

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS  
STATE LIBRARY BOARD  
November 26, 2018

INDEX

Members present: Mary Etter, Sandy Ruoff, John N. Barry, Allen Hoffman, Bob Harris, Dianna Wentzell, Diane Brown

Members absent: Justice Andrew McDonald, Alison Clemens, Judge Michael Sheldon

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Carol Trinchitella, Robert Kinney, Lizette Pelletier, LeAnn Power (State Library), Lisa Karim (CLA)

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The meeting was called to order at 1:05 p.m. by Chair Mary Etter.

**MINUTES**

It was MOVED (J. Barry) seconded (B. Harris) THAT THE MINUTES OF THE September 24, 2018, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

It was MOVED (S. Ruoff) seconded (A. Hoffman) THAT THE MINUTES OF THE November 5, 2018, SPECIAL BOARD MEETING BE APPROVED AS PRESENTED. PASSED with two abstentions. (J. Barry and D. Brown).

**BOARD COMMENTS / ANNOUNCEMENTS**

Mary Etter took this opportunity to welcome new State Library Board member Diane Brown. Diane is Senior Branch Manager of the New Haven Free Public Library, Stetson Branch, in New Haven and was appointed by Governor Malloy.

Bob Harris referred to the State Librarian's Report which recognized the years of some staff's state service. He congratulated everyone on the list but specifically Ken Wiggin for his 20 years of service.

**PUBLIC COMMENT**

None at this time.

**STATE LIBRARIAN'S REPORT**

Ken informed the board members that the governor's office is planning the Malloy portrait unveiling and are looking at December 20 or December 27 as possible dates. There are no other details to offer at this time.

Ken invited questions to his written report. Sandy Ruoff asked about the Access to Justice Commission. Dawn gave background information on the Commission, and her involvement. The program works to help librarians assist patrons to handle themselves with court matters. This is a national initiative and Dawn reported that the new Chief Justice has approved that the Commission continue.

John Barry asked about the State Library documents sold on eBay. Lizette Pelletier gave some history on this matter. She was notified several weeks ago that another Pequot Overseer record was for sale on eBay. Lizette worked with the State Police to try to stop the sale but was unsuccessful. This remains an active investigation with the State Police. Ken stated that we believe these documents were taken from the State Library's collections over 30 years ago. Access to original Native American records has been restricted for many years.

MINUTES

Motion

Motion

BOARD  
COMMENTS/  
ANNOUNCEMENTS

PUBLIC COMMENT

STATE  
LIBRARIAN'S  
REPORT

**OTHER REPORTS**

Connecticut Library Association (CLA): Lisa Karim, Vice President, President-Elect reported that CLA has just completed their Fall workshops and are now focusing on planning for their annual conference.

Advisory Council for Library Planning and Development (ACLPD): Dawn La Valle reported that Ramona Burkey, Director of the Russell Library in Middletown, has agreed to serve as Chair of ACLPD.

Connecticut Library Consortium (CLC): No report at this time.

Association of Connecticut Library Boards (ACLB): Dawn La Valle reported that ACLB had a very successful Annual Leadership Conference, "The Nuts and Bolts of Being a CT Library Board", on November 2, at the University of Hartford. Over 120 people attended the conference and very positive evaluations were submitted afterwards.

Friends of Connecticut Libraries (FOCL): No report at this time.

**OLD BUSINESS**

Budget Update: Ken reported that the Governor's office has released a transition budget. It is a baseline budget and does not reflect the budget increases he had submitted. The capital budget requests are those that he submitted to the Office of Policy and Management (OPM), which included funds for the renovation of the church building, major site repairs for the Library for the Blind and Physically Handicapped, and construction of a shared library storage/preservation facility.

Ken stated that the State Library has 14 vacancies but not enough funding to fill them all. Currently there are four recruitments in progress. Ken is aware of at least four retirements coming in early 2019 and is concerned that with the gubernatorial transition, there could be a hiring freeze making it difficult to refill these positions.

Legislative Update: Ken stated that he is waiting to see what matters are brought forth from the Connecticut Library Association.

**NEW BUSINESS**

Appointment to the Advisory Council for Library Planning and Development (ACLPD): It was immediately MOVED (B. Harris) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVES THE RECOMMENDED APPOINTMENT OF MICHELE NEFF FOR A TERM BEGINNING DECEMBER 1, 2018 AND ENDING NOVEMBER 30, 2020. PASSED unanimously.

Appointment to the Connecticut Digital Library Advisory Board (CDLAB): It was immediately MOVED (J. Barry) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF LISA BURT OF THE JOHN F. KENNEDY MIDDLE SCHOOL IN ENFIELD, CT, TO THE CDLAB IN THE CATEGORY OF SCHOOL LIBRARIAN FOR THE TERM OF JANUARY 1, 2019, TO DECEMBER 31, 2020. PASSED unanimously.

OTHER REPORTS

CLA

ACLPD

CLC

ACLB

FOCL

OLD BUSINESS  
Budget Update

Legislative Update

NEW BUSINESS  
Appointment to  
ACLPD  
Motion

Appointment to  
CDLAB  
Motion

One-Year Grant Extension for the City of New Haven, Stetson Branch of the New Haven Free Public Library: The Mayor of New Haven sent a letter requesting a second extension to allow sufficient time to execute the construction contract and deal with some preliminary site clearing and remediation. It was MOVED (J. Barry) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD APPROVES EXTENDING THE DEADLINE TO NOVEMBER 26, 2019, FOR INITIATION OF THE CITY OF NEW HAVEN, NEW HAVEN FREE PUBLIC LIBRARY, STETSON BRANCH CONSTRUCTION GRANT PROJECT . PASSED with one abstention (D. Brown).

State Public Library Construction Grant Recommendations: The total funding available for FY2019 grants is \$9.6 million. The total grant funds requested are \$3,666,417. It was immediately MOVED (A. Hoffman) seconded (B. Harris) THAT THE STATE LIBRARY BOARD AWARDS THE FOLLOWING STATE PUBLIC LIBRARY CONSTRUCTION GRANTS:

- \$100,000 to the City of Danbury for the Danbury Public Library,
- \$1,000,000 to the Town of Glastonbury for the Welles Turner Memorial Library,
- \$586,717 to Greenwich Library,
- \$40,000 to the Howard Whittemore Memorial Library of Naugatuck,
- \$250,000 to the New Britain Public Library,
- \$1,000,000 to the Town of New Milford for the New Milford Public Library,
- \$421,800 to the Town of Pomfret for the Pomfret Public Library
- \$40,400 to the Ridgefield Library Association
- \$145,000 to the Stonington Free Library,
- \$82,500 to the Town of Weston for the Weston Public Library.

PASSED unanimously.

Library Services and Technology Act Grants: The State Library conducts a competitive grant program using federal LSTA grant funds from the Institute of Museum and Library Services. The Advisory Council for Library Planning and Development approved the grant categories that meet the goals set in Connecticut's current LSTA Five Year Plan. Grant applications were sought in two categories - Literacy and Planning.

DLD staff reviewed one Planning grant application requesting a total of \$5,000. The application was reviewed and competitively scored in accordance with established criteria. The grant request is being recommended to the State Library Board for approval.

It was MOVED (J. Barry) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$5,000 IN LSTA FUNDS FOR THE GRANT AS SPECIFIED IN THE DETAILED BREAKDOWN – PLANNING GRANT – South Windsor Public Library (\$5,000) PASSED with one abstention (M. Etter)

2019 Meeting Calendar- After some discussion, the suggested meeting dates were agreed upon. The only change will be that the January 14

Grant Extension

Motion

State Public Library  
Construction Grant  
Recommendations  
Motion

Library Services and  
Technology Act  
Grants

Motion

2019 Meeting  
Calendar

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meeting will begin at 12:00pm instead of 1:00pm. All the other meetings will remain at 1pm. It was MOVED (J. Barry) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVES THE FOLLOWING DATES FOR ITS REGULARLY SCHEDULED MEETINGS IN THE YEAR 2019. JANUARY 14, MARCH 25, MAY 20, JULY 22, SEPTEMBER 23, NOVEMBER 25. PASSED unanimously.

Motion

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With no other matters to come before the board, at 1:40pm it was MOVED (B. Harris) seconded (A. Hoffman) TO ADJOURN.

The next meeting is scheduled for Monday, January 14, at 12:00 p.m. in the State Library's Reading Room.

Respectfully submitted,

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Kendall F. Wiggin, Secretary

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Jane Beaudoin, Recorder