



CT TEACHERS' RETIREMENT BOARD

165 CAPITOL AVENUE HARTFORD, CT 06106-1673
 Toll Free 1 (800) 504-1102 Local (959) 867-6333 Fax (860) 241-9295
 "An Affirmative Action/Equal Opportunity Employer"
www.ct.gov/trb

TO: All CORE Payroll Users with Employees who are Members of the CT Teachers' Retirement System
 FROM: Robert Ribera, Fiscal Administrative Manager, CT Teachers' Retirement Board (CTRB)
 DATE: August 4, 2023
 SUBJECT: MSA Payroll Schedule Academic Year (AY) 2023-2024

In order to standardize contributions to CTRB, you should begin 2023-2024 payroll contributions with the payroll check dated September 22, 2023 (pay period ending September 7, 2023).

Two bi-weekly payrolls will constitute a month, to be remitted by the Comptroller's Office to CTRB for the following paychecks:

PAY PERIOD END DATES	PAY CHECK DATED	MONTH COVERED
9/07, 9/21	September 22, 2023 and October 06, 2023	September, 2023
10/05, 10/19	October 20, 2023 and November 03, 2023	October, 2023
11/02, 11/16	November 17, 2023 and December 01, 2023	November, 2023
11/30, 12/14	December 15, 2023 and December 29, 2023	December, 2023
12/28, 1/11	January 12, 2024 and January 26, 2024	January, 2024
1/25, 2/08	February 09, 2024 and February 23, 2024	February, 2024
2/22, 3/07	March 08, 2024 and March 22, 2024	March, 2024
3/21, 4/04	April 05, 2024 and April 19, 2024	April, 2024
4/18, 5/02	May 03, 2024 and May 17, 2024	May, 2024
5/16, 5/30	May 31, 2024 and June 14, 2024	June, 2024

Contributions are based on 8.25% of the annual salary rate, not on actual gross Bi-Weekly Salary. Longevity and MIP/PIP payments are includable in the reported salary on which either 8.25% or 7% is to be contributed, depending on employee vesting date and PA 19-73.

TRB Code	Description	Application	Percentage
RTRS RP*	Teacher Retirement Contribution Regular Pay	Employee Paid Over 12 Months	10.77%
RTRS ER*	Teacher Retirement Contribution Full Time	Employee Paid Over 10 Months or reoccurring one-time pensionable payments	8.25%
RTRP T*	Teacher Retirement Contribution Part Time	Part Time Employee	8.25%
RTRO VR	Teacher Retirement Contribution Override	Current AY Corrections/Adjustments	0.00%
RTRSS S	Teacher Retirement Voluntary Contract SS	Voluntary w/ Social Security	0.00%
RTRNSS	Teacher Retirement Voluntary Contract No SS	Voluntary w/o Social Security	0.00%
New Codes for Employees affected by PA 19-73 as notified by OSC			
RTVH 12*	Teacher Retirement Contribution Regular Pay	Employee Paid Over 12 Months	9.14%
RTVH 10*	Teacher Retirement Contribution Full Time	Employee Paid Over 10 Months or reoccurring one-time pensionable payments	7.00%
RTVH PT*	Teacher Retirement Contribution Part Time	Part Time Employee	7.00%
Employer Deduction Code			
RTRER	Employer Teachers Retirement	Employer Share	27.41%

* Do not enter a percentage or amount as this deduction is already defined on another table

Please note, direct questions concerning this memorandum can be sent to Benjamin Villa at benjamin.villa@ct.gov.