



Connecticut State Department of Developmental Services  
**EMERGENCY INDIVIDUAL FACT SHEET**

DDS Command Center Phone Number  
**(860) 418-8700**

**ATTACH  
 PHOTOGRAPH**

**SAMPLE**

COMPLETION/UPDATE DATE:	1/8/02	PHOTO DATE:	12/31/01
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INDIVIDUAL:	John Doe	DDS NUMBER:	000008765	DOB:	5/21/47
RESIDENTIAL ADDRESS:	17 Main Street Newington, CT 06788				
PROVIDER:	Alameda, Inc.	PHONE:	(860) 777-7777		
PROGRAM & ADDRESS:	Market Street GSE 49 Market Street Middletown, CT 06754	PHONE:	(860) 777-7777		
PHYSICIAN:	Dr. Jordon	PHONE:	(860) 777-7777		
PHARMACY:	Pelton's	PHONE:	(860) 777-7777		
MEDICAID NUMBER:	999999999999				
FAMILY CONTACT:	Mrs. James Doe	PHONE:	(860) 777-7777		
MEDICAL GUARDIAN:	Mrs. James Doe	PHONE:	(860) 777-7777		
BLOOD TYPE (If known):	O positive				
MEDICAL DIAGNOSES:	profound mental retardation; seizure disorder; atrophy of limbs; lactose intolerance, allergic to penicillin; significant hearing loss				

**Attention Relocation Site: Contact Pharmacy if Medication Administration Record is NOT available**

**CRITICAL REQUIREMENT**

**ANY REQUIREMENT THAT CAN CAUSE SERIOUS HARM OR DEATH IF NOT ADHERED TO**

CRITICAL REQUIREMENT	?	DESCRIPTION
Medications?	YES	Facility medication administration records (e.g., Kardex) are to be transported with fact sheets when an emergency occurs.
Meds taken at Day Program?	YES	
Medical?	YES	repositioning every 2 hours
Allergies?	YES	milk & all milk products; penicillin
Dietary?	YES	no milk & milk products; ground diet (pea size maximum)
Eating?	YES	hand over hand assistance required; food refusal by pushing out food with tongue; chokes on food greater than the size of a pea
Ambulation/Mobility?	YES	custom wheelchair
Adaptive Equipment?	YES	Hoyer lift; shower chair
Communication?	YES	John can hear you if you speak directly to him, within one foot from him – significant hearing loss
Supervision?	YES	food or medication refusal; may choke on food; severe seizures when manifested - thrashes causing potential injury; make sure no milk & milk products are available; bites others unexpectedly
Behavior Management?	YES	Behavior Management Plan for Biting Others – keep non-support persons at arms length

**TRANSPORT FACT SHEET TO RELOCATION SITE WITH EACH INDIVIDUAL**