



State Agency Community Newsletter

Quarterly Issue: March 2020

Welcome to the **State Agency Community Newsletter** on Sitecore Training and Fundamentals. You are receiving this newsletter because you have completed a Sitecore Training course. The quarterly **State Agency Community Newsletter** includes Sitecore updates, featured articles, hot topics, FAQs, and more.

This information can also be found on the [Sitecore Training and Fundamentals Website](#).

Update: Six new agencies launched in Sitecore and nine more to come!

In December 2019, January & February 2020, six additional agencies launched their new websites on the Sitecore content management system. If your agency website contains hyperlinks to pages or files on any of these newly-launched websites, the recommendation is to update those hyperlinks to the new page or file using the [Internal Sitecore link](#).

1. [Judicial Review Council](#) (JRC)
2. [Council on Environmental Quality](#) (CEQ)
3. [Long Term Care Ombudsman Program](#) (LTCOP)
4. [Department of Energy & Environmental Protection](#) (DEEP)
5. [Public Utilities Regulatory Authority](#) (PURA)
6. [Office of Military Affairs](#) (OMA)

The following nine Agency Websites are in the process of migrating into the new Sitecore system and are targeting to launch their new websites second quarter 2020.

1. Fatherhood Initiative of Connecticut
2. Connecticut Council on Developmental Disabilities (CTCDD)
3. State Emergency Response Commission (SERC)
4. Commission on Human Rights and Opportunity (CHRO)
5. CT Siting Council (CSC)
6. Office of the Healthcare Advocate (OHA)
7. Management Advisory Council (MAC)
8. Dept. of Consumer Protection's SmartConsumer
9. Dept. of Developmental Services' Advocates' Corner

Visit the **Sitecore Training and Fundamentals website** to see a [full list of agencies in Sitecore](#).

Hot Topic: New Sitecore Release is Close!

We've been working hard on the new Sitecore upgrade and expect a targeted release for the second quarter 2020. As a reminder, this upgrade will have no impact on Content Authors, Content Approvers, or System Administrators, meaning the design and functionality will remain the same as you experience today.

Feature: Find out if a Document File or Image is Linked to from Other Pages

Here is how to know what pages on your website are linking to a document file or image.

- [Content Authors](#)
- [System Administrators](#)

Support: Frequently Asked Questions

1. My password is not changing when I attempt to change it?

You can change your password through the "Forgot Password" link on the [Sitecore Login Page](#) or directly through <https://egov.ct.gov/UserMgmt/Login.aspx?Display=ForgotPassword>.

- When setting a new password, make sure to follow the password policy closely.
- You cannot re-use any previous passwords.
- If logging in for the first time by copying/pasting your temporary password from our email, make sure to remove any extra spaces.
- See [step-by-step instructions on changing your password](#).

Just as a reminder, passwords expire every 90 days and can be reset through the link in the password expiration alert emails you begin to receive 14 days prior to the expiration date.

2. Are we able to create shortcuts to specific webpages in the new DEEP website and who would be able to create those shortcuts?

Yes, shortcuts (also known as Aliases, Friendly URLs, or Marketing URLs), can be created in Sitecore by Agency System Admins only. The caveat is the URL will begin with "portal.ct.gov/..." instead of "ct.gov/." Here are further details and instructions for Creating Shortcuts in Sitecore:

<https://portal.ct.gov/Training/System-Administrator/Creating-a-Friendly-URL>

3. Why is the Twitter feed not displaying on my homepage in IE?

Internet Explorer (IE) is not officially supported by Twitter (<https://help.twitter.com/en/using-twitter/twitter-supported-browsers>), explaining why the Twitter feed is not appearing on the Home Page when using IE.

Visit the [Sitecore Training and Fundamentals website](#) to [see more FAQs](#).

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