



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



## Joint Apprenticeship and Training Committee (JATC) Meeting

Friday, September 12, 2025  
10 a.m. – 10:30 a.m.  
Barnard Building, Room 313  
Central Connecticut State University

### MINUTES

**PRESENT:** Shuana Tucker, Jade Gopie, Ashley Wright, Jessica Ocasio, Ed Leavy, Todd Berch, Paula Talty, Ben Gagne-Maynard, Terry Carroll, Jocelyn Delancey, Owen Quinn

**ABSENT:** Kate Dias, Frances Rabinowitz, Michelle Belcher-Felton

#### 1. CALL TO ORDER/OPENING REMARKS

- Jocelyn Delancey, Connecticut Educators Association (CEA), called the meeting to order at 10:09 a.m.

#### 2. CONSIDERATION OF MINUTES

- The minutes of the meeting on July 22, 2025, were reviewed and approved as presented.

#### 3. DISCUSSION

- Dr. Jessica Ocasio, Connecticut State Department of Education (CSDE), provided an update on the status of apprentices in the Teacher Registered Apprenticeship Program (T-RAP) as follows:
  - East Haven
    - All 8 apprentices have been matched with mentors
    - The process for registering apprentices with the Connecticut Department of Labor (CT DOL) has begun
  - Danbury
    - All 5 apprentices have been matched with mentors

- 3 apprentices have completed registration with CT DOL
    - 2 apprentices are in the process of registering with CT DOL
  - Bridgeport
    - All 8 apprentices have been matched with mentors
    - CSDE staff will be meeting with Bridgeport on September 15, 2025, to go over the process for registering their apprentices with CT DOL
  - Waterbury
    - Awaiting confirmation on mentor-apprentice matches to be able to start the registration process
  - New Britain
    - Awaiting confirmation on mentor-apprentice matches to be able to start the registration process
  - Bethel
    - Withdrew from the apprenticeship program due to district funding cuts
- Dr. Ocasio explained that she and Ashley Wright, CSDE, are implementing monthly training sessions for either mentors or apprentices or for both. These training sessions are meant to support and guide mentors and apprentices through the year long apprenticeship program. The training sessions and topics are as follows:
    - August 18, 2025 – Kick-off and Orientation
    - September 3, 2025 – Coaching Clinic: Building the Mentor- Apprentice Relationship (for mentors)
    - October 7, 2025 – Instructional Rounds: Video Clip analysis (for mentors and apprentices)
    - November 3, 2025 – Collaborative Lesson Design Workshop (for mentors and apprentices)
    - December 2, 2025 – Mid-Year Reflection and Reporting Prep (for mentors, apprentices, and educator preparation programs (EPPs))
    - January 5, 2026 – Classroom Management Panel (for mentors and apprentices)
    - February 3, 2026 – Peer Coaching (for mentors)
    - April 7, 2026 – Using Student Work to Drive Instruction (for mentors and apprentices)
    - May 5, 2025 – Year-End Showcase and Celebration (for mentors, apprentices, EPPs, CSDE and CT DOL)
  - Dr. Ocasio agreed with Paula Talty, CCSU, that the check-ins and reporting requirements for the T-RAP should be conducted in coordination with the student’s EPP to the greatest extent possible, especially when the apprentice is in their student teaching time. Dr. Ocasio stated that weekly check-ins are required for the program participants. This is

conducted via a Microsoft Form where the apprentice can submit the Connecticut Common Core Teaching Standard Competency that they are meeting, a link to supporting documents, and an open-ended reflection where they can explain how they are making progress toward meeting this competency. Once the apprentice submits the check-in, an email goes to the mentor to provide their feedback.

- Dr. Ocasio clarified that while these check-ins are an integral part of the T-RAP program, any issues with struggling apprentices or struggling mentors should be handled by the district employer.

#### **4. MOTIONS**

- Dr. Shuana Tucker made a motion to approve the minutes of the meeting on July 22, 2025. Paula Talty seconded the motion, and the motion was carried without objection.

#### **5. FUTURE MEETING SCHEDULE**

- The next two meetings are scheduled as follows:
  - January 23, 2025 – 10:00 am to 11:30 am – Virtual online
  - April 17, 2025 – 10:00 am to 11:30 am – in person at the University of Saint Joseph

#### **6. ADJOURNMENT**

- Jocelyn Delancey called the meeting adjourned without objection at 10:40 a.m.