

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
November 27, 2017

INDEX

Present: John N. Barry, Bob Harris, Allen Hoffman, Mary Etter, Jay Johnston, Comm. Dianna Wentzell, Alison Clemens

Members absent: Judge Michael Sheldon, Sandy Ruoff, Matt Poland, Justice Andrew McDonald

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Robert Kinney, Lizette Pelletier, LeAnn Power, (State Library), Glenn Grube (Avon Free Public Library/CLA), Kate Byroade (Cragin Memorial Library, Colchester), Lisa Karim (Simsbury Public Library)

The meeting was called to order at 1:10 p.m. by Chairperson John N. Barry.

MINUTES

It was MOVED (B. Harris) seconded (A. Hoffman) THAT THE MINUTES OF THE SEPTEMBER 18, 2017, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

BOARD COMMENTS/ANNOUNCEMENTS

There were none.

PUBLIC COMMENT

There were none.

STATE LIBRARIAN'S REPORT

Ken Wiggin updated the Board on a water leak that happened at the Van Block facility during the heavy rains in October. About 49.5 cubic feet of records had water damage. The vendor is charging \$5,200 for repairs to the records which include drying and reboxing the documents. The state's risk assessment team has looked at the situation and repairs have been made. For now, staff is leaving plastic in place for preventive measures.

Ken stated that the Record Center and Library for the Blind and Physically Handicapped will each be getting a new roof. The Department of Administrative Services is managing the project. A Bidders Conference was held onsite and Ken, Gordon Reddick and LeAnn Power did a walkthrough of both buildings with prospective vendors.

OTHER REPORTS

Connecticut Library Association (CLA): Glenn Grube, President of CLA, reported that the 2018 Annual CLA Conference will be held on April 23-24, in

MINUTES

BOARD
COMMENTS

PUBLIC
COMMENT

STATE
LIBRARIAN'S
REPORT

OTHER REPORTS
CLA

Danbury. CLA is currently receiving proposals for programs with a deadline of December 8th. Glenn stated that CLA sent a letter to the Mayor of Ledyard in support of the Ledyard Library after hearing about plans for layoffs and cutting back the library's hours. So far there is no news that cuts to that library occurred. CLA is ready to help the State Library during this fiscal crisis.

Advisory Council for Library Planning and Development (ACLPD): Dawn La Valle reported that ACLPD has formed a new Resource Sharing Committee that will hold its first meeting next week. ACLPD is now in the implementation stages of the *Best Practices in Connecticut Public Libraries*.

ACLPD

Connecticut Library Consortium (CLC): No report at this time.

CLC

Association of Connecticut Library Boards (ACLB): Dawn La Valle reported that the ACLB 2017 Leadership Conference went very well. Ken Wiggin spoke on the subject Measures that Matter, which is a collaboration of the Institute of Museum and Library Services (IMLS) and the Chief Officers of State Library Agencies (COSLA), that is looking at improving data collection to better reflect the services of 21st century libraries. Senator Cathy Osten and Representative Noreen Kokoruda attended the conference and assisted in giving out awards to outstanding Connecticut library trustees.

ACLB

Friends of Connecticut Libraries (FOCL): Dawn La Valle reported that the Friends Annual Conference was very successful. The theme was how Friends groups can reach out to all members of the community and be more diverse.

FOCL

OLD BUSINESS

OLD BUSINESS

Budget Update: Ken went over the State Biennial Budget document that he prepared for the Board. The document includes a chart that shows what was appropriated for FY18 and FY19 and the FY18 allocation after the November 17th OPM holdbacks. Ken explained that the holdbacks represent a 7% bottom line reduction from the total allocated in FY17. There was discussion on how each line in the State Library's budget was affected. On a positive note, bonding for the Public Library Construction Grant Program was appropriated \$2,500,000 for both FY18 and FY19. Also, an increase in the filing fee to record a document on land records results in additional revenue for the Historic Documents Preservation fund. This will generate more revenue for grants and for the State Library.

Budget Update

There was some discussion on holdbacks. Ken will need to renegotiate with vendors to get out of some database contracts. If necessary, there may need to be some library community conversation through various committees on which databases to retain. With regards to federal funds, it looks like the State Library may lose \$80,000-\$100,000 in federal funds beginning in September 2018. Ken is considering asking for a waiver from the Institute of Museum and Library Services (IMLS) if we don't meet our maintenance of effort. They are hard to get and a lot of work must go into building a case for one. But it could preserve the federal funding.

INDEX

Legislative Update: Ken has been in contact with a group in Connecticut that wants to reintroduce legislation to open records in the State Archives that are currently restricted or closed. The State Library is supportive of this effort.

Legislative Update

NEW BUSINESS

NEW BUSINESS

Approval of Appointment to the Advisory Council for Library Planning and Development:

ACLPD
Motion

It was immediately MOVED (M. Etter) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE RECOMMENDED APPOINTMENT OF KAREN JENSEN TO THE ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT FOR A TERM BEGINNING DECEMBER 1, 2017 AND ENDING DECEMBER 30, 2019. PASSED unanimously.

Fiber to the Library Grants-in-Aid: Ken stated that as the fiber project progressed, it became clear that libraries would need additional financial assistance for unexpected expenses with the fiber installation. Supplemental grant funding was announced to libraries on March 16, 2017. These are competitive grants to principal public libraries to help with completion of their high-speed fiber connections to the Connecticut Education Network. It was MOVED (A. Hoffman), seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVE A SIXTH ROUND OF GRANTS AS RECOMMENDED BY THE DIVISION OF LIBRARY DEVELOPMENT.

Fiber to the Library
Grants-in-Aid

Motion

\$22,950.00 to the Gunn Memorial Library, Washington

PASSED unanimously

State Public Library Construction Grant Recommendations: It was immediately MOVED (A. Hoffman) seconded (B. Harris) THAT THE STATE LIBRARY BOARD AWARDS THE FOLLOWING STATE PUBLIC LIBRARY CONSTRUCTION GRANTS:

State Public Library
Construction
Grants
Motion

- \$1,000,000 to the City of Bridgeport for a new Newfield Branch of the Bridgeport Public Library,
- \$1,000,000 to the Old Lyme-Phoebe Griffin Noyes Library Association, Inc.,
- \$405,525 to the Town of Simsbury for the Simsbury Public Library,
- \$75,000 to the Brainerd Memorial Library, Inc., of Haddam
- \$212,750 to the Town of Milford for the Milford Public Library,
- \$108,452 to the Town of Portland for the Portland Public Library.

PASSED unanimously.

Approval of 2018 Meeting Calendar: It was MOVED (A. Hoffman) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE FOLLOWING DATES FOR ITS REGULARLY SCHEDULED MEETINGS IN THE YEAR 2018: JANUARY 22, MARCH 26, MAY 21, JULY 23, SEPTEMBER 24, NOVEMBER 26. PASSED unanimously.

2018 Meeting
Calendar
Motion

The meeting was adjourned at 1:45 p.m. The next meeting is scheduled for Monday, January 22, 2018, at 1:00 p.m. in the State Library's Reading Room.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder