, 2018 AND ENDING JUNE 30, 2020. PASSED unanimously.

Appointment to ACLPD Motion

At this point in the meeting the agenda returned to:
Changes for the 2018-2019 Version of the State Grant Program for Public Library Construction Timetable and Guidelines: Ken reminded the board that every year the Timetable and Guidelines are reviewed to see how things can work better and recommendations are then brought to the Board for consideration. There was a great deal of discussion on some suggested changes. It was MOVED (S. Ruoff) seconded (J. Johnston) THAT THE AGREED UPON WORDING WILL BE REFLECTED IN THE FINAL VERSION OF THE STATE GRANT PROGRAM FOR PUBLIC LIBRARY CONSTRUCTION TIMETABLE AND GUIDELINES. PASSED unanimously.

Timetable and Guidelines

Motion

John requested that, with regards to the list of distressed municipalities, statistics on the number of distressed municipalities be brought to the next State Library Board meeting.

The meeting ended at 2:35 p.m. The next meeting is scheduled for Monday, July 23, 2018, at 1:00 p.m. in the State Library's Reading Room.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder