



Connecticut DOT

Number: CD-2022-2

Office of Construction

Date: February 28, 2022

CONSTRUCTION DIRECTIVE

DocuSigned by:

John S. Dunham, P.E.

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Construction Administrator

RECINDED
March 22, 2022

Notice of Utility Work Relocation

In partnership with the Offices of Highway Operations and Legal this directive eliminates the need to acquire an Encroachment Permit through the Office of Highway Operations for Utility Relocation Work associated with District Construction Projects.

However, a memorandum notifying the District Maintenance Director of anticipated work is still required. This memorandum outlines who will be performing utility relocation work and the emergency contact information for the Utility as well as District Staff overseeing the work.

A sample memorandum is attached ([Memo - Utility NTP Maint Notification Template Jan2022.docx](#)) and is available in the [Approved Forms Folder](#).

This directive is effective April 1, 2022.

CD-2022-2
February 28, 2022

**STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION**
Memorandum

subject: Project No. XXXX-XXXX
F.A.P. N/A
Reconstruction of U. S. 1 at High Street
Utility Work

date: April 1, 2022

to: Steve Moran
District Maintenance Director
Bureau of Highway Operations

from: Domenic LaRosa, P. E.
District Engineer
Bureau of Engineering and Construction

This memo is to inform your office the following utilities will be relocating and/or adjust their facilities on the above noted project. This work will be in conjunction with Project No. XXXX - XXXX and oversight will be performed by the Bureau of Engineering and Construction therefore an Encroachment permit will not be required

Utility	Master Agreement No.	Brief Description of Work	Anticipated Start Date	Emergency Contact Info (must provide 24 hours contact info)
South Central Regional Water	XKE00012345	New Main U.S. 1 EB from High Street to Parkway Entrance	4/2/2022	SCRW: Larry Marcik c: (203) 123-3456
AT&T	CRM0009876	Pole Relocations High Street	5/1/2022	AT&T: Eric Clark c: (203) 456-6543
Southern CT Gas	GMC0006543	Service Lines: 123 High Street through 145 High Street	6/1/2022	SCG: Pat Tedesco c: (203) 102-0009

The following are the District Personnel assigned to the project and emergency contact info:

Position	District Project Personnel	Emergency Contact Information
Project Engineer	Rich Ruditis	Day: (203) 389-3215 Evenings: (860) 345-5678
Resident Engineer	Consultant: AECOM Charlie Plott	Day: (203) 345-9878 Evenings: (860) 123-5432

If you have any questions or concerns, please do not hesitate to reach out to the Transportation Supervising Engineer, Mary K. Baier at (203) 389-3154.

cc: Andrew Morrill – Staff Maintenance
Leo Fontaine
ADE-TSE-TE3-RI
District Utility Coordinator