



State of Connecticut Emergency Response Commission

DRAFT Minutes of Regular Meeting November 16, 2023 at 1:30 PM

The meeting was held **online and in-person** at CT DESPP-DEMHS Headquarters, 1111 Country Club Road, Middletown.

1. The meeting came to order at 1:40 p.m.
2. Introductions and welcomes; discussion that as identified at the last meeting we have some members meeting in person at DESPP/DEMHS in Middletown with most members joining via the remote option. We will do the same for the November meeting [hybrid at DESPP/DEMHS in person and Zoom for remote option].
3. The September 2023 Meeting Minutes were approved on a motion by Bob Araujo, seconded by Matt LaFayette.
4. The meeting schedule was confirmed for Calendar Year 2024.
 - a. We will continue to meet Third Thursdays of Odd-Numbered Months.
 - b. We will continue to meet from 1:30 p.m. – 3:30 p.m.
 - c. We will continue to meet in a hybrid approach, meeting at DESPP/DEMHS in person and Zoom for remote option.
 - d. The Secretary of State Public Meeting Calendar and the SERC website will be updated to reflect the continuation of this meeting schedules.
 - e. Officers are selected in odd-numbered years (confirmed continuing from last year Chair = Gerard Goudreau; Vice-Chair = Robert Araujo; Secretary = Jeffrey Morrisette)
5. Jeff Morrisette and Diane Duva noted Hazardous Materials Emergency Preparedness (HMEP) Grant Training Activities updates—courses will be scheduled for hazmat training. A new MOU between DEEP and CFPC is being put in place to fund the training and the exercise for this year's grant.
6. Overview of DEMHS EPPI Exercise [October 14 & 18]—Bill Turner was called into another meeting and we will discuss the highlights of this at a future meeting.
7. Noted that there is CT DOT/FRA Rail Freight Exercise [rescheduled from October 21 to December 2 (tent.)] that DOT, DESPP-DEMHS, DEEP, and others are participating in with the Federal Railway Administration and local fire departments in the Hartford region to practice coordination in responding to rail freight incidents involving hazardous materials.

8. Updates on LEPC status and plans;
 - a. Discussion of any LEPC designations needed: Mansfield requested re-designation from individual municipal LEPC to Capitol Region regional LEPC; Chairman Goudreau called a vote and the redesignation passed unanimously. Discussion occurred about the importance of matching LEPC designations with what is actually occurring at the local or regional level for hazardous material preparedness.
 - b. Review of updated LEPC map and contact information. This topic will be carried to the next meeting. The towns have been contacted to confirm their chair and contact information. The map is a draft and anyone with updates should direct them to the DEEP.CTEPCRA@ct.gov email.
9. Information sharing between Agencies; Updates on Current Issues; Diane Duva reviewed upcoming training that EPA's EPCRA program is providing on anhydrous ammonia management. Ryan Hirt of CISA noted upcoming training on the CISA ChemLock program. Links are in the meeting guide. Tom Bergman of NASTTPO provided updates on various national topics, including the upcoming NASTTPO meeting and HMEP-approved raining opportunities.
10. Public Comments: There were no public comments.
11. Adjournment 2:40 p.m. on a motion by Bob Araujo, seconded by Matt LaFayette.

Attendance 11-16-2023 DRAFT

In attendance?	Member
Yes	<p>Gerard P. Goudreau - Chairperson</p> <p>Facility member</p>
Yes	<p>Diane W. Duva, Director, Planning Office, Emergency Response and Spill Prevention Div.</p> <p>CT Department of Energy and Environmental Protection</p>
Yes	<p>Jeffrey Morrissette, State Fire Administrator</p> <p>CT Department of Emergency Services and Public Protection</p>
Yes	<p>David Kallander, Ph.D. , Toxicologist/ Francesca Provenzano</p> <p>Environmental and Occupational Health Assessment Program/Preparedness</p> <p>CT Department of Public Health</p>
Yes	<p>Jason Coite</p> <p>Environmental Compliance, Bureau of Engineering and Construction</p> <p>CT Department of Transportation</p>
No, schedule conflict	<p>William Turner, Director, Emergency Management, Division of Emergency Management and Homeland Security</p> <p>CT Department of Emergency Services and Public Protection</p>
No	<p>Jeff Saltus, CONN-OSHA</p> <p>CT Department of Labor</p>
Yes	<p>Matthew LaFayette, Budget Analyst, Budget and Financial Management Division</p> <p>CT Office of Policy and Management</p>
No, schedule	<p>William Abbott, State Fire Marshal</p> <p>Office of State Fire Marshal, Division of Construction Services</p>

conflict	CT Department of Administrative Services
Yes	LTC Benjamin Neumon Connecticut Military Department—substitute attendee: Colonel Joseph Roden
No	Chief John C. Littell, Tolland Fire Department Volunteer Fire Department member
No	Chief Edward N. Richards, Enfield Fire Department Municipal Fire Department member
Yes	Robert J. Araujo, Facility member
No	Lisa Morrissey, CT DPH Deputy Commissioner
Yes	Robert Ross, Public member
Yes	Anthony Salvatore, Town Manager, Cromwell, member
No, schedule conflict	Kyle Zimmer, Jr., Public member

Also present: Steve Huleatt, CRCOG/CREPC; Ryan Hirt, CISA Tom Bergman, NASTTPO; Stephen Foley, CFA Rick Swan, CT DEEP [partially]