



TEACHERS' RETIREMENT BOARD

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TO: All CORE Payroll Users with Employees who are Members of the CT Teachers' Retirement System
FROM: Robert Ribera, Fiscal Administrative Manager, CT Teachers' Retirement Board (CTRB)
DATE: July 01, 2025
SUBJECT: MSA Payroll Schedule Academic Year (AY) 2025-2026

In order to standardize contributions to CTRB, you should begin 2025-2026 payroll contributions with the payroll check dated September 19, 2025 (pay period ending September 4, 2025).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to CTRB for the following paychecks:

PAY PERIOD END DATES	PAY CHECK DATED	MONTH COVERED
9/04, 9/18	September 19, 2025 and October 03, 2025	September, 2025
10/02, 10/16	October 17, 2025 and October 31, 2025	October, 2025
10/30, 11/13	November 14, 2025 and November 28, 2025	November, 2025
11/27, 12/11	December 12, 2025 and December 26, 2025	December, 2025
12/25, 1/08	January 09, 2026 and January 23, 2026	January, 2026
1/22, 2/05	February 06, 2026 and February 20, 2026	February, 2026
2/19, 3/05	March 06, 2026 and March 20, 2026	March, 2026
3/19, 4/02	April 03, 2026 and April 17, 2026	April, 2026
4/16, 4/30	May 01, 2026 and May 15, 2026	May, 2026
5/14, 5/28	May 29, 2026 and June 12, 2026	June, 2026

Contributions are based on 8.25% of the annual salary rate, not on actual gross Bi-Weekly Salary. Longevity and MIP/PIP payments are includable in the reported salary on which either 8.25% or 7% is to be contributed, depending on employee vesting date and PA 19-73.

TRB Code	Description	Application	Percentage
RTRSRP*	Teacher Retirement Contribution Regular Pay	Employee Paid Over 12 Months	10.77%
RTRSER*	Teacher Retirement Contribution Full Time	Employee Paid Over 10 Months or reoccurring one-time pensionable payments	8.25%
RTRPT*	Teacher Retirement Contribution Part Time	Part Time Employee	8.25%
RTROVR	Teacher Retirement Contribution Override	Current AY Corrections/Adjustments	0.00%
RTRNSS	Teacher Retirement Voluntary Contract No SS	Voluntary w/o Social Security	0.00%
New Codes for Employees affected by PA 19-73 as notified by OSC			
RTVH12*	Teacher Retirement Contribution Regular Pay	Employee Paid Over 12 Months	9.14%
RTVH10*	Teacher Retirement Contribution Full Time	Employee Paid Over 10 Months or reoccurring one-time pensionable payments	7.00%
RTVHPT*	Teacher Retirement Contribution Part Time	Part Time Employee	7.00%
Employer Deduction Code			
RTRER	Employer Teachers Retirement	Employer Share	27.41%

* Do not enter a percentage or amount as this deduction is already defined on another table

Please note, direct questions concerning this memorandum can be sent to TRB Fiscal at trb.fiscal@ct.gov.