



Connecticut DOT
Bureau of Engineering and Construction

Number: CB-2019-1
Date: March 7, 2019

CONSTRUCTION BULLETIN

Construction Administrator

New Non-Compliance/Compliance Notice Form

The Construction Division's Non-Compliance/Compliance Notice Form has been updated and now combines the Non-Compliance Notice form and the Compliance Notice form into one.

The following revisions have been made:

- Non-Compliance Notices and Compliance Notices can now be processed using one form instead of two. A dropdown arrow was added to select which notice type is applicable.
- Header text boxes have been expanded to allow more room for text entry. Most notably, the "Notice No." box was expanded to accommodate typical notice numbering.
- Text boxes for "Description of Non-Compliance" and "Corrective Action Compliance" have been expanded. These boxes will now allow multi-line text entry and spacing between paragraphs.
- All form fields relating to attachments have been removed.
- The number of fields for the "cc list" has been reduced. Instead, a single column of "cc:" text boxes has been applied and the width expanded to allow additional input.

The new form is available at: [noncompliance-compliance_notice_form.pdf](#)