



SECRETARY OF THE STATE
30 TRINITY STREET
HARTFORD, CT 06106

FROM THE OFFICE OF THE SECRETARY OF THE STATE
30 Trinity Street, Hartford CT 06106

February 5, 2004

TO ALL REGISTRAR OF VOTERS AND TOWN CLERKS:

Re: Selection of Delegates

Note: Please Read Carefully as the General Assembly has Changed the Date for Delegate Selection, Effectively Immediately. Please Review this Letter and the Attached, Revised Schedule, for Selection of Delegates. The Dates for Delegate Selection in the November 2, 2004 State Election Calendar are No Longer Valid and are Superseded.

We are enclosing the required forms in connection with the selection of delegates to Conventions under Sections 9-390, 9-391, 9-393, and 9-395 of the General Statutes.

Selection of Delegates

Delegates to conventions shall be selected, in accordance with the rules of the party, by one of two methods prescribed by Connecticut General Statutes Section 9-390. The two methods are: (1) Selection made by party enrolled members of such party in such municipality in a caucus or (2) Selection made by the town committee of such party.

Notice of Caucus

If a caucus is the endorsing authority of delegates, the town chairman or his designee shall give notice in a newspaper having general circulation in the town of the date, time, location and purpose of such caucus held. Such notice shall be given not less than five days prior to the date set for the caucus; provided, if the rules of the party in any municipality require earlier notice, such party rules shall prevail. If the caucus to endorse delegates will take place on March 23, 2004, then Wednesday, March 17, 2004 is the last day to publish such notice. If the caucus is to be held on March 30, 2004, then Wednesday, March 24, 2004 is the last day to publish such notice. C.G.S. §9-390

In order to reduce the likelihood of inadvertent failures-to-endorse, you may wish to remind the party officials in your town that (a) all party endorsements may be made only between March 23 and March 30 2004, and (b) endorsements must be certified to you by March 31, 2004. The failure to file a timely certification nullifies an otherwise timely endorsement, and such a situation is not a "vacancy" which may be filled by a later endorsement under party rules.

Selection of Delegates From Political Subdivision

If delegates are to be selected from a political subdivision (i.e. part of a town), only the enrolled party members or town committee members, as the case may be, from such political subdivision may participate, except that (1) in a municipality in which the town committee is elected at-large and is the selecting authority, the town committee as a whole shall select, and (2) in a municipality in which the town committee is elected from political subdivisions and is the selecting authority, whenever no member of the town committee resides in such political subdivision or district from which the selection is to be made, the town committee as a whole shall select.

Selection of Delegates Deemed Lawful

If delegates are selected in accordance with the provisions of party rules and by one of the methods discussed above, the delegates shall be deemed to have been lawfully selected. **There is no longer an opportunity to primary for delegate selection.**

Notification of Selection of Delegates

The selection of delegates shall be certified to the clerk of the municipality by the chairman or presiding officer **and** the secretary of the town committee or caucus not later than four o'clock p.m. on March 31, 2004. Each such certification shall contain the name and street address of each person selected, the position as delegate, and the name or number of the political subdivision or district for which each such person is selected. If such a certificate of a party's selection is not received by the clerk of the municipality by such time, such party shall be deemed to have neither made nor certified any selection of any person for the position of delegate. **Please Note:** The State Central Committees of each political party will provide this form to the town chairs.

Vacancies in Delegation

The rules of a party may provide methods for the filling of vacancies in delegations to convention, which methods may include prescribing that each delegate selected in conformity with the Connecticut General Statutes may designate an alternate delegate or a proxy to act for such delegate in their absence.

Notices of Party-Endorsements

We are enclosing two forms for use during the delegate selection (1) the notice of certification of party-selected delegates and (2) the notice for failure to receive certification of party-selected delegates. In the event of the selection of delegates to conventions under the primary law, the Town Clerk is required to publish such notice under Section 9-395. The Secretary of the State is required to prescribe the form of such notice. One copy of each of the prescribed forms of Notice of Selected Delegates (ED-616), and Failure to Select (ED-617) are enclosed. (The Town Clerk must forthwith publish any change in the party-selected candidates listing such changes.)

Republican Party District Delegates

We have been advised by the Republican State Central Committee Office that the Republican State Rules no longer provide for the selection of district delegates from Senatorial Districts to State Conventions in accordance with Conn. Gen. Stat. Sections 9-372(13)(B), 9-394 and 9-408. The Republican State Central Committee has further advised us that the Republican State Rules provide that the only delegates to be chosen for the State Convention are delegates chosen from the towns.

If you have any questions in connection with these forms, or if we can be of service to you in any way, please do not hesitate to get in touch with us at (860) 509-6100.

Sincerely,
SUSAN BYSIEWICZ
Secretary of the State

By: _____
Theodore E. Bromley
Staff Attorney

Enclosures (ED-616 and ED-617), Revised Delegate Calendar
Information copies to:

Registrars of Voters (letter only)

Republican and Democratic State Central Committees

(G:\massmail\2004\02-04\del-note) (Primary - Dels. - Notices)

FROM THE OFFICE OF THE SECRETARY OF THE STATE
30 Trinity Street, Hartford CT 06106

Prescribed form of Legal Notice re:
PARTY-SELECTED DELEGATES TO CONVENTIONS
To be published by Town Clerk, under Section 9-395 of the General Statutes

LEGAL NOTICE

A certified list(s) of party-selected candidates for the _____
(Party)

Party in the Town of _____ for participation as
(Name of Town)

DELEGATES to the convention(s) of said Party specified below is on

file in my office at _____,
(Address)

Connecticut and copies are available for public distribution:

CONVENTION(S)

Town Clerk of

(town)

FROM THE OFFICE OF THE SECRETARY OF THE STATE
30 Trinity Street, Hartford CT 06106

Prescribed form of Legal Notice re:
FAILURE TO RECEIVE PARTY-SELECTED DELEGATES TO CONVENTIONS
To be Published by Town Clerk, under Section 9-395 of the General Statutes

LEGAL NOTICE

Notice is hereby given that I failed to receive within the time limited in

Section 9-391 of the General Statutes the certifications of names of any

persons as party-selected delegates of the _____ Party
(Party)

in the Town of _____ as Delegates to the
(Town Name)

Convention of said party specified below:

CONVENTION(S)

Town Clerk of

(town)

REVISED SCHEDULE FOR SELECTION OF DELEGATES

AS APPROVED BY THE GENERAL ASSEMBLY

EFFECTIVE IMMEDIATELY

<p>MARCH 17, 2004 (Wednesday) <u>Town Chairmen</u></p>	<p><u>Notice of Caucus</u>. Last day to publish notice of selection caucus, if caucus is the selecting authority for delegates if caucus is held on <u>March 23, 2004</u>. If the caucus is held on <u>March 30, 2004</u>, then <u>March 24, 2004</u> is the last day. Notice must be published at least five full days before the caucus. Party rules may require earlier notice.</p>
<p>MARCH 23, 2004 to March 30, 2004 (Tuesday – Tuesday) <u>Political Parties</u></p>	<p><u>Party Selection of Delegates</u>. Selection for delegates to state and district conventions by town committee or caucus between these days.</p>
<p>MARCH 31, 2004 (Wednesday) 4:00 p.m. <u>Political Parties</u> <u>Town Clerk</u></p>	<p><u>Party Endorsements -- Certification</u>. Last day for chairman or presiding officer <u>and</u> the secretary of the caucus or the town committee, as the case may be, to certify to the town clerk the names and street addresses of party-selected candidates for <u>delegates</u>. Certification <u>must</u> also be accompanied by (1) The name and street address of each person selected, and (2) The name and number of the political subdivision or district for which each such person is elected. Clerk must forthwith publish notice of certification and that list of delegates is on file.</p>