



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



TO: English Learner Assessment Coordinators (ELACs), District Administrators in TIDE (DAs), Special Education Directors, Title III Coordinators

FROM: Ada Kovaci-Kume, Education Consultant, Performance Office
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DATE: November 8, 2022

SUBJECT: Collaborative for the Alternate Assessment of English Language Proficiency (CAAELP) Resources for the 2022-23 School Year

This memo is intended to highlight resources related to the Collaborative for the Alternate Assessment of English Language Proficiency ([CAAELP](#)). As we shared in the [Summer Student Assessment Updates memo](#), this new alternate assessment is being incorporated into the Connecticut Alternate Assessment System. It is designed for students in Grades K-12 who are dually identified as English learners/multilingual learners (ELs/MLs) and who receive services under the Individuals with Disabilities Education Act (IDEA). These students identified in PSIS as ELs/MLs, who also have evidence of a significant cognitive disability, may be considered for the CAAELP. The CAAELP testing window is from **February 1-March 31, 2023**. We hope these resources below will support you in facilitating discussions and establishing systems to ensure that all students are assessed appropriately in the 2022-23 school year.

Communications and relevant information related to CAAELP can be obtained by using the Connecticut Alternate Assessment System link on the [Connecticut Student Assessment Main Page](#). Please note that CAAELP resources are found on the left-side of the webpage.

The Role of the Planning and Placement Team

Each year at the student's annual Planning and Placement Team (PPT) meeting, discussions and decisions are made related to statewide assessments as well as accommodations for both instruction and assessment. These decisions are incorporated into the student's Individualized Education Program (IEP). Please review the following resources to support these decisions related to the CAAELP.

- [The Connecticut Alternate Assessment System Participation Guidance for Planning and Placement Teams \(flowchart\)](#)
- [2022-23 Connecticut CAAELP Participation Guidelines](#)
- [Parent Overview of Connecticut's Alternate Assessment System](#)

Eligibility for CAAELP

The [Connecticut Alternate Assessment System Eligibility Form](#) and associated resources, have been revised for the 2022-23 school year to include the CAAELP. Please share these resources with relevant staff. Any eligibility determination for the Alternate Assessment System conducted during a PPT for the 2022-23 school year will use the updated Alternate Assessment System Eligibility Form. This form is also included in the Connecticut Special Education Data System (CT-SEDS). Please note all Alternate Assessment System Eligibility Forms, even if completed in CT-SEDS, must be submitted into the Data Entry Interface (DEI) by a Trained Teacher (TEA). Also note that the submission window specific to ELs/MLs is **November 14-December 23, 2022**.

Training of Educators for CAAELP Administration

Collaborative for the Alternate Assessment of English Language Proficiency (CAEELP) Resources for the 2022-23 School Year

Teachers administering the academic Alternate Assessments, CTAA and CTAS, are required to complete the [Connecticut Alternate Assessment System Training](#) each year to qualify for Trained TEA status. The District Administrator in TIDE (DA) assigns the TEA user role to ensure those individuals who pass the required training may administer the CTAA and CTAS, submit the Alternate Assessment System Eligibility Form into the DEI, and access related secure materials. (Note: Educators who administer only the CAAELP and not the CTAA and/or CTAS do not need to complete the Connecticut Alternate Assessment System Training referenced above.)

Additional training will be available this month for educators responsible for administering the CAAELP. These educators may be those who are already established as Trained TEAs because they administer the CTAA and CTAS. Other educators familiar with the student through service areas such as English language development may also administer the CAAELP to eligible students. Any educator administering the CAAELP must have a TEA user role assigned by the district DA in TIDE. Additional information specific to CAAELP training will be provided in future correspondence.

SCHOOL YEAR 2022-23	
Key Dates for the CAAELP Assessment	
CAAELP Testing Window (Alternate Assessment of English Language Proficiency)	February 1-March 31, 2023
Alternate Assessment System Eligibility Form Submission Deadline *Late submissions should be avoided. Any eligibility form submitted after March 1, 2023 , will require the TEA to contact the Connecticut CAI Help Desk at 844-202-7583 to activate the Alt Flag Indicator. Without the activation of the Alt Flag Indicator, students will only have access to the standard assessments (Smarter Balanced, Next Generation Science Standards (NGSS), Connecticut SAT School Day, and the LAS Links Assessments).	Data Entry Interface (DEI) Submission Deadline: November 14-December 23, 2022 , for the following students: <ul style="list-style-type: none"> • Students in Grade 11 who qualify for the Alternate Assessment System; and • Students in Grades K-12 who are dually identified as English learners/multilingual learners (ELs/MLs) and who receive services under the Individuals with Disabilities Education Act (IDEA) and who qualify for the CAAELP and/or CTAA/CTAS. November 14, 2022-March 1, 2023 , for the following students: <ul style="list-style-type: none"> • Students in Grades 3-8 who qualify for the Alternate Assessment System; and • Any new student in Grade 11 or a newly identified EL/ML who qualifies for the CAAELP and/or CTAA/CTAS.

CAAELP Contact Information	Email	Phone
Deirdre Ducharme Special Populations and Accommodations (Smarter Balanced, NGSS, Connecticut SAT School Day, Alternate Assessments)	Deirdre.Ducharme@ct.gov	860-713-6859
Ada Kovaci-Kume CT-SEDS and CAAELP	Ada.Kovaci-Kume@ct.gov	860-713-6855
Office of Student Assessment	Ctstudentassessment@ct.gov	860-713-6860
Cambium Assessment Incorporated (CAI) Connecticut Help Desk	cthelpdesk@cambiumassessment.com	844-202-7583