

[Place on Town or Town Clerk letterhead]

Date:

RE: **Action Required:** Signature Needed to Process Your Absentee Ballot

Dear Voter,

This letter is to inform you that the absentee ballot you submitted for the upcoming election, primary, or referendum cannot be processed because you did not sign your ballot return envelope as required by Connecticut law.

Under Public Act 26-42, you have the right to cure this defect so that your absentee ballot may be counted. To cure the defect, you must appear **in person** at the Town Clerk's office during normal business hours, **no later than 8:00 p.m. on the day of the election, primary, or referendum**, to provide your signature in your own handwriting.

If the defect is not cured by the deadline, your absentee ballot will be rejected, and your vote will not be counted.

Alternatively, the voter may vote in person during the early voting period or on election day.

If you have any questions or need assistance, please contact the Town Clerk's office at [phone number] or [email address]. We are committed to helping ensure your vote is counted.

Sincerely,

Town Clerk
[Municipality Name]