



SECRETARY OF THE STATE
30 TRINITY STREET
HARTFORD, CT 06106

December 14, 2019

TO ALL REGISTRARS OF VOTERS:

Re: Primary Petition Forms: Town Committee-At-Large;
Town Committee from Political Subdivision

In accordance with Conn. Gen Stat. §9-410, we are enclosing two primary petition signature pages and instruction pages which are prescribed for use in connection with candidacies for election to town committee. If a party in your municipality by rule provides for the election of members of its town committee from the municipality at large, the form of petition which must be used is that for Town Committee At-Large (ED-610). If such a party provides for the election of members of its town committee from political subdivisions of your municipality, then the proper petition form is that for Town Committee from Political Subdivisions (ED-610a).

We urge that you keep the enclosed forms for your file. They are the official forms prescribed under §9-410, and they should not be altered in any way when preparing and providing primary petition forms for town committee. When such pages are prepared by you and duplicated, they should be produced front to back so that the signature page and the corresponding circulator's certificate both appear on the same piece of paper.

Pursuant to §9-409, petition forms shall be available from the registrar "beginning on the day following the making of the party's endorsement of a candidate or candidates for such office or position, or beginning on the day following the final day for the making of such endorsement under the provisions of §9-391, whichever comes first." (January 7 through January 14, 2020 are the endorsement dates; January 15th is the day following the final day for making of endorsements). If a party does not hold an endorsement caucus (i.e., has a "direct primary" under party rules), or fails to make any endorsements during the January 7th--14th time period, January 15th is the first day that petitions may be issued in such cases.

Please remember to complete the blank on each instruction page, relating to the number of signatures required, and Part A of each primary petition signature page, prior to issuing the same. The deadline for the filing of primary petitions is 4:00 p.m. on January 29, 2020. Please remember that all registrars of voters' offices must be open between 1:00 p.m. and 4:00 p.m. on January 29, 2020. (§9-405)

Section 9-412 provides that upon receipt of the petition pages, the registrar must give to the person who submitted them a signed receipt stating the number of pages and the date and time of filing. It also provides that after certifying on each page the number of signers who are enrolled electors, the registrar must file the pages with the town clerk, together with his certificate as to the whole number of names on the last-completed enrollment list of such party in such town or political subdivision, as the case may be.

Please remind Town Chairmen that they must give newspaper notice of caucuses for Town Committee endorsements at least five full days in advance thereof (or earlier if so required by local party rules). If a caucus is to be held on January 7, 2020, for example, the notice must be published not later than January 1, 2020. The notice must specify the date, time, location and purpose of the caucus. (§9-390, subsection (a))

To All Registrars of Voters
December 14, 2019
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ACTIVE AND INACTIVE ENROLLMENT LIST

In accordance with Conn. Gen. Stat. §§9-35, 9-54, 9-55, 9-64a, 9-64b and 9-396, there is an active and inactive enrollment list for each party. The inactive list consists of persons who failed to respond to the Notice of Confirmation of Voting Residence (ED-642). We remind you that under Conn. Gen. Stat. §9-35, in 2012 Notices of Confirmation of Voting Residence may only be sent out between January 1st-May 1st, except that under Conn. Gen. Stat. §9-23g(c), if a Notice of Acceptance of a mail-in application card is returned undelivered, a Notice of Confirmation of Voting Residence is sent out throughout the year.


We strongly recommend that in accordance with Conn. Gen. Stat. §9-42 and §9-42-1 of Conn. State Regs., a registrar, deputy registrar or assistant registrar of voters attend each caucus with an active and inactive enrollment list and voter registration applications for the purpose of restoring persons from the inactive to the active enrollment list before they vote in the caucus. (They may also bring transfer of address forms ED-513a under §9-35). After the caucuses, if any, the registrar, deputy or assistant registrar of voters should file in your office all restorations signed by the enrolled electors. (Only one official is required to restore except on election day.) We remind you, however, that under Conn. Gen. Stat. §§9-56 and 9-57, persons who file an application for enrollment on the day of a caucus do not acquire enrollment privileges until after the caucus.

In accordance with Conn. Gen. Stat. §9-35c and §9-406 the number of signatures required on a primary petition is 5% of the number of enrolled electors on the active enrollment list last printed under §9-55, excluding the names of all individuals who have ceased to be electors. When checking signatures on primary petitions, however, the signatures of all persons who have enrollment privileges in the party shall be counted and, under §9-35c, if an elector on the inactive enrollment list signs a petition giving the same address as appears on the inactive list, forthwith place such name on the active list and count the signature (no restoration form is necessary in such case).

If you have any questions or if we can be of service in any way, please do not hesitate to get in touch with us at (860) 509-6100.

Sincerely,

DENISE MERRILL
Secretary of the State

By: 
Theodore E. Bromley
Director of Elections

Enclosures:
ED-610, ED-610a
Informational copies to:
Town Clerks
Republican and Democratic State Central Committees

**INSTRUCTION PAGE FOR PRIMARY PETITION FOR
TOWN COMMITTEE AT-LARGE**

NOTE TO REGISTRARS: (1) Complete on this Instruction Page, in the space provided, the total number of signatures needed for a candidacy for election to the town committee; (2) provide at least one Instruction Page for each circulator; (3) provide one or more Primary Petition Signatures Pages suitable for duplication as you deem necessary (however, if the candidate or candidates are indigent, provide at least five times the number of Signatures Pages needed to contain the required number of signatures); and (4) complete all blanks in Part A of each Primary Petition Signatures Page provided.

Request for petition forms: Any person who requests a petition form must give to the Registrar of Voters before he may obtain such form (1) his own name and address, and the name, address, and position sought of each candidate for whom the petition is being obtained; and (2) a statement signed by each such candidate that he consents to be a candidate for said position. After a person has completed the foregoing requirements, the registrar of voters, before giving him the petition form, must fill in on each Petition Signatures Page the name and address of each candidate to be named therein, the position sought by each such candidate, the name of the political party holding the primary, and the date of the primary, and must also fill in the blanks on this Instruction Page.

Number of Petition Signatures Pages to be provided: Upon completion of the above requirements, the Registrar of Voters shall give to the person requesting the petition form one or more Signatures Pages suitable for duplication as he deems necessary. If the candidate or candidates are indigent, the Registrar shall provide a number of pages determined by such Registrar as at least five times the number sufficient to contain the required number of signatures for a primary. The number of Signatures Required is _____, (being at least 5% of the electors whose names appear on the active last-completed enrollment list of the party in the municipality, or such lesser number as the party rules prescribe).

Time of Filing: This petition must be filed with the Registrar of Voters of the party holding the primary not later than 4:00 p.m. on January 29, 2020, which is the 34th day preceding the day of the primary.

General Information: A candidacy may be filed by or on behalf of any person (except a party-endorsed candidate) who is an enrolled member of the party within the municipality by filing with the Registrar of the party the required petition. A petition may propose as many candidates for election to the town committee as there are members to be elected to the town committee, but no more.

No primary shall be held by a party for the election of a member of a town committee unless candidacies for such election numbering at least 25% of the number of town committee members to be elected by such party in such municipality are filed by persons other than party-endorsed candidates. No primary petition for town committee members shall be approved unless it contains the names of a number of candidates, other than party-endorsed candidates, equal to at least 25% of the number of town committee members to be elected.

Misrepresentation Prohibited: It is a Class D felony for any person to intentionally misrepresent the contents of a primary petition. Conviction of a Class D felony shall be punished by imprisonment for a term of not more than five years or a fine not exceeding \$5,000, or both.

Signatures: Each signature on a Petition Signatures Page must be the personal signature of the signer; and one individual may not, under any circumstances or degree of relationship, sign for another. ANY PERSON WHO SIGNS A NAME OTHER THAN HIS OWN TO A PRIMARY PETITION OR WHO SIGNS A NAME OTHER THAN HIS OWN AS CIRCULATOR OF SUCH A PETITION SHALL BE FINED NOT MORE THAN ONE HUNDRED DOLLARS OR IMPRISONED NOT MORE THAN ONE YEAR OR BOTH. Signatures shall be obtained only on the official Petition Signatures Page distributed by the Registrar or on duplicates of the pages issued by the Registrar. No person shall sign as a petition signer more than once for the same candidate or candidates. Petition

signatures may not be withdrawn. Only the signatures of electors whose names appear upon the last-completed enrollment list of the party holding the primary in the municipality will be counted. If the Registrar determines that an enrolled elector on the inactive registry list signed a petition giving the same address as on the inactive registry list, such name shall forthwith be placed on the active registry list and counted. Signers who have moved within town should be encouraged to give their birth dates, because the Registrar is prohibited from rejecting any name for which the street address on the petition is different from the street address on the enrollment list if (1) the signer is eligible to vote for the candidates on the petition and (2) the signer's birth date shown on the petition is the same as the birth date on the signer's registration record.

Assistance to Blind Persons in the Signing of Petitions: Any person who is blind may cause his name to be placed on a petition if an authorized agent (not the circulator) reads aloud the full text of the petition in the presence of the circulator, and the blind person consents to having his name appear on it. If a blind person is unable to write, his authorized agent may write the name of the blind person followed by the word "by" and his own signature.

Circulator: Each circulator must be an enrolled member of the party in a municipality in this state who is entitled to vote. No candidate, whether an endorsed or petitioning candidate, may circulate a petition for another group of candidates for election to the town committee. No person may circulate petitions for more than the maximum number of candidates to be elected by a party to the town committee. A candidate may circulate a primary petition in which he is proposed as a candidate. Any petition page circulated in violation of these provisions of the law must be rejected by the Registrar. The circulator must be certain to have signers sign in his presence, and that his own signed statements are true, or he shall be guilty of a Class A misdemeanor, and the whole page may be rejected. A sentence of imprisonment for a Class A misdemeanor is not more than one year and a fine for the conviction of a Class A misdemeanor shall not exceed one thousand dollars.

Statement by Registrar of Voters as to Circulator's Status as Enrolled Party Member: Each petition page must contain a statement signed by the Registrar of Voters of the appropriate party in the municipality in which the circulator is enrolled, attesting that the circulator is an enrolled member of such party in the municipality. This statement may be completed at any time but must be completed before the petition page is submitted for filing to the party's Registrar in the municipality of voting residence of the signers. Unless such a statement by the Registrar appears on each page so submitted, the page shall be rejected by the Registrar.

Circulator's Statement of Authenticity of Signatures: The Circulator's Statement of Authenticity of Signatures, including address and number of signatures obtained, must be completed and signed by the Circulator after obtaining all the signatures and before filing the page with the appropriate Registrar of Voters. The page must be rejected by the Registrar if the Statement is not completed and signed.

Certification of Acknowledging Officer: After signing the Circulator's Statement of Authenticity of Signatures, the Circulator must appear before one of the following officers to acknowledge the statement: a judge of a court of record, clerk or deputy clerk of a court having a seal, family support magistrate, commissioner of deeds or town clerk, notary public, justice of the peace or attorney admitted to the Connecticut Bar. The acknowledgment must be completed and signed by the officer taking the same, and the petition page must be rejected by the Registrar if this is not done.

"Registrar" Defined: "Registrar" means the registrar of voters enrolled with the political party holding a primary, and, in each municipality where there are different registrars for different voting districts, means the registrar so enrolled in the voting district in which, at the last-preceding regular election, the presiding officer for the purpose of declaring the result of the vote of the whole municipality was moderator.

STATEMENT BY REGISTRAR OF VOTERS AS TO CIRCULATOR'S STATUS AS ENROLLED PARTY MEMBER

C. Circulator must have Part C filled in before submitting it to party's Registrar in town in which the signers are enrolled.

CIRCULATOR'S NAME	CIRCULATOR'S RESIDENCE ADDRESS (No., Street, Town)
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I, Registrar of Voters of the party named in Part A of this petition, in the Town of _____, do hereby attest that the above circulator is an enrolled member of said party in said municipality and that he is entitled to vote.

(Date) (Signature of Registrar of Voters)

CIRCULATOR'S STATEMENT OF AUTHENTICITY OF SIGNATURES

D. Part D must be completed, by Circulator and by Acknowledging Officer, after obtaining all signatures on this page and before filing it with party's Registrar in municipality in which the signers of the page are enrolled.

I am the Circulator of this petition page and I make this statement pursuant to the provisions of Chapter 153 of the General Statutes of Connecticut. My address is _____, in the town of _____. I am an enrolled member of the political party designated on this petition in said town. Each person whose name appears on this petition signatures page signed the same in person in my presence. I either know each such signer or such signer satisfactorily identified himself or herself to me. The spaces for candidates supported, positions sought and the political party involved were filled in prior to my obtaining the signatures. The number of signatures on this petition signatures page is _____.

I hereby declare under the PENALTIES OF FALSE STATEMENT, that the statements made in the foregoing Circulator's Statement of Authenticity of Signatures are true.

Signature of Circulator

CERTIFICATION OF ACKNOWLEDGING OFFICER

State of Connecticut)
) ss: _____
County of) (city or town)

On this the _____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the foregoing Statement of Circulator and acknowledged that he executed the same for the purpose contained therein.

In Witness Whereof, I have hereunto set my hand.

My commission expires: _____ (date)
(Notary Public only)

Judge of a court of record or family support magistrate; clerk or deputy clerk of a court having a seal; commissioner of deeds or town clerk; notary public; justice of the peace; or attorney admitted to the Connecticut Bar

CERTIFICATION BY REGISTRAR OF VOTERS OF NUMBER OF SIGNERS WHO ARE ON ENROLLMENT LIST

E. The following is to be filled in by the Registrar of Voters before Registrar files with the Clerk of the municipality:

I, Registrar of Voters in the aforementioned municipality, hereby certify that the number of signers on this primary petition page who are enrolled on the last-completed enrollment list of the aforementioned party in said municipality is

_____ (number)

Dated at _____, Connecticut, this _____ day of _____, 20____.

(Signature of Registrar of Voters)

**INSTRUCTION PAGE FOR PRIMARY PETITION FOR TOWN COMMITTEE
FROM A POLITICAL SUBDIVISION**

NOTE TO REGISTRARS: (1) Complete on this Instruction Page, in the space provided, the total number of signatures needed for a candidacy for election to the town committee; (2) provide at least one Instruction Page for each circulator; (3) provide one or more Primary Petition Signatures Pages suitable for duplication as you deem necessary (however, if the candidate or candidates are indigent, provide at least five times the number of Signatures Pages needed to contain the required number of signatures); and (4) complete all blanks in Part A of each Primary Petition Signatures Page provided.

Request for petition forms: Any person who requests a petition form must give to the Registrar of Voters before he may obtain such form (1) his own name and address, and the name, address, and position sought of each candidate for whom the petition is being obtained; and (2) a statement signed by each such candidate that he consents to be a candidate for said position. After a person has completed the foregoing requirements, the **Registrar of Voters**, before giving him the petition form, must fill in on each Petition Signatures Page the name and address of each candidate to be named therein, the position sought by each such candidate, the political subdivision, the name of the political party holding the primary, and the date of the primary, and must also fill in the blanks on this Instruction Page.

Number of Petition Signatures Pages to be provided: Upon completion of the above requirements, the Registrar of Voters shall give to the person requesting the petition form one or more Signatures Pages suitable for duplication as he deems necessary. If the candidate or candidates are indigent, the Registrar shall provide a number of pages determined by such Registrar as at least five times the number sufficient to contain the required number of signatures for a primary. The number of Signatures Required is _____, (being at least 5% of the electors whose names appear on the active last-completed enrollment list of the party in the political subdivision, or such lesser number as the party rules prescribe).

Time of Filing: This petition must be filed with the Registrar of Voters of the party holding the primary not later than 4:00 p.m. on January 29, 2020, which is the 34th day preceding the day of the primary.

General Information: A candidacy may be filed by or on behalf of any person (except a party-endorsed candidate) who is an enrolled member of the party within the political subdivision by filing with the Registrar of the party the required petition. A petition may propose as many candidates for election to the town committee as there are members to be elected to the town committee from said political subdivision, but no more.

No primary shall be held by a party for the election of a member of a town committee unless candidacies for such election numbering at least 25% of the number of town committee members to be elected by such party in such political subdivision are filed by persons other than party-endorsed candidates. No primary petition for town committee members shall be approved unless it contains the names of a number of candidates, other than party-endorsed candidates, equal to at least 25% of the number of town committee members to be elected in the political subdivision.

Misrepresentation Prohibited: It is a Class D felony for any person to intentionally misrepresent the contents of a primary petition. Conviction of a Class D felony shall be punished by imprisonment for a term of not more than five years or a fine not exceeding \$5,000, or both.

Signatures: Each signature on a Petition Signatures Page must be the personal signature of the signer; and one individual may not, under any circumstances or degree of relationship, sign for another. ANY PERSON WHO SIGNS A NAME OTHER THAN HIS OWN TO A PRIMARY PETITION OR WHO SIGNS A NAME OTHER THAN HIS OWN AS CIRCULATOR OF SUCH A PETITION SHALL BE FINED NOT MORE THAN ONE HUNDRED DOLLARS OR IMPRISONED NOT MORE THAN ONE YEAR OR BOTH. Signatures shall be obtained only on the official Petition Signatures Page distributed by the Registrar or on duplicates of the pages issued by the Registrar. No person shall sign as a petition signer more than once for the same candidate or candidates. Petition signatures

may not be withdrawn. Only the signatures of electors whose names appear upon the last-completed enrollment list of the party holding the primary in the political subdivision will be counted. If the Registrar determines that an enrolled elector on the inactive registry list signed a petition giving the same address as on the inactive registry list, such name shall forthwith be placed on the active registry list and counted. Signers who have moved within town should be encouraged to give their birth dates, because the Registrar is prohibited from rejecting any name for which the street address on the petition is different from the street address on the enrollment list if (1) the signer is eligible to vote for the candidates on the petition and (2) the signer's birth date shown on the petition is the same as the birth date on the signer's registration record.

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Circulator: Each circulator must be an enrolled member of the party in a municipality in this state who is entitled to vote. No candidate, whether an endorsed or petitioning candidate, may circulate a petition for another group of candidates for election to the town committee in the political subdivision. No person may circulate petitions for more than the maximum number of candidates to be elected by a party to the town committee in the political subdivision. A candidate may circulate a primary petition in which he is proposed as a candidate. Any petition page circulated in violation of these provisions of the law must be rejected by the Registrar. The circulator must be certain to have signers sign in his presence, and that his own signed statements are true, or he shall be guilty of a Class A misdemeanor, and the whole page may be rejected. A sentence of imprisonment for a Class A misdemeanor is not more than one year and a fine for the conviction of a Class A misdemeanor shall not exceed two thousand dollars.

Statement by Registrar of Voters as to Circulator's Status as Enrolled Party Member: Each petition page must contain a statement signed by the Registrar of Voters of the appropriate party in the municipality in which the circulator is enrolled, attesting that the circulator is an enrolled member of such party in the municipality. This statement may be completed at any time but must be completed before the petition page is submitted for filing to the party's Registrar in the municipality of voting residence of the signers. Unless such a statement by the Registrar appears on each page so submitted, the page shall be rejected by the Registrar.

Circulator's Statement of Authenticity of Signatures: The Circulator's Statement of Authenticity of Signatures, including address and number of signatures obtained, must be completed and signed by the Circulator after obtaining all the signatures and before filing the page with the appropriate Registrar of Voters. The page must be rejected by the Registrar if the Statement is not completed and signed.

Certification of Acknowledging Officer: After signing the Circulator's Statement of Authenticity of Signatures, the Circulator must appear before one of the following officers to acknowledge the statement: a judge of a court of record, clerk or deputy clerk of a court having a seal, family support magistrate, commissioner of deeds or town clerk, notary public, justice of the peace or attorney admitted to the Connecticut Bar. The acknowledgment must be completed and signed by the officer taking the same, and the petition page must be rejected by the Registrar if this is not done.

"Registrar" Defined: "Registrar" means the registrar of voters enrolled with the political party holding a primary, and, in each municipality where there are different registrars for different voting districts, means the registrar so enrolled in the voting district in which, at the last-preceding regular election, the presiding officer for the purpose of declaring the result of the vote of the whole municipality was moderator.

PRIMARY PETITION SIGNATURES PAGE FOR TOWN COMMITTEE FROM POLITICAL SUBDIVISION

WARNING: IT IS A CRIME TO SIGN THIS PETITION IN THE NAME OF ANOTHER PERSON WITHOUT LEGAL AUTHORITY TO DO SO AND YOU MAY NOT SIGN THIS PETITION IF YOU ARE NOT AN ELECTOR

A. REGISTRAR MUST FILL OUT THIS PART (A) BEFORE GIVING OUT THIS FORM

CITY _____
 TOWN OF _____ PARTY _____ March 3, 2020 PRIMARY
 BOROUGH _____

POSITION SOUGHT; Town Committee from _____ TERM _____
 (Political Subdivision)

<u>NAME(S) OF CANDIDATE(S)</u>	<u>ADDRESS</u>	<u>NAME(S) OF CANDIDATE(S)</u>	<u>ADDRESS</u>
<i>(Note: provide sufficient space)</i>			

THIS PETITION MUST BE FILED WITH _____
 (Name of Registrar of Voters) (Address of said Registrar)
 not later than 4:00 p.m. on January 29, 2020.

B. We, the undersigned, being enrolled members of the above party in the above political subdivision of the above municipality, do hereby petition that there be printed on the voting machine ballot labels to be used in the primary of said party in said political subdivision to be held on the date above specified the name(s) of the above individual(s) as candidates for election to the Town Committee from said political subdivision:

SIGNATURE OF ENROLLED ELECTOR	PRINTED NAME OF ELECTOR	BIRTH DATE	STREET ADDRESS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

**STATEMENT BY REGISTRAR OF VOTERS AS TO CIRCULATOR'S
STATUS AS ENROLLED PARTY MEMBER**

C. Circulator must have Part C filled in before submitting it to party's Registrar in municipality in which the signers are enrolled.

CIRCULATOR'S NAME	CIRCULATOR'S RESIDENCE ADDRESS (No., Street, Town)
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I, Registrar of Voters of the party named in Part A of this petition, in the Town of _____, do hereby attest that the above circulator is an enrolled member of said party in said municipality and that he is entitled to vote.

_____ (Date)	_____ (Signature of Registrar of Voters)
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CIRCULATOR'S STATEMENT OF AUTHENTICITY OF SIGNATURES

D. Part D must be completed, by Circulator and by Acknowledging Officer, after obtaining all signatures on this page and before filing it with party's Registrar in municipality in which the signers of the page are enrolled.

I am the Circulator of this petition page and I make this statement pursuant to the provisions of Chapter 153 of the General Statutes of Connecticut. My address is _____, in the town of _____, I am an enrolled member of the political party designated on this petition in said town. Each person whose name appears on this petition signatures page signed the same in person in my presence. I either know each such signer or such signer satisfactorily identified himself or herself to me. The spaces for candidates supported, positions sought and the political party involved were filled in prior to my obtaining the signatures. The number of signatures on this petition signatures page is _____.

I hereby declare under the PENALTIES OF FALSE STATEMENT, that the statements made in the foregoing Circulator's Statement of Authenticity of Signatures are true.

Signature of Circulator

CERTIFICATION OF ACKNOWLEDGING OFFICER

State of Connecticut)
) ss: _____
County of) (city or town)

On this the ____ day of _____, 20____, before me, the undersigned officer, personally appeared _____, known to me (or satisfactorily proven) to be the person whose name is subscribed to the foregoing Statement of Circulator and acknowledged that he executed the same for the purpose contained therein.

In Witness Whereof, I have hereunto set my hand.

Judge of a court of record or family support
magistrate; clerk or deputy clerk of a court
having a seal; commissioner of deeds or town
clerk; notary public; justice of the peace;
or attorney admitted to the Connecticut Bar

My commission expires: _____ (date)
(Notary Public only)

**CERTIFICATION BY REGISTRAR OF VOTERS OF NUMBER OF SIGNERS
WHO ARE ON ENROLLMENT LIST**

E. The following is to be filled in by the Registrar of Voters before Registrar files with the Clerk of the municipality:

I, Registrar of Voters in the aforementioned municipality, hereby certify that the number of signers on this primary petition page who are enrolled on the last-completed enrollment list of the aforementioned party in the above political subdivision in said municipality is _____.

Dated at _____, Connecticut, this _____ day of _____, 20____.

(Signature of Registrar of Voters)