

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
May 22, 2017

INDEX

Members present: John N. Barry, Bob Harris, Comm. Dianna Wentzell, Jay Johnston, Justice Andrew McDonald, Sandy Ruoff

Members absent: Matt Poland, Alison Clemens, Judge Michael Sheldon, Mary Etter, Allen Hoffman

Others present: Kendall Wiggin, Jane Beaudoin, Lizette Pelletier, Debra Pond, LeAnn Power, Jenny Groome, Dawn La Valle, Robert Kinney (State Library), Jeanette Francini (Newington Library), Alan Hagyard (Libraries Online), Karen Tatarka (CH Booth Library, Newtown), Carl DeMilia (Bibliomation/ACLPD), Jennifer Keohane (CLC), Melissa Canham-Clyne (Clark Memorial Library, Bethany), Susan Phillips (Hall Memorial Library, Ellington), Marian Amodeo (Hamden Public Library), Richard Conroy (Essex Library Association), Glenn Grube (Avon Free Public Library/CLA), Susan Smayda (Southington Library & Museum), Lisa Karim (Simsbury Public Library)

The meeting was called to order at 1:00 p.m. by Chairperson John N. Barry.

MINUTES

It was MOVED (B. Harris) seconded (D. Wentzell) THAT THE MINUTES OF THE March 27, 2017, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

It was MOVED (B. Harris) seconded (J. Johnston) THAT THE MINUTES OF THE April 11, 2017, SPECIAL BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

John Barry stated that he would like to have a moment of silence in memory of Mark Smith. Mark was the State Library's Fiscal Administrator for many years. He was very well respected by everyone who knew him. John expressed his condolences and said he had the privilege of getting to know Mark through their work on the Connecticut Heritage Foundation. Everyone stood and observed a moment of silence in memory of Mark Smith.

John welcomed new State Library Board member Sandy Ruoff. Sandy is the Director of the Guilford Free Library and is the appointee of Senate President Pro Tempore Martin M. Looney. Sandy thanked the Board for their warm welcome and stated that she is looking forward to serving.

BOARD COMMENTS/ANNOUNCEMENTS

There were none.

PUBLIC COMMENT

John stated that the deliverIT CT Sustainability Task Force Implementation Plan is on the meeting agenda and that if anyone has comments to make about it, or any other matter, now is the time to be heard. There were no public comments.

MINUTES
Motion

BOARD
COMMENTS/
ANNOUNCEMENTS

PUBLIC
COMMENT

STATE LIBRARIAN'S REPORT

Ken invited questions on his written report. There were none. Ken stated that he had one follow-up meeting with Deputy Secretary of the State Scott Bates. Ken reported that he had a conversation with the Governor regarding the merger of the two agencies. The Governor suggested to Ken that we might consider using a Memorandum of Understanding with the Office of the Secretary of State as a way of moving forward with shared areas of interest. There is nothing more to report about it at this time.

STATE
LIBRARIAN'S
REPORT

OTHER REPORTS

Connecticut Library Association (CLA): Incoming President Glenn Grube reported that CLA had a successful annual conference and is looking forward to next year's conference.

OTHER REPORTS
CLA

Advisory Council for Library Planning and Development (ACLPD): Chairman Carl DeMilia stated that more than 225 libraries are now loaded onto the findIT CT statewide library catalog. Steve Cauffman, from the Division of Library Development, has done trainings on using the catalog around the state, and so far things are going well. They are looking at opening the catalog to other state libraries in July or August.

ACLPD

Connecticut Library Consortium (CLC): Executive Director Jennifer Keohane reported that CLC is busy working on an RFP to get an independent contractor to supplement the delivery service. CLC will be revealing its first recommendations on how to replace funds that they used to get from the state. Jennifer informed everyone that that CLC has discounted 1-day and 3-day passes to the BookExpo, taking place in New York from May 31 - June 2. She invited everyone to take advantage of the bus CLC is making available to and from the expo at a very reasonable cost.

CLC

Association of Connecticut Library Boards (ACLB): No report at this time.

ACLB

Friends of Connecticut Libraries (FOCL): No report at this time.

FOCL

OLD BUSINESS

Budget Update: Ken Wiggin stated he has a meeting scheduled with the Department of Administrative Services (DAS) business office to get assistance with the fiscal year end closing. The last minute rescissions are being handled. The bonding bill originally had \$5 million in each year of the biennium for public library construction, but the bill has been reported out with only \$5 million in the second year of the biennium.

OLD BUSINESS
Budget Update

Ken thanked the library community for all they have been doing advocating for library funding. He stated that Congress has finally passed an FY17 budget. There were no cuts to library funding in the final budget. However, there could be dangers for next year.

Ken mentioned that the Office of Fiscal Analysis had asked many questions about the State Library's various revenue accounts. The concern is always that these funds might be swept. The funds come from various sources - donations, bequests, grants, authorized sales of collection materials. Justice McDonald

suggested that Ken seek an opinion from the Attorney General regarding these funds and the legislature's ability to sweep the accounts. Ken replied that he will do that.

Legislative Update:

There were no legislative bills affecting the State Library that made it out of committee.

Legislative Update

NEW BUSINESS

Fiber to the Library Grants-in-Aid: It was immediately moved (J. Johnston) seconded (S. Ruoff) THAT THE STATE LIBRARY BOARD APPROVE A FOURTH ROUND OF GRANTS AS RECOMMENDED BY THE DIVISION OF LIBRARY DEVELOPMENT.

NEW BUSINESS
Fiber to the Library
Grants-in-Aid

- \$155.98 to the Clark Memorial Library, Bethany
- \$2,259.49 to the Richmond Memorial Library, Marlborough
- \$466.08 to the Sherman Library
- \$970.00 to the Sterling Public Library

Motion

PASSED unanimously.

Approval of the Advisory Council for Library Planning and Development (ACLPD) deliverIT CT Task Force Proposal and Implementation Plan for Statewide

Delivery Service: John stated that this matter has had a lot of attention and research over the last year. He had a communication from a State Library Board member who couldn't attend today's meeting who was requesting that the vote be put off until the next meeting. John feels that this matter is a big issue and it may be better to get more of the State Library Board members together for the vote. Ken stated that even if the vote gets put off, he is requesting the board's consent to move forward with the recommendations in the implementation plan. The plan being offered is an effort to bring equity to all libraries. The time frame in the Implementation Plan for Statewide Delivery Service takes into account the time needed to train staff. Commissioner Wentzell asked what putting off today's vote would gain. She stated that we need to have a nod to the concept.

deliverIT CT

Sandy Ruoff stated that she has heard conflicting information which makes her unsure the entire library community knows what's going to happen on July 1st. Ken stated that he was not able to tell public libraries exactly what will be happening because he can't jump ahead of the State Library Board's decisions. Sandy asked if, within the Consortia, once there is a supplemental service in place, can the five hold limit be lifted? Ken replied that he won't be telling libraries how to run themselves. But only 3 bins will get picked up with each deliverIT visit.

Bob Harris suggested approving going forward with the implementation now and see how it's going at the next meeting. Jay Johnston stated that there is always some confusion at the beginning of new ventures. He feels that keeping the holds to five would be a good idea as things start out.

Jeanette Francini of the Lucy Robbins Welles Library in Newington and also deliverIT CT Task Force Co-Chair, stated that the Task Force has been working with all walks of the library community on this matter and came up with a sustainable recommendation - 3 bins, up to 5 times a week. This means the

consortia libraries would need supplemental service. We know this. What we need to do is inform and educate our patrons. There is no good time to start the transition so we need to just start the implementation.

Jay stated that he'd like to see a strong and concise communication go out to the library community. Ken replied that information will be sent for libraries to share with their patrons.

John stated that if there is no objection by the Board, the official vote on the implementation plan will take place at the June 19 meeting but that the process will start now. He further stated that the final date with the final action that will be taken by the State Library Board on this matter will be June 19. John encouraged the public library community to come to the meeting.

It was MOVED (J. Johnston) seconded (S. Ruoff) TO OFFICIALLY CHANGE THE DATE OF THE NEXT STATE LIBRARY BOARD MEETING FROM JULY 24, 2017 TO JUNE 19, 2017. PASSED unanimously.

Motion

It was MOVED (J. Johnston) seconded (S. Ruoff) TO TABLE THE VOTE FOR APPROVAL OF THE ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT (ACLPD) DELIVERIT CT TASK FORCE PROPOSAL AND IMPLEMENTATION PLAN FOR STATEWIDE DELIVERY SERVICE (SLB DOC 17-8) UNTIL THE NEXT STATE LIBRARY BOARD MEETING ON JUNE 19, 2017. PASSED unanimously.

Motion

Ken stated that there is a conflict with the State Library Board's regularly scheduled September 25, 2017 meeting. It was MOVED (J. Johnston) seconded (B. Harris) TO OFFICIALLY CHANGE THE DATE OF THE REGULARLY SCHEDULED SEPTEMBER 25, 2017 MEETING TO SEPTEMBER 18, 2017. PASSED unanimously.

Motion

The meeting was adjourned at 1:43 p.m. The next meeting is scheduled for Monday, June 19, 2017, in the State Library's Reading Room.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder