



Office of Secretary of the State
State of Connecticut
30 Trinity Street, P.O. Box 150470, Hartford, CT 06115-0470

Stephanie Thomas
Secretary of the State

Jacqueline Kozin
Deputy Secretary of the State

January 13, 2023

TO THE TOWN CLERK OF Hartford, West Hartford, Stamford and Middletown:

Today we received from the Honorable Ned Lamont, a copy of a writ of election dated January 13, 2023, ordering a Special Election to be held for the office of State Representative for the 6th, 100th, and 148th Assembly Districts on Tuesday, February 28, 2023, to fill a vacancy that occurred in those districts.

The Special Election is ordered for the purpose of electing a State Representative for the 6th, 100th, and 148th Assembly Districts to serve for the remainder of the official term commencing on January 4, 2023 and ending January 8, 2025.

Enclosed are copies of Conn. Gen. Stat. §§9-215, 9-216 and 9-217 that prescribe the procedure to be followed in connection with the Special Election. Please note that §9-215 provides that (1) on receiving such writs, you are to warn the election in the same manner as state elections are warned; (2) nominations by political parties are to be made at any time after the resignation and not later than **January 23, 2023** and (3) such nominations by political parties must be made as the rules of such parties provide, in accordance with §§9-388 and 9-391, and certified to the secretary by such date by the presiding officer or secretary of the town committee. The nominated candidate must sign and file with the secretary a certificate stating his name as he authorizes it to appear on the ballot, which certificate may be a part of the foregoing.

As also provided in §9-215, the party-endorsed choices are not subject to a primary, and the candidate selected by each political party becomes the nominee of such party. May we urge that you notify each of your town chairmen of the provisions of said section with respect to the time for nominating candidates. We are enclosing for your guidance a nomination and election calendar which would apply under §§9-215, 9-216, 9-217 and other relevant sections of the General Statutes. A form for the certifying of the nominations to the secretary is also enclosed.

Under the provisions of §9-174, the polls at the Special Election will be open from 6:00 a.m. to 8:00 p.m. Enclosed for the town clerk is a suggested form of Warning of the Special Election for your Special Election. The office of "State Representative to Fill Vacancy" will appear on the ballot. May we also point out that the heading on your ballot will be "Special State Election".

In accordance with Conn. Gen. Stat. §9-249a, the names of the major parties, if they both nominate candidates, shall be arranged on the ballot in the following order:

Democratic Party
Republican Party


Generally speaking, the provisions of our statutes (such as the absentee voting law, etc.) applicable to state elections will apply to the coming Special Election. The registrars of voters do not hold sessions to admit electors under §9-17 nor do they hold sessions to revise the registry list under §9-35, but they do prepare a supplementary registry list under §§9-172a and 9-172b before the Special Election.

May we also emphasize that under §§9-216 and 9-453a anyone desiring a nominating petition in connection with the coming election must make application to the Secretary of the State as required in §9-453b, and any such petition, in accordance with the requirements of §9-453d, must contain a number of signatures of qualified electors equal to 1% of the votes cast for the same office at the last-preceding election. The completed nominating petition must be filed by **January 23, 2023**, under §9-216.

If you have any questions in connection with the above, or if this office can be of service in any way, please do not hesitate to get in touch with us at (860) 509-6100.

Sincerely,

Stephanie Thomas
Secretary of the State

By: 
Theodore E. Bromley
Director of Elections

Information copies to:

Honorable Ned Lamont, Governor
Republican State Central Committee
Democratic State Central Committee
Republican & Democratic Registrars of Voters

Nomination and Election Calendar for Special Election to be held on **Tuesday, February 28, 2023** under §§9-215, 9-216 and other relevant sections of the General Statutes.

FRIDAY, JANUARY 13 Date required by §9-215 for issuance of writ of election by Governor; warning of election to be published by Town Clerk upon receipt of writ.

MONDAY, JANUARY 23 Final date for submission to Town Clerk by circulator of nominating petitions (for nominating petition candidates). The Town Clerk or assistant town clerk in each town in which the election is to be held must be in his office between 1:00 p.m. and 4:00p.m. on this deadline day to accept petition pages.(§9-453i(d),9-2)

MONDAY, JANUARY 23 Final date for nomination by political parties. Nominations to be made in accordance with §9-215 and applicable party rules and certified to Secretary of the State by either the chairman or presiding officer or secretary of convention by this date. The nominated candidate of a major party must sign and file with the Secretary of the State a certificate stating his name as he authorizes it to appear on the ballot, which certificate may be a part of the foregoing certificate. (§9-388)

WEDNESDAY, JANUARY 25 Final date for Town Clerk to file nominating petition pages with office of the Secretary of the State so that they are received no later than this date.

FRIDAY, JANUARY 27 Absentee ballots become available. Copy to be filed with Secretary of the State. (§§9-135b(c) and 9-140(f))

TUESDAY, FEBRUARY 14 Final date for write-in candidates to register with Secretary of the State. (§9-224b)

FRIDAY, FEBRUARY 17 Final date for filing by Town Clerks of sample ballot with Secretary of the State. (§9-256)

TUESDAY, FEBRUARY 21 *Voter Registration Deadline.* Those whose rights as to age, citizenship or residence mature after this date may apply in their Town Clerk or Registrars of Voters office on a daily basis until the limited session on February 27, 2023.

Registration by mail deadline. Hand-delivered mail-in registration applications must be received by this date by Registrars in applicant's town of residence (or by Department of Motor Vehicles (DMV) or a voter registration agency), and mailed mail-in registration applications must be postmarked by this date, for the applicant to be entitled to vote in the election. Electoral privileges of applicants meeting this deadline attach immediately upon approval by the Registrar. (§9-23g(d)(2)).

MONDAY, FEBRUARY 27 *In Person Voter Registration Deadline.* In person voter registration cut-off. Last regular voter registration session for this special election. Applicants must appear in person. (9-172b(b))

TUESDAY, FEBRUARY 28 Election Day. Hours of voting 6:00 a.m. to 8:00 p.m. (§9-174)

Absentee ballots may not be issued on election day, except to electors who suddenly become ill within six days immediately preceding close of the polls at the election or who are patients in a hospital within such six-day period, may be issued an absentee ballot up to the close of the polls. (§§9-140(h) and 9-150c)

In order to be cast at an election, the absentee ballot must be received by Municipal Clerk before the close of the polls. (§9-140b(a))

FROM THE OFFICE OF THE SECRETARY OF THE STATE
165 Capitol Avenue, Hartford CT 06106

SUGGESTED FORM OF WARNING
FOR SPECIAL ELECTION

The electors of the ____ Assembly/Senatorial** District in the Town of _____, are hereby warned to meet at their respective polling places in said town on Tuesday, February 28, 2023, for the purpose of casting their votes for State Representative/Senator** to Fill Vacancy for the ____Assembly/Senatorial** District.

Notice is hereby given that the location of the polling places is as follows:

Voting District

Location of Polling Place

Absentee Ballots will be counted at the following location:_____*

Voting machines will be used. The polls will be opened at 6:00 a.m. and will remain open until 8:00 p.m.

Dated at _____, Connecticut, this ____ day of _____, 20__.

Town Clerk/Assistant Town Clerk

*Indicate whether absentee ballots will be counted centrally or at polls under Conn. Gen. Stat. §9-147a
**Choose appropriate language and include proper district number.

To be filed with the SECRETARY OF THE STATE immediately following nomination and not later than January 23, 2023 in accordance with Conn. Gen. Stat. §9-215.

CERTIFICATE OF PARTY ENDORSEMENT AND NOMINATION

At the (check one) town committee meeting
 caucus of the _____ Party for the
 convention (party name)

_____ Assembly District held at _____ on the _____ day
(Dist. #) (location of meeting)
of _____, 2023, I was endorsed and nominated as candidate for the office of State

Representative for said district, for the Special Election to be held on February 28, 2023, and I authorize my name to appear on the ballot as printed or typed below:

(Print or Type Name as you authorize it to appear on ballot) (Full Residence Address --Street) (Town/Zip)

Dated at _____, Connecticut, this _____ day of _____, 2023.

Signature of Candidate

ATTESTED BY:

Signature of Presiding Officer of Convention

OR

Signature of Secretary of Convention

IMPORTANT: "Nominations by political parties...may be made and certified at any time after the resignation or death of the member...of the General Assembly and not later than the thirty-sixth day before the day of the election. No such nomination shall be effective...until the presiding officer or secretary of any district convention have certified the nomination to the Secretary of the State" (Conn. Gen. Stat. §9-215(d)(2))

To be filed with the SECRETARY OF THE STATE immediately following convention or meeting and not later than January 23, 2023 in accordance with Conn. Gen. Stat. §9-215.

CERTIFICATE OF MINOR PARTY NOMINATION

At a convention of the delegates or meeting of the _____ Party for
the _____ Assembly District held at _____ on the _____ day of
(Dist. #) (location of convention)
2023, the following person was nominated as candidate for the office of State Representative for said
district, for the Special Election to be held on February 28, 2023:

(Print or Type Name)

(Full Residence Address
--Street)

(Town/Zip)

Dated at _____, Connecticut, this _____ day of _____, 2023.

CERTIFIED BY:

Signature of Presiding Officer of Convention or meeting

OR

Signature of Secretary of Convention or meeting

IMPORTANT: "No such nomination shall be effective until the presiding officer or secretary of any district convention have certified the nomination to the Secretary of the State...." (Conn. Gen. Stat. §9-215)



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State of Connecticut
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Stephanie Thomas
Secretary of the State

Jacqueline Kozin
Deputy Secretary of the State

January 13, 2023

TO THE TOWN CLERK:

We are enclosing in this single letter, the prescribed forms needed to conduct your town's February 28, 2023 special election. We are listing these forms in the order that they are due.

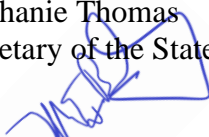
First: ED-641b. Absentee Order for Special Election.
Second: ED-629. Affidavit of Town Clerk Re Absentee Ballot Form.
Third: ED-628e Certificate to the Secretary of the State Concerning Receipt and
Disposition of Absentee Voting Forms.

The Head Moderator's Return will be in the Election Management System as soon as we have all the names of the nominated candidates.

Please feel free to contact us if you have any questions with respect to these forms. We may be reached at (860) 509-6100.

Sincerely,

Stephanie Thomas
Secretary of the State

By 
Theodore E. Bromley
Director of Elections

Enclosures