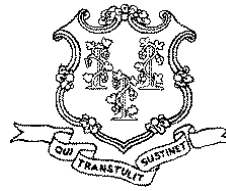


Title IX/Equity Coordinator Training Courses



Training for Title IX/Equity Coordinators

Presented by the
Connecticut State Department of Education
Bureau of Choice Programs

Tuesday, Nov. 13, 2007 or
Wednesday, Nov. 14, 2007
8:30 am to 4:30 pm at Four Points by Sheraton
in Meriden, CT

This course is for ****NEW**** federally-designated
District Title IX Coordinators
or Building Level Title IX Coordinators only.

Who Should Attend This Workshop?

This is an ongoing project to have **one person in each school building trained as a Title IX Coordinator**. Federal law requires that each school district have at least one person designated **and trained** as the District Title IX Coordinator. Good practice calls for a Title IX Coordinator in each building. Training is essential.

THE DEADLINE TO REGISTER IS NOVEMBER 1, 2007.

NO REGISTRATIONS WILL BE CONFIRMED WITHOUT A PRIOR PURCHASE ORDER OR PAYMENT. NO REFUND OF REGISTRATION FEES PROVIDED FOR CANCELLATIONS MADE AFTER NOVEMBER 1, 2007.

.7 CEUs will be awarded for
full attendance

What will be covered in this workshop?

Training for Title IX/Equity Coordinators

This course is for those individuals appointed as District or Building-Level Title IX Coordinators who have not previously had training. It will cover both the obligations of school districts and the duties of Title IX Coordinators. Topics include federal and state laws that protect against discrimination based on race, religion, ethnicity, sexual orientation, and gender; Developing an Acceptable Non-Discrimination Statement; Developing a District's Written Anti-Harassment Policy; Identifying and Responding to Incidents of Harassment; Formal Complaint/Grievance Procedures; Creating a School Climate that Appreciates Diversity; and Addressing Hate Crimes and Conflicts in School and the Community.

Presenters: Jocelyn Samuels, Attorney - Vice President for Education & Employment, National Women's Law Center - Washington, DC; Dr. William A. Howe – State Title IX Coordinator at the Connecticut State Department of Education.

Preparation for the Course:

Bring with you a copy of:

- your school district's non-discrimination statement,
- your school district's non-discrimination policies, and procedures on handling complaints, grievances, and appeals,
- copies of what staff/faculty, students and parents are given on sexual harassment and other discrimination policies and procedures,
- any forms that you use to document complaints and investigations

Please check the Connecticut State Department of Education website at:

<http://www.sde.ct.gov/sde/cwp/view.asp?a=2681&Q=320488> to make sure of the correct listing of your District and Building Title IX Coordinators. Any errors or changes, please contact us immediately by email to: Eileen.Alvaradao@ct.gov

More Information?

If you have any questions, you may direct them to Dr. Bill Howe, Connecticut State Department of Education Title IX Consultant, at 860-807-2031 or E-mail at: william.howe@ct.gov

From the Regulations Governing Title IX of the Education Amendments of 1972

106.8 Designation of responsible employee and adoption of grievance procedures.

(a) *Designation of responsible employee.* Each recipient shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to such recipient alleging its noncompliance with this part or alleging any actions which would be prohibited by this part. The recipient shall notify all its students and employees of the name, office address and telephone number of the employee or employees appointed pursuant to this paragraph.

(b) *Complaint procedure of recipient.* A recipient shall adopt and publish grievance procedures providing for prompt and equitable resolution of student and employee complaints alleging any action which would be prohibited by this part.

(Authority: Secs. 901, 902, Education Amendments of 1972, 86 Stat. 373, 374; 20 U.S.C. 1681, 1682)

106.9 Dissemination of policy.

(a) *Notification of policy.* (1) Each recipient shall implement specific and continuing steps to notify applicants for admission and employment, students and parents of elementary and secondary school students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the recipient, that it does not discriminate on the basis of sex in the educational program or activity which it operates, and that it is required by title IX and this part not to discriminate in such a manner. Such notification shall contain such information, and be made in such manner, as the Assistant Secretary finds necessary to apprise such persons of the protections against discrimination assured them by title IX and this part, but shall state at least that the requirement not to discriminate in the education program or activity extends to employment therein, and to admission thereto unless Subpart C does not apply to the recipient, and that inquiries concerning the application of title IX and this part to such recipient may be referred to the employee designated pursuant to 106.8, or to the Assistant Secretary.

(2) Each recipient shall make the initial notification required by paragraph (a)(1) of this section within 90 days of the effective date of this part or of the date this part first applies to such recipient, whichever comes later, which notification shall include publication in:

(i) Local newspapers;

(ii) Newspapers and magazines operated by such recipient or by student, alumnae, or alumni groups for or in connection with such recipient; and

(iii) Memoranda or other written communications distributed to every student and employee of such recipient.

(b) *Publications.*

(1) Each recipient shall prominently include a statement of the policy described in paragraph (a) of this section in each announcement, bulletin, catalog, or application form which it makes available to any person of a type, described in paragraph (a) of this section, or which is otherwise used in connection with the recruitment of students or employees.

(2) A recipient shall not use or distribute a publication of the type described in this paragraph which suggests, by text or illustration, that such recipient treats applicants, students, or employees differently on the basis of sex except as such treatment is permitted by this part.

(c) *Distribution.* Each recipient shall distribute without discrimination on the basis of sex each publication described in paragraph (b) of this section, and shall apprise each of its admission and employment recruitment representatives of the policy of nondiscrimination described in paragraph (a) of this section, and require such representatives to adhere to such policy.

(Authority: Secs. 901, 902, Education Amendments of 1972, 86 Stat. 373, 374; 20 U.S.C. 1681, 1682)

Title IX/Equity Coordinator Training Courses

Application to Attend

Check one Tuesday, Nov. 13, 2007
 Wednesday, Nov. 14, 2007

8:30 am. to 4:30 pm. Four Points by Sheraton in Meriden, CT Fee of **\$45.00**
Training for New Title IX/Equity Coordinators

Total Payment:

Name (Print) _____

Social Security (for CEUs) _____

Job Title _____

School/Institution _____ District _____

Address _____

City/State/Zip _____

Phone Number Day () _____ Evening () _____

E-mail _____ I wish to receive CEUs.

Special Needs (please specify) _____

I am a District Title IX Coordinator. Name of District is: _____

I am a Building Title IX Coordinator. Name of building is: _____

ACES Federal ID Number is 06-088-1700 Payment by check, money order or purchase order.
NO REGISTRATIONS WILL BE CONFIRMED WITHOUT A PRIOR PURCHASE ORDER OR PAYMENT. Please Mail or FAX by November 1, 2007– 4 pm to Dee Colson, PDSI -ACES - 205 Skiff Street, Hamden, CT 06517 , Tel: 203-407-4403, Fax: 203-407-4591

You will be notified if your application has been accepted.

NO REFUND OF REGISTRATION FEES PROVIDED FOR CANCELLATIONS AFTER NOVEMBER 1, 2007. TO RECEIVE A REFUND, WRITTEN NOTICE OF CANCELLATION MUST BE FAXED, MAILED OR EMAILED TO DEE COLSON (dcolson@aces.k12.ct.us ON OR BEFORE NOVEMBER 1, 2006. – NO CANCELLATIONS VIA PHONE WILL BE ACCEPTED.

“The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to the Affirmative Action Administrator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457 (860) 807-2071.”