

Legislative Legal Intern – Spring 2027
Connecticut Office of the Secretary of the State

The Connecticut Office of the Secretary of the State is seeking a **Legal Intern currently enrolled in law school** to work with our office during the 2027 legislative session.

This unpaid internship is conducted out of the SOTS Offices in the State Office Building in Hartford and supervised by the Chief of Staff and General Counsel. Students have the option to receive credit for the internship by consulting with their advisors and internship directors.

Intern Responsibilities:

- Conduct legal research to assist in the implementation of new legislation.
- Draft legislation related to the work of the Office of the Secretary of the State.
- Draft Regulations for submission to the Regulations Review Committee of the Connecticut General Assembly.
- Track progress of legislation throughout the legislative session.
- Write analyses of proposed bills and amendments to relevant legislation.
- Other duties as assigned.

Intern Qualifications/Skills:

- Strong legal research and writing skills
- Proficiency in Microsoft Office Suite
- Self-motivated, adaptable, and eager to learn in a fast-paced environment
- Understanding of professional office setting
- Some experience with and knowledge of the Connecticut legislature and/or statutory construction preferred

Internship requirements:

- Be enrolled in law school
- Willing to work a minimum of 12 hours per week

Learning Objectives:

- Improve skills, particularly in the areas of written communication, research, and statutory construction
- Increase understanding of legal and legislative issues in the context of the work of the Office of the Secretary of the State
- Develop interpersonal skills by interacting with internal teams
- Learn about the legislative process, the regulatory review process, and the Connecticut General Assembly

Interns are encouraged to take advantage of the many educational experiences occurring around the Capitol campus and in downtown Hartford.

To Apply:

Please download and complete the Internship Application, located here:

<https://portal.ct.gov/SOTS/Education/Internships/Internship-Opportunities>. Email the following to sots.internships@ct.gov:

- Completed Internship Application
- Resume
- Cover letter describing why you are interested in the position and highlighting relevant skills and experience
- Writing sample (can include past essays or other written projects – you do not need to create a new writing sample for this application)

The Office of the Secretary of the State is an equal opportunity employer and does not discriminate based on race, religion, disability, age, ethnicity, national origin, sex, gender, LGBTQ identification, family status, or military status. Women, people of color, and other members of traditionally underrepresented communities are strongly encouraged to apply.