

01 Review your business registration

Your first step: Make sure the information we have about your business at Business.CT.gov is correct.

When you registered your business, we sent you a copy of your initial filing. The name of this filing varies depending on whether the business formed elsewhere and is registering to transact business in Connecticut (foreign) or you created your business here in Connecticut (domestic). The name will also vary based on the business type, such as LLC or corporation. That document contains the details about the business that you provided during registration. Your initial filing, all future filings, and the essential data you provided about your business can always be found on the business records search at Business.CT.gov.

Find your business record

- 1 Go to Business.CT.gov
- 2 Go to Services > Business Search > Search Business Records
- 3 Search for your business
- 4 Select your business to go to the business details screen



Search your business
at Business.CT.gov

What you'll see at Business.CT.gov



Business Name

What you registered.



Business Address

The address listed for your business.



ALEI

Your unique state business identifier.



Annual Report Due Date

When your next report is due.



Agent Details

Your registered-agent information.

SPOT SOMETHING WRONG?

Contact the Business Services Division at bsd@CT.gov

Understanding your business information



Business name: This is the name of the business you provided at registration. We record your business name as you typed it, including capitalization and punctuation. If the name displayed is incorrect, please contact us at bsd@CT.gov.



Business address: This is the address of the business. While it may also be the address of the owner or agent, it does not have to be. Connecticut law requires that all businesses have a street address, so if you run your business out of your home, this will be your home address.



Business ALEI: This unique number also appears in your formation document (initial filing) and is your official business registration ID with the Connecticut Secretary of the State. ALEI stands for Authoritative Legal Entity Identifier, which is the unique identifier assigned to every business entity registered with the state. Other government agencies and banks may ask for this number and may call it a “business ID number,” “Secretary of the State number,” or similar. We use the ALEI standard to uniquely identify businesses, which is an internationally recognized system of recording business ID numbers.

This number is a unique public entity ID for your business. It is used to:

- Identify your business in the state’s records
- Access or update your business information at Business.CT.gov
- Register with the IRS, CT Department of Revenue Services, DMV, and other federal and state agencies



Annual report due date: Filing an annual report is a mandatory legal requirement for nearly all businesses registered in Connecticut, including LLCs, corporations, nonprofits, and foreign entities. This is the annual report due date for your business and it will advance to the next year once you file your report for the current year.

The annual report keeps your business’s information current, and failure to file can lead to late fees, loss of good standing, and even administrative dissolution. Annual report due dates and filing fees vary by business type.



Agent details: A registered agent is a legally designated person to receive lawsuits (service of process) and official government correspondence on behalf of a business. The agent’s job is to receive these documents promptly and forward them to the business owner or authorized representative so the business can respond within required legal deadlines. The agent may be an adult resident of Connecticut or another business registered with the Secretary with a physical business address in Connecticut.