



CT TEACHERS' RETIREMENT BOARD
765 ASYLUM AVENUE HARTFORD, CT 06105-2822
Toll Free 1-800-504-1101 Local (860) 241-8401 Fax (860) 622-2845
"An Affirmative Action/Equal Opportunity Employer"
www.ct.gov/trb

TRB Dental RFP TRB 2016-001 Q&A ADDENDUM #2

The Q&A numbering convention is a continuation from Addendum #1.

- 34. Please clarify the requested guarantee of timeliness and accuracy of mailed plan documents. Is this guarantee intended for Summary of Plan Descriptions?**

Yes, we are looking for guarantees on production of plan documents to members.

- 35. Appendix E is broken out into CY 2015, CY 2016, and CY 2017. Should this be CY 2017, C& 2018, and CY 2019?**

Yes, the years should be the contract years.

- 36. Please provide the annual frequency distribution of procedure codes paid in 2015.**

We are not providing additional data.

- 37. Please provide the distribution of procedures by code separately for both in and out-of-network services.**

We are not providing additional data.

- 38. Please confirm if the deductible is waived for preventive and/or diagnostic services.**

Yes, that is correct.

- 39. Please provide the access standards you would like used for the GEO Access Reports.**

Two in five primary and 2/ 15 for specialty orthodontic per etc. We provided TIN numbers so that will be the primary basis of comparison.

- 40. Please advise if IRS Form W-9 (Request for Taxpayer Identification Number and Certification) which is included in the Agency Vendor Form is a required document to be completed and returned with the proposal?**

Not at this time, it will be required by the selected vendor.

- 41. There is no signature line on Form 11, please confirm whether or not Form 11 requires a signature.**

No, the signature belongs on Form 10.

- 42. Regarding the Agency Form Contract Adherence Letter, is there a specific form for this?**

Refer to page 33 of the Request for Proposal. Additionally, we require a separate letter indicating the authorized signor understands the scope of services to be performed and indicate the company is able to perform those services.

- 43. Please define who is listed on the census. Is it retired teachers only or retired teachers and dependents? If it is retired teachers and dependents, please provide the total number of retired teachers ONLY.**

The census includes all members. Members are classified as singles. Our address file is generally two-thirds of our member file because it is common for two members to be married and reside together.

- 44. In regards to Standard Terms and Conditions, item #3 states the requirement below. Please clarify if this is in reference to the Sample Contract. If not, please clarify what this is in reference to.**

Errors, alterations or corrections on both the original and five (5) copies of the proposal schedule to be returned must be initialed by the person signing the proposal or their authorized designee . . .

If you finish your proposal and realize that there is an error, you may correct the error through the process in item 3.

- 45. Please confirm that a non-officer individual with the authority to bind a Contract is sufficient to sign all applicable signature documents required for this proposal.**

We will accept the signature of a duly appointed individual who has the authority to bind a contract, provided we receive a corporate resolution or other official documentation stating that the individual has the authority to bind contracts.