

TO: TEAM District Facilitators

FROM: Claudine Primack, TEAM Program Manager

DATE: March 7, 2019

SUBJECT: TEAM Updates

Greetings! I hope that your year has been going well. Spring is right around the corner. I am writing to provide you with important TEAM updates regarding TEAM Funding Allocations, upcoming District Facilitator meetings, submission of your One-Page District Mentoring Plan and development and submission of your Three-Year District Mentoring Plan 2019-2022.

Included in this memo:

- TEAM Funding Allocations
- Spring District Facilitator Meeting Dates and Draft Agenda
- District TEAM Mentoring Plans
- Developing the 2019-2022 Three-year TEAM Mentoring Plan

TEAM FUNDING ALLOCATIONS

On February 15, 2019 the Connecticut State Department of Education (CSDE), using the data in the Connecticut Educator Data System (EDS), calculated the total number of active beginning teachers participating in TEAM since September 1, 2018. We are currently in the process of determining the total allocation per local education agency (LEA). LEAs can anticipate receiving the funds via the state grant system by the end of March.

SPRING DISTRICT FACILITATOR MEETINGS

District Facilitator (DF) meetings provide an important opportunity to discuss the progress of TEAM and receive important updates regarding the implementation of TEAM. The CSDE facilitates DF meetings in the fall and spring in collaboration with each Regional Educational Service Center (RESC). The spring DF meetings are scheduled at each of the RESCS. Please see the dates and the draft agenda below.

Click on the Name of the RESC to register:		
LOCATION	DATE	TIME
CES	March 25, 2019	9:00-12:00
CREC	March 26, 2019	9:00-12:00
ACES	March 27, 2019	9:00-12:00
EASTCONN	March 28, 2019	9:00-12:00
EDADVANCE	March 29, 2019	9:00-12:00
LEARN	April 2, 2019	9:00-12:00

Agenda

Spring District Facilitator Meeting

- TEAM Allocation Updates
- EDS Overview
- New Teacher/Employer Survey
- edTPA Overview (edTPA is required for all initial licensure teacher candidates enrolled in a CSBE-approved EPP program and completing student teaching)
 - Overview of edTPA and how districts can support teacher candidates.
- Mentor Training Updates
 - Training new trainers
 - Mentor Update Training
- 2019-2022 Three-year District Teacher and Education Mentoring Plans
 - Revisions to requirements
 - Entering and submitting plan

(Please note: this is an initial draft agenda and is subject to revision)

District TEAM Mentoring Plans

Please be sure to complete the one-page online summary, by **April 1, 2019**, of your [2018-19 District Teacher Education and Mentoring Plan](#), including how the district is using the allocated funds to support TEAM activities. TEAM funding is provided to each district for the purpose of off-setting the costs of implementing the TEAM Program. Districts may use the funds to off-set the costs of the following:

1. Mentor stipends
2. Mentor training
3. Professional development related to TEAM for beginning teachers and mentor
4. Data dashboard.

You can access the online template at [2018-19 District Teacher Education and Mentoring Plan Overview](#) or copy and paste the following web address into your address bar:
https://sdect.co1.qualtrics.com/jfe/form/SV_4Vr2IP6aGdsxoYR

Developing your 2019-2022 District Three-Year Teacher Education and Mentoring plans

We are entering the next three-year cycle for updating your three-year Teacher Education and Mentoring (TEAM) district plan. Given the recent changes to the TEAM Program, the CSDE and TEAM Stakeholder Committee have revised the requirements for the 2019-2022 District Three-Year Teacher Education and Mentoring plan.

Districts should work with their TEAM Coordinating Committees (TCC) to review and make appropriate revisions to their current plans. To assist the TCC in developing their 2019-2022 plan, a Development Guide is available online at: [Development Guide: Three-Year District Teacher Education and Mentoring \(TEAM\) Plan 2019-2022](#).

All plans must be entered online at [2019-2022 THREE-YEAR DISTRICT SUPPORT PLAN FOR BEGINNING TEACHERS AND MENTORS](#). Or, you may copy and paste the following web address into your address bar: https://sdect.col.qualtrics.com/jfe/form/SV_2csxg1TuergkP65

If you have any questions about TEAM program requirements, you may contact Claudine Primack, TEAM Program Manager, CSDE, at (860) 713-6826, or claudine.primack@ct.gov.

Questions regarding technical difficulties in accessing the website should be addressed to Michael Mahony at EASTCONN at (860) 455-1537, or mmahony@eastconn.org.

Thank you for coordinating the TEAM Program in your district. We look forward to seeing you at the spring DF meetings.