

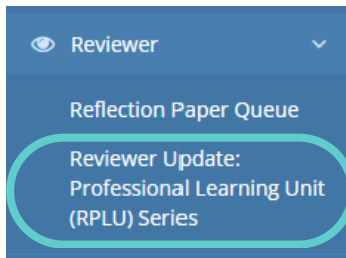
How to Update Your TEAM Reviewer Eligibility



TEAM
Teacher Education And Mentoring Program
Bridging the Journey from Preparation through Professional Practice

Reviewers must complete the required number of Reviewer Professional Learning Units (RPLUs) to renew their eligibility. Reviewers with lapsed eligibility can renew anytime by completing the required number of RPLUs.

1 Go to Reviewer Update Training page



- Login to your TEAM dashboard.
- Click on Reviewer on the TEAM main menu.
- Click on "Reviewer Update: Professional Learning Unit (RPLU) Series".
- A new browser tab will open for the training site.
- Log in with your TEAM credentials.

2 Start/Retake the Reviewer Update Training Course

- Select the "Reviewer Update: Professional Learning Unit (RPLU) Series" from the New/Available Training Courses tile -OR- if you have already started the training, from the In Progress Training Courses tile.

Reviewer Update

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Reviewers who have been previously trained to review reflection papers or projects are required to be updated on a regular basis. This update will allow reviewers to review reflection papers or projects for the 2021-23 academic year.

3 Complete the Required Number of RPLUs

- Click the **Participate** button to start the course.
- Click the **Begin** button to start a RPLU. Make sure to click the **Complete** button at the end of each RPLU to ensure the RPLU is marked as completed.
- Completed RPLUs will have the **Review** button.

PLUs required to complete this training

3

PLU Progress

None

You are participating in this training. You have completed 0 of the 3 PLUs required. Please select a PLU from the list below.

→ **NOTE:** Reviewers can start taking PLUs toward their next renewal **11 months after their last training/renewal date**. The black bar will indicate when and how many RPLUs can be taken toward the next renewal.