



CT TEACHERS' RETIREMENT BOARD

165 CAPITOL AVENUE HARTFORD, CT 06106-1673
Toll Free 1 (800) 504-1102 Local (959) 867-6333 Fax (860) 241-9295
"An Affirmative Action/Equal Opportunity Employer"
www.ct.gov/trb

TO: School Business Officials

DATE: August 12, 2022

SUBJECT: 2022-23 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule

EFT AND TRANSMITTAL FILE DUE DATES FOR LOCAL SCHOOL DISTRICTS SCHOOL YEAR 2022-2023

MONTH COVERED	DUE DATE
September 2022	October 7, 2022
October 2022	November 7, 2022
November 2022	December 7, 2022
December 2022	January 9, 2023
January 2023	February 7, 2023
February 2023	March 7, 2023
March 2023	April 10, 2023
April 2023	May 5, 2023
May 2023	June 7, 2023
June 2023	July 10, 2023

Important Notes:

- CT Teachers' Retirement Board (CTRB) must receive both the EFT and the transmittal no later than the fifth business day of the following month. For example, the due date for the September 2022 deductions and transmittal is October 7, 2022. An interest charge of 9% per year will be applied if CTRB does not receive either the members' contributions or the transmittal by the due date.
- Make sure that the three-digit town code (without the number sign) on your EFT transmission to our bank is the same three-digit town number you are using on your transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by Regular, Health Fund, Voluntary and Service Contract payments. The transmittal will determine this allocation.

PLEASE POST AND DISTRIBUTE TO PAYROLL/PERSONNEL STAFF