



CT TEACHERS' RETIREMENT BOARD

165 CAPITOL AVENUE HARTFORD, CT 06106-1659
Toll Free 1 (800) 504-1102 Local (959) 867-6333 Fax (860) 622-2849
"An Affirmative Action/Equal Opportunity Employer"
www.ct.gov/trb

ELECTRONIC FUNDS TRANSFER (EFT) AUTHORIZATION

I authorize the CTRB to initiate the electronic deposit of the quarterly CTRB Health Subsidy payment into the account below at a financial institution that is a participating member of the National Clearing House Association (NACHA). I understand that this bank account must be a business account associated with the Board of Education or Town listed as the intended recipient of the CTRB Quarterly Health Subsidy.

Board of Education or Town Name			3-Digit Town Code	
Street Address		City	State	Zip
Designated Health Subsidy Contact (if different from Bus.Mgr.)			Title	
Email Address			Phone	
Authorized Financial Director or Business Manager			Title	
Email Address			Phone	
Signature of Authorized Financial Director or Business Manger			Date Signed	

ATTACH A VOIDED CHECK WHICH INCLUDES THE BANK NAME, ACCOUNT HOLDERS' NAME, ROUTING NUMBER, AND ACCOUNT NUMBER, OR HAVE THE FINANCIAL INSTITUTION COMPLETE THE FOLLOWING:

Completed forms should be uploaded through the Subsidy FTP Site: [HTTPS://sft.ct.gov](https://sft.ct.gov)

Financial Institution must be a participating member of the National Automated Clearing House Association (NACHA).

Routing Transit Number (Not to exceed 9 digits)		Bank Account Number (Not to exceed 17 digits)	

Account Holder (<i>must be or include Town or BOE name</i>)			
Name of Financial Institution		Account Type	
Financial Institution Street Address		Signature of Bank Representative	
City		Bank Representative Title	
State	Zip	Phone	Date Signed

CTRB must receive the completed form 30 days before the scheduled Health Subsidy payment to ensure the deposit is correctly routed. Failure to submit the form in time may cause your payment to be delayed or process to an old account.

Contact TRB.Subsidy@ct.gov or (959) 867-6380 with any questions.