



Services for Students with Disabilities (SSD) Overview for Coordinators

Spring 2026 Connecticut
SAT School Day



SAT Suite Support



College Board



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Agenda

- 1 **Testing Window and SSD Deadlines**
- 2 **Updates for Spring 2026**
- 3 **Accessing SSD Online**
- 4 **Accommodations and Supports for CB Assessments**
- 5 **Reviewing Previously Approved Accommodations**
- 6 **Submitting New Accommodations Requests**
- 7 **Training and Resources**
- 8 **Q&A**

Sharing Personal Identifiable Information (PII) With College Board

Student PII may include any combination of the following data:

- Name
- Date of Birth
- Address
- Telephone number
- Email address
- Identifying numbers, such as the SSD Number

Please exercise caution when handling student PII and only use student SASID or SSD.

If it becomes necessary to discuss an issue that involves sharing this information, please communicate via telephone.

Testing Window and SSD Deadlines

CT Spring 2026 SAT School Day Testing Window

Monday, March 2 – Thursday, April 30, 2026

- ✓ There is no separate make-up testing window.
- ✓ ALL testing must be complete by April 30.

2025-26 CT SAT School Day SSD Deadlines

Activities	Open Date	Close Date
College Board Approved Accommodations	Now	January 12, 2026
EL/ML Support Requests for Up to Time and One-Half and Text-to-Speech for Math Only	Mid-December 2025	January 12, 2026

Updates for Spring

Text-to-Speech for Math Sections (Embedded)

College Board - Approved Accommodation - Provides audio support for only the Math sections. Student takes the Reading/Writing sections without audio support.

Provided for students with an approved **IEP or 504 plan specifying Text-to-Speech (TTS) for Math**. Text-to-Speech for Math Sections (Embedded) is **most commonly** for students with a reading or print disability per a documented plan (e.g., Individualized Education Program and Section 504 Plan).

- Aligns accommodations with students documented needs on the IEP/504 plan.
- Available in SSD Online in mid-December 2025. for selection in the College Board (CB) approved accommodation request flow in SSD Online in mid-December 2025.
- Applies to SAT Suite of Assessments ([SAT School Day](#), Weekend, PSAT/NMSQT, PSAT 10, PSAT 8/9) and Advanced Placement (AP) exams.
- Scores are college-reportable

Important - *Screen Reader for Math (Non-Embedded)* will also be selectable in SSD Online *

Best practice – If a student needs read aloud audio for the entire test, it is best to select TTS or Screen reader for Entire test instead

***Please note:** Most screen reader users are visually impaired and require the entire test read aloud; they should select *Screen Reader for Entire Digital Test (Non-Embedded)* instead of the Math-only option.

EL Text-to-Speech for Math Sections (Embedded)

English Learner (EL) Support Provides audio support for only the Math sections for students who meet the criteria for EL supports in their general instruction, and who use text to speech for their math work. Student takes the Reading/Writing sections without audio support.

- Starting Spring 2026, students who are identified as EL/ML in PSIS who use TTS as a language support may be eligible for EL TTS for Math only.
- Will be available for selection in the EL Support request flow in SSD Online in December 2025.
- **Only** Applies to [SAT School Day](#), PSAT 10, PSAT 8/9
- Scores are college-reportable
- Not available as a temporary support
- Support will be displayed in Bluebook & Test Day Toolkit

SSD Coordinator Role and Responsibilities

SSD Coordinator Role



SSD Coordinator

The **SSD coordinator** is responsible for:

- Submitting College Board approved accommodation requests (IEP/504) and EL/ML supports for all students who require them by **January 12, 2026 for CT SAT School Day**
- Communicating with students and families about necessary testing accommodations.
- Reviewing accommodations for students who received approval previously to ensure those accommodations still meet the needs of the student.
- Assisting the test coordinator in determining rooms and staff required for administering the test with accommodations.
- Working with the test coordinator and technology coordinator to make sure student devices are configured to support assistive technology (as needed) for testing.
- Partnering with the test coordinator to administer the assessments to students who are testing with accommodations.

Accessing SSD Online

College Board Educator Account

Your College Board Educator Account is your ticket into a variety of College Board systems and processes.

- If you do not already have a College Board educator account, you will need to create one [here](#).
- The email address associated with your account must be your current school or district provided email address and must match the email that was submitted to College Board during the Spring SAT School Day onboarding process.

My College Board Professional Account

My Tools And Services

Tool or Service	My Role	Expires* ?	Manage Access
AP Professional Learning ▶	N/A	N/A	
AP® Teacher Community ▶	N/A	N/A	
K-12 Assessment Reporting ▶	multiple roles	multiple dates	edit
AP and Pre-AP Workshop Consultant Community ▶	N/A	N/A	
Managing Access to support K-12 Assessment	multiple roles	multiple	edit

Other Tools

We offer an array of tools and services to support your work in education. See the [College Board Professional website](#) for more information.

New SSD Coordinators



SSD Coordinator Form

Becoming your school's SSD Coordinator

The SSD Coordinator acts as a liaison between the school and the College Board, ensuring that students can take College Board exams with the appropriate accommodations.

As the SSD coordinator, you will manage students' SSD Online records and submit accommodations requests.

1. Create (or confirm) your College Board professional account first
 - Go to collegeboard.org/account and sign in or select "Create Account."
 - Use the same professional account for every school you serve; do not create multiple accounts.
2. Complete one request per school
 - If you are an SSD coordinator for more than one school, submit a separate form for each institution.
3. Upload written approval from your school administrator (principal, assistant principal, or superintendent) confirming your request to serve as the SSD coordinator for your school.
 - This can be in the form of an email, letter, or other official correspondence. The approval must clearly state your school's name and the administrator's title.
4. Agree to the Educator Legal Terms
 - By submitting this form, you acknowledge and accept the College Board [Legal Terms for Educators and Institutions](#).
5. School affiliation will be verified
 - As part of validating the request, we will confirm your affiliation with the school and your role.
6. You will be notified once your request has been processed. Access information will also be sent to the school administrator.
 - Please allow up to 5 business days for processing.
7. This form does not save progress — please complete it in one sitting.

Important: Every school should designate at least one SSD coordinator. If your school has multiple coordinators, designate one as the primary. The school's primary SSD coordinator is also designated the **testing coordinator** for any SAT Weekend school-based testing. This role includes receiving secure test materials for paper-based testing and overseeing test-day accommodations.

To access the SSD Online system, new SSD coordinators will need to request access.

- The school must have a College Board school code to establish SSD Online access. Look up your AI Code at [K12 School Code Search](#).
- Educators must have a College Board professional account and must also complete the [SSD Coordinator Webform](#)- **NOW ONLINE (Please allow 3-5 days for processing)**.
- Each school should have one Primary SSD Coordinator, but back-up coordinators can be requested.
- If you support more than one school as SSD Coordinator, individual webforms need to be submitted for each school.

What is SSD Online?

SSD Online is College Board's online request and management system for accommodations.

SSD coordinators can use SSD Online to:

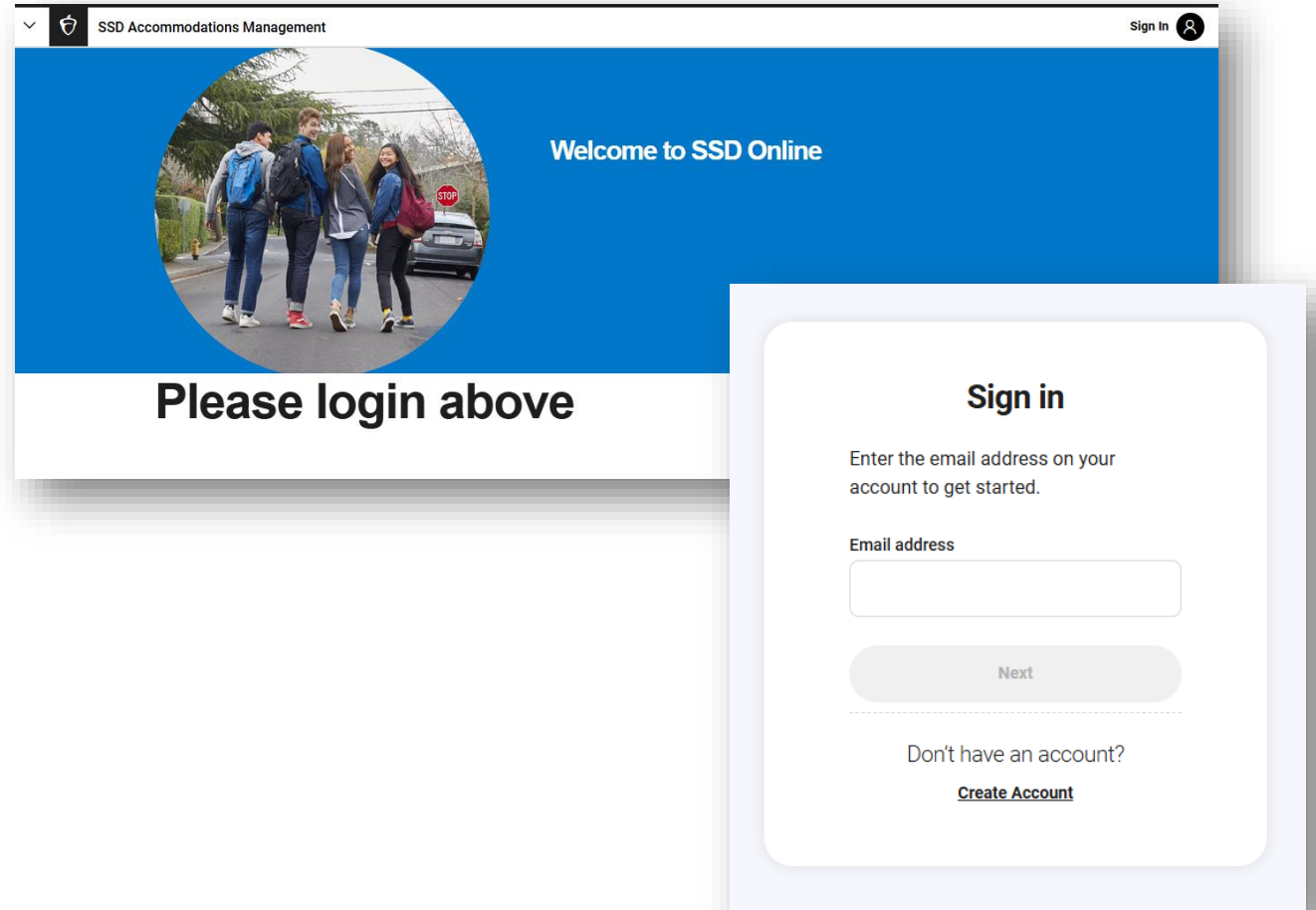
- Request testing accommodations for their students.
- Track the status of accommodation requests.
- View information about all their SSD students in one place.

The screenshot shows the SSD Online dashboard. At the top, a blue header says "Welcome, WALARAYED!". Below it, a grey bar shows "Displaying Students for: All AI Organizations" with a dropdown arrow and a link "Transfer Student into My School". The main section is titled "Student Accommodations & Supports" with a subtext: "Select an existing student to modify their current accommodations and/or supports. Select 'New Request' below to begin a new request for a student who has not yet been added." There are two blue buttons: "New Request" on the left and "Print Dashboard" on the right. The "Print Dashboard" button is highlighted with a red box and a red label "View Dashboard File" above it. Below the buttons is a search bar "Search existing students by name or SSD ID..." and filters for Grade (8, 9, 10, 11, 12), Type (CB, EL, SAA), and Status (All). At the bottom, it says "Showing 1 - 25 of 151 results" and "Sort by Default".

Returning SSD Coordinators

Confirm Access

- Confirm that you still have access to SSD Online by logging in to your College Board Account at www.collegeboard.org.
 - If you've forgotten your password, use the Forgot Username or Forgot Password links on the Sign-in page.
 - Choose SSD Online from your [Account Dashboard](#) or login to SSD Online directly at: [SSD Online](#).



The screenshot displays the 'SSD Accommodations Management' website. The header includes a navigation menu, the site title, and a 'Sign In' link. The main content area features a blue background with a circular image of four students walking. Below the image, a white box contains the text 'Please login above'. To the right, a white sign-in form is overlaid, titled 'Sign in'. The form includes instructions to enter an email address, a text input field, a 'Next' button, and a link to 'Create Account' for users without an account.

SSD Accommodations Management

Sign In

Welcome to SSD Online

Please login above

Sign in

Enter the email address on your account to get started.

Email address

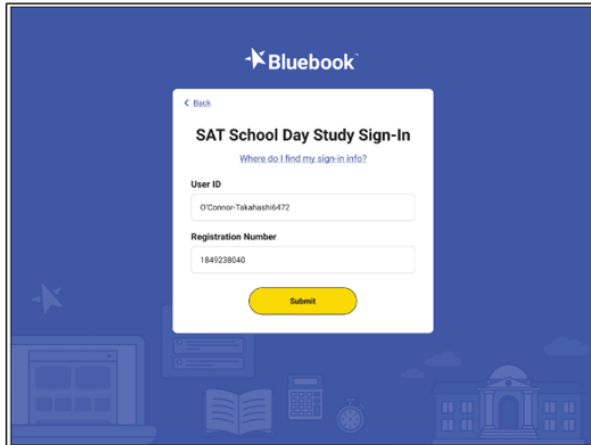
Next

Don't have an account?
[Create Account](#)

How College Board Systems Work Together

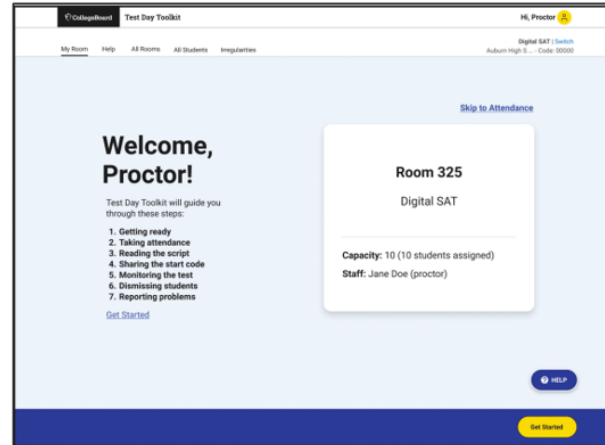
- Bluebook
- Test Day Toolkit
- State Data Management System (SDMS)
- SSD Online

SAT Test Administration Systems



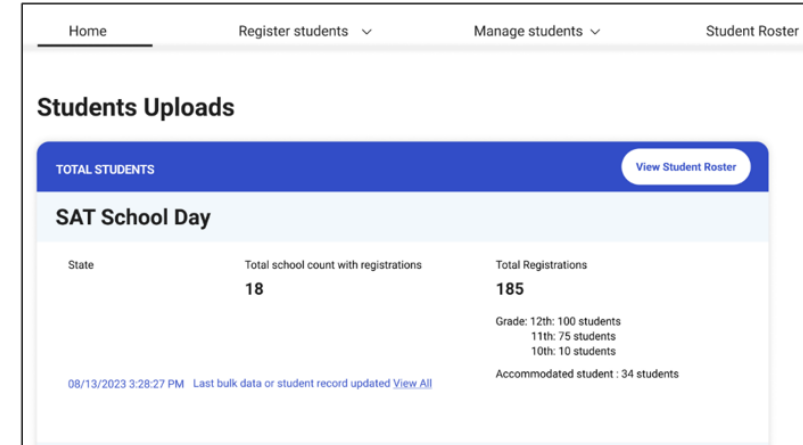
The screenshot shows the Bluebook SAT School Day Study Sign-In interface. It features a blue background with a white sign-in box. The box contains the Bluebook logo, a back arrow, the title 'SAT School Day Study Sign-In', and a subtitle 'Where do I find my sign-in info?'. There are two input fields: 'User ID' with the value 'O'Connor-Takahashi6472' and 'Registration Number' with the value '1849238040'. A yellow 'Submit' button is at the bottom of the box. The background also has faint icons of a laptop, books, a calculator, and a clock.

Bluebook
(for Students)



The screenshot shows the Test Day Toolkit interface for a proctor. It has a light blue background. On the left, a 'Welcome, Proctor!' message is followed by a list of steps: 1. Getting ready, 2. Taking attendance, 3. Reading the script, 4. Sharing the start code, 5. Monitoring the test, 6. Dismissing students, and 7. Reporting problems. A 'Get Started' link is below the list. On the right, a white box displays 'Room 325' and 'Digital SAT'. Below this, it shows 'Capacity: 10 (10 students assigned)' and 'Staff: Jane Doe (proctor)'. A 'Skip to Attendance' link is at the top right of the white box. A 'Get Started' button is at the bottom right of the screen.

Test Day Toolkit
(for Test Coordinators
and Proctors)



The screenshot shows the State Data Management System (SDMS) 'Students Uploads' interface. It has a white background with a blue header bar. The header bar contains 'TOTAL STUDENTS' and a 'View Student Roster' button. Below the header, the title 'SAT School Day' is displayed. The main content area shows a table with three columns: 'State', 'Total school count with registrations', and 'Total Registrations'. The 'State' column has a value of '18'. The 'Total Registrations' column has a value of '185'. Below the table, there is a timestamp '08/13/2023 3:28:27 PM' and a link 'Last bulk data or student record updated View All'. To the right of the timestamp, there is a list of student counts by grade: 'Grade: 12th: 100 students', '11th: 75 students', '10th: 10 students', and 'Accommodated student : 34 students'.

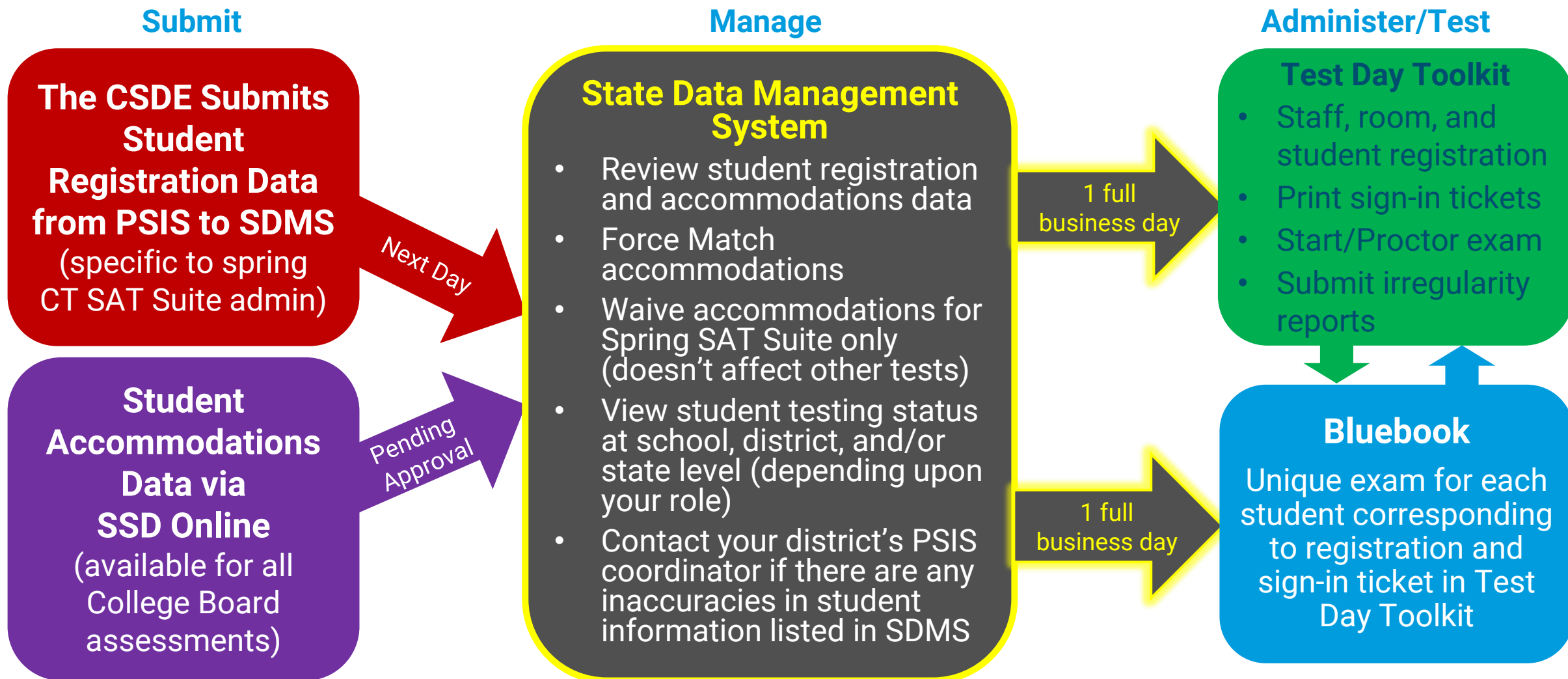
State	Total school count with registrations	Total Registrations
18	185	

08/13/2023 3:28:27 PM Last bulk data or student record updated View All

Grade: 12th: 100 students
11th: 75 students
10th: 10 students
Accommodated student : 34 students

State Data Management System
(SDMS)
(for registration management)

Student Data Flow Across College Board Systems



Accommodations and Supports for Eligible Students with Documented and Implemented IEPs and Section 504 Plans

CT-SEDS vs. College Board's SSD Online

- Accommodations must be identified for the student's **current grade** in a **finalized and implemented plan** (an IEPs or Section 504) in CT-SEDS.
- The CT SAT School Day accommodation dashboard was updated in fall 2025 to closer align with College Board Accommodations in SSD.
- Educator teams should review options carefully and understand their purpose and functionality in the context of the digital SAT. Refer to the CT SAT School Day section of the [CSDE Assessment Guidelines](#) for a description of each accommodation. Also, refer to the [About Accommodations – Accommodations | College Board](#) for more information.
- Teams should select accommodations carefully and only choose those that support the documented need and align with other evidence throughout the plan. Does the student use the accommodation during instruction and on other school/district/state assessments?
- CT-SEDS and SSD Online **do not sync**. SSD Coordinators will need to review the student's implemented plan to ensure that the accommodations are correctly reflected in SSD Online. It is possible that accommodations in SSD may need to be removed or added based on the student's current individual profile.

CT-SEDS Accommodations Menu for the CT SAT School Day

IEP Process

Select action

☒ Create/Revise IEP ☐ Amend IEP

IEP Meeting Information

IEP Overview

Special Considerations

Present Levels, Annual Goals, Supplementary Aids/Services

Secondary Transition


Special Education and Related Services

Removal from General Ed

District and State Testing

PPT Recommendations

Create Prior Written Notice and IEP



11th Grade State Assessments

Select the participation level for each of the state assessments the student will take, and add designated supports and accommodations if applicable.

For all testing accommodations added, equivalent accommodations should be provided to the student in the classroom.

Next Generation Science Standards Assessment

The CSDE Website NGSS Test Administration Resources are available for reference.

The student will participate in the NGSS Assessments.

Assessment: NGSS Assessment - Grade 11 Participation Level: ▼

Connecticut School Day SAT

The CT SAT School Day Related Resources are available for reference.

The student will participate in the CT School Day Assessments.

Assessment: CT School Day - Grade 11 Participation Level: With Accommodations ▼

ADD DESIGNATED SUPPORTS AND ACCOMMODATIONS

STUDENTS TOOLS MY ACCOUNT ADMIN REPORTING H. RAHM

Add/Edit Designated Supports and Accommodations

Select the appropriate designated supports and/or accommodations.

Assessment: CT School Day - Grade 11

Category: SAT

Designated Supports and Accommodations

<input type="checkbox"/> Assistive Technology (compatible ATC test format)	<input type="checkbox"/> Auditory Amplification/FM System
<input type="checkbox"/> Braille Test Booklet	<input type="checkbox"/> Braille with Raised Line Drawings
<input type="checkbox"/> Braillewriter	<input type="checkbox"/> Breaks as Needed
<input type="checkbox"/> Colored Overlay (Non-Embedded)	<input type="checkbox"/> Extended Breaks
<input type="checkbox"/> Extra Breaks	<input type="checkbox"/> Food/Drink/Medication
<input type="checkbox"/> Human Reader	<input type="checkbox"/> Large Print (large block) Answer Sheet (no bubbles)
<input type="checkbox"/> Large Print Test Booklet	<input type="checkbox"/> Magnification Device (electronic)
<input type="checkbox"/> Magnification Device (non-electronic)	<input type="checkbox"/> More than Double Time (>100) Math Only (documentation required)
<input type="checkbox"/> More than Double Time (>100) Reading (includes all test sections) (documentation required)	<input type="checkbox"/> One-to-One (1:1) Testing
<input type="checkbox"/> Permission to Test Blood Sugar	<input type="checkbox"/> Other (documentation required)
<input type="checkbox"/> Printed Conv of Verbal Instructions	<input type="checkbox"/> Preferential Seating
	<input type="checkbox"/> Raised Line Drawings (graphs and figures)

CLOSE SAVE

College Board Approved Accommodations

These accommodations result in a college reportable score.

- College Board accommodations previously approved do not need to be requested again unless there is a change in the student's accommodation needs. Refer to the student's active plan in CT-SEDS.
- Accommodations requests must be submitted in SSD Online for new students who require testing accommodations no later than January 12, 2026.
- Accommodations will stay active until 1 year after a student graduates.

EL/ML Learner Supports in SSD Online

- Eligibility based on student identified as EL/ML in PSIS
- The following EL/ML language supports must be requested in SSD Online between mid-December 2025 and January 12, 2026:
 - ❖ **EL/ML Up to Time and One-Half (+50%)**
 - Students receive a support of Up to Time and One-Half for each section of the test (Reading/Writing and Math).
 - ❖ **Embedded Text-to-Speech for Math Sections**
 - Students receive the embedded Text-to-Speech on the Math Only section of the CT SAT School Day.
- Students who use College Board approved EL/ML supports will receive a college reportable score.

Additional EL/ML Language Supports

Some EL/ML Language Supports are not requested in SSD Online and don't require College Board approval. Refer to the [Supports for English Learners | In-School Testing - SAT Suite of Assessments](#) for more information about available language supports. **These include:**

Translated Test Directions

- Printed versions of the test directions can be distributed by educators to students on test day as needed.
 - ❖ Languages available include Albanian, Arabic, Bengali, Chinese/Mandarin, French, Gujarati, Haitian Creole, Hindi, **Hmong***, Mexican Spanish, **Navajo***, Pashto, Polish, Portuguese, Russian, Spanish, Ukrainian, Urdu, and Vietnamese.*
- Schools can use a locally-provided translator to create translations of test directions into languages not provided above.

Word-to-Word Bilingual Dictionaries

- The list of approved dictionaries can be found on [College Board's website](#).

***New!** Available for download in February 2026.

Connecticut SAT School Day Crosswalk

- This crosswalk is designed to help educators understand the relationship between the College Board accommodation options in SSD Online and accommodations for the digital Connecticut SAT School Day for students with IEP or Section 504 Plan.
- The crosswalk also shows the connection to corresponding accommodations in CT-SEDS for students with documented plans.
- Accommodations, including certain language supports for students who are English learners/multilingual learners (ELs/MLs), are also included in this resource.



Accommodations for Students with an Active and Implemented Individualized Educator Program and Section 504 Plan

Extended Time

Although the Connecticut SAT School Day is not self-paced, students with approved extended time can end their test early if they believe they had sufficient time to complete the test. However, all students **must** sit (at a minimum) for the standard time for each module.

- Break times will **not** change (including extra and nutrition breaks). Students must take full break time(s).
- Students approved for multi-day testing will still test over two or more days. Division of sections/days will be the same.
- Students **can** move ahead at the module level once the standard time has expired, including:
 - From one section to the next if ending the second module early.
 - From their final section to submission.

Students **can't** go back once they've moved forward into the next module, even if time remains. The request for More than Double Time for Reading (includes all test sections) or Math Only is extremely rare and reserved for students with the most significant and complex disabilities whose needs are quite specialized. Documentation will be required prior to approval.

Table 1 Accommodations for Extended Time

Selection in CT-SEDS	Selection in SSDOL	Digital SAT
Up to Time and One-Half (+50%) Reading (includes all test sections)	Reading: Up to Time and One-Half (+50%) (Also, an allowable EL/ML support for a college reportable score)	The student will receive Up to 50% extended time and extra breaks on all sections (Reading/Writing and Math).
Up to Double Time (+100%) Reading (includes all test sections)	Reading: Up to Double Time (+100%)	The student will receive double time and extra breaks on all sections (Reading/Writing and Math).
More than Double Time (>100%) Reading (includes all test sections)	Reading: Up to More than Double Time	The student will receive more than double time and extra breaks on all sections (Reading/Writing and Math) as specified by the College Board in their approval letter.
Up to Time and One-Half (+50%) Math Only	Math: Up to Time and One-Half (+50%)	The student will receive 50% extended time and extra breaks only on the math section.

Considerations for Accommodations Requests

Consider the following:

- **Can the student's need be met using the embedded universal tools in Bluebook?**
A student can use universal tools without submitting an accommodations request. (E.g., A request for magnification device is not needed if the student's need is met using the zoom-in feature.)
- **If a request for accommodations is needed, consider these questions before beginning the request:**
 1. Have you obtained consent to submit an accommodations request on behalf of this student? If you have not, you must obtain consent before submitting the request in SSD Online. Note: The implemented IEP/Section 504 ensures parent/educator team consent.)
 2. Do you have this student's demographic information such as an SSD number (if the student already has accommodations requests submitted in SSD Online), disability diagnosis, and the testing accommodation needs as written in their IEP or 504 plan?
 3. How has your school been supporting this student's need within a testing situation?
 4. What specific accommodation(s) do you need to request for this student?

Universal Tools

Available to ALL students.

Embedded within Bluebook

- Highlights & Notes
- Answer Option Eliminator
- Calculator (Desmos)
- Clock (counts down the time left for each section and gives a 5-minute warning)
- Color Contrast (configured on testing device)
- Expand Passage or Item
- Mark for Review (allows students to flag questions for later review)
- Math Reference Sheet
- Question Navigator (to quickly review and navigate to specific questions)
- Zoom (enlarges the text and images on a test page)

Non-Embedded (Provided by the Proctor)

- Scratch Paper
- Hand-Held Calculator (refer to the [College Board SAT Calculator Policy](#))

Testing with Assistive Technology

Bluebook™ provides and permits a range of assistive technology options.

Please select the specific accommodation-oriented links below in addition to your operating system's installation instructions ([Chromebook](#), [Windows](#), [iPad](#), [Mac](#)) for complete details on what accessibility resources are available and how to ensure they are provided to the students who need them:

- [Universal accessibility features](#) available directly in Bluebook™ to all students without any additional request or configuration.
- [Embedded additional accessibility tools](#) available directly in Bluebook™ to students with a corresponding approved accommodation.
- [External assistive technology](#) available on the computer of a student if they have an approved accommodation that requires that non-embedded tool to remain provided on their computer after they log into Bluebook™.

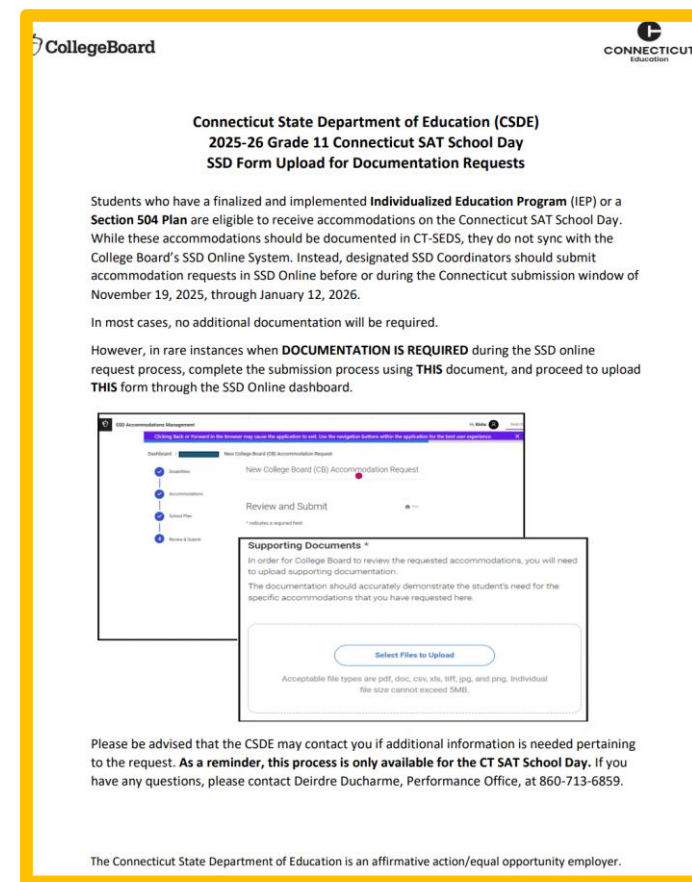

Circumstances that Do Not Require an Accommodation Request

Universal testing tools, certain accessibility considerations, and select English Learner (EL) supports do NOT require an SSD Online request or approval.

- Non-embedded accessibility considerations permitted **at the school's discretion** for in-school testing:
 - Small Group Testing (no minimum, recommended maximum of 10 students per standard sized classroom)
 - Preferential seating
 - Wheelchair accessibility and/or special furniture (seating distance rules still apply)
 - Access to nurse/aide during breaks
 - Familiar proctor (conflict of interest rules still apply)
 - If a student chooses to take SAT Weekend in the future and needs these accommodations, a request must be submitted in SSD Online at that time.
- Word-to-word bilingual dictionary and a printed copy of the translated test directions for eligible EL/ML students do not require an SSD Online request.

Circumstances that Require an Accommodation Request

- If none of the universal testing tools, considerations, or supports listed on the prior slides meet a student's IEP/504 plan requirements, an accommodation may be requested for a student with a documented disability and who has a demonstrated functional impact.
- When submitting a request for an accommodation in SSD Online, if your request triggers a requirement to upload documentation, use the [CT SAT School Day Upload for Documentation Request Form](#).



CollegeBoard

CONNECTICUT
Education

Connecticut State Department of Education (CSDE)
2025-26 Grade 11 Connecticut SAT School Day
SSD Form Upload for Documentation Requests

Students who have a finalized and implemented **Individualized Education Program (IEP)** or a **Section 504 Plan** are eligible to receive accommodations on the Connecticut SAT School Day. While these accommodations should be documented in CT-SEDS, they do not sync with the College Board's SSD Online System. Instead, designated SSD Coordinators should submit accommodation requests in SSD Online before or during the Connecticut submission window of November 19, 2025, through January 12, 2026.

In most cases, no additional documentation will be required.

However, in rare instances when **DOCUMENTATION IS REQUIRED** during the SSD online request process, complete the submission process using **THIS** document, and proceed to upload **THIS** form through the SSD Online dashboard.

SSD Accommodations Management

Dashboard

New College Board (CB) Accommodation Request

Review and Submit

Supporting Documents *

In order for College Board to review the requested accommodations, you will need to upload supporting documentation. The documentation should accurately demonstrate the student's need for the specific accommodations that you have requested here.

Select Files to Upload

Acceptable file types are pdf, doc, docx, xls, xlsx, ppt, pptx, and png. Individual file size cannot exceed 5MB.

Please be advised that the CSDE may contact you if additional information is needed pertaining to the request. **As a reminder, this process is only available for the CT SAT School Day.** If you have any questions, please contact Deirdre Ducharme, Performance Office, at 860-713-6859.

The Connecticut State Department of Education is an affirmative action/equal opportunity employer.

Commonly Requested Accommodations

Note: For more details regarding these Commonly Requested Accommodations, found in the [SAT Suite Accommodations and Supports Handbook](#). This handbook will be updated for Spring 2026 in early December 2025.

Commonly Requested Accommodations

Category in SSD Online: “Extended Time”

Accommodation Name	Detailed Request / Definition
Extended Time (If a student is approved for extended time on Reading, they will receive extended time on all sections of the test.)	Detailed Variations of Request: <ul style="list-style-type: none">• Up to Time and One-Half• Up to Double Time• Up to More than Double Time Timing <ul style="list-style-type: none">• Please consult the Test Coordinator Manual and Proctor Guide for timing tables.• Nearly all test takers will test in one day.
Limited Time	Student tests over multiple days to prevent exceeding their approved maximum testing time per session. For students approved for 2 days, Bluebook will deliver 2 separate test cards, 1 for each day. The tests will automatically follow the appropriate timing for the student. Students requiring more than 3 days to test will require a paper test form.

Commonly Requested Accommodations: Extra Breaks

Category in SSD Online: “Extra Breaks and/or “Extended Breaks”

Accommodation Name	Detailed Request / Definition
Extra Breaks	Module times remain standard, but a 5-minute break is added between modules within each section.
Extended Breaks	Module times remain standard, but each break time is double the standard break time.
Extra and Extended Breaks	Module times remain standard, but each standard break time is doubled in length, and a 10-minute break is added between modules within each section.
Breaks as Needed	Students can “stop the clock” and take breaks as needed.

Commonly Requested Accommodations: Reading/Seeing & Recording Responses

Category in SSD Online: “Reading/Seeing Text” and “Recording” Answers”

Name	Detailed Request / Definition
Embedded Text-to-Speech	Enables TTS function is available in Bluebook <ul style="list-style-type: none">• Text to Speech (Embedded) for Entire Test• Text to Speech (Embedded) for Math Sections*
Non-Embedded Screen Reader	Enables third-party or operating system-integrated screen reader application to persist in Bluebook™ <ul style="list-style-type: none">• Screen Reader (Non-Embedded) for Entire Test• Screen Reader (Non-Embedded) for Math Sections*
Speech-to-Text Dictation for Digital Exams	Enables third-party or operating system-integrated speech-to-text application to persist in Bluebook™

* In the rare event a student cannot test with:

- Text-to-Speech, Screen Reader, or with Speech-to-Text, a human reader and/or writer/scribe may be approved to permit (1:1 with automatically enabled Up to Time and One-Half).
- Zoom in/out universally available in Bluebook™; Magnification Device may be requested.
- Color contrast setting available on student testing device that is adjustable without accommodation; physical Color Overlay may be requested.

Text-to-Speech (Embedded) vs. Screen Reader (Non-Embedded)

Text-to-Speech (Embedded)	Screen Reader (Non-Embedded)
Built-in tool	Separate application/technology
Generally designed for students who have trouble reading <ul style="list-style-type: none">• Reads all text• Short description of graphics/images	Generally designed for students who have trouble seeing or who need to use their own technology <ul style="list-style-type: none">• Reads all text AND all properties of the page (Headers, footers, punctuation)• Detailed description of graphics/images
No configuration needed	Some configuration may be needed

Commonly Requested Accommodations: Braille Options

Category in SSD Online: “Reading/Seeing Text” and “Recording Answers”

Category/ Accommodation Name	Details of Request
Reading/Seeing Text 1. Braille 2. Raised Line Drawings	<p>1. If Braille is selected, students will test with a Screen Reader provided by school via external software or device’s operating system. If a paper braille test is desired, use the boxes to describe the need for a paper braille test because the student is not able to test digitally.</p> <p>Paper braille will have its own selection available in SSD online - starting in mid- Dec</p> <ul style="list-style-type: none">• Braille test materials are available in Unified English Braille (UEB) with Nemeth Code for math• Braille UEB math/science materials are in UEB for both math and literary text. <p>2. Raised Line Drawings supplement can be requested separately to use with Screen Reader/Refreshable braille. Will be included automatically with Braille Paper Test and does not need to be requested separately.</p>
Recording Answers Braille Writer	<p>1. For paper and pencil tests, approved students may use manual braille writers, like a Perkins Brailler, for all test sections, but unless otherwise approved, electronic braille notetakers may only be used for math calculations.</p> <p>2. For digital tests, students can use braille writing software or connect an electronic braille writer to their device. Braille notetakers cannot be connected to any network, but they must be connected to a display monitor so the proctor can see what the student is typing. Personal computers cannot be used as braille writers.</p>

Commonly Requested Accommodations: Other Accessibility Supports

Category in SSD Online: “Modified Setting” and “Other”

Name	Detailed Request / Definition
Auditory Amplification / FM System	Students can use their FM system. Permits student to use headphones for these purposes, as well as the proctor to wear a microphone to give instructions to the student.
ASL/SEE – Direction Only	Permits student to have spoken instructions from the proctor signed to them in either American Sign Language or Signed Exact English. Sign language interpreters must be able to effectively able to do so, as well as voice the student’s signing to the proctor. Conflict of interest rules still apply.
Food/Drink/Medication	Permits student to bring food, drink, and/or medication into the testing room.

Commonly Requested Accommodations:

Physical/Medical Disability (the following is an example of the common types of accommodations for students with Diabetes)

Name	SSD Category	Notes
Permission to test blood sugar	Other	Testing only may occur on breaks.
Permission for mobile phone in test room	Other	Phone will need to be in airplane mode/guided access and remain on proctor desk. Documentation is required.
Extra Breaks or Breaks as Needed	Extra/Extended Breaks	None
Food/drink/medication in test room	Other	None

Questions to consider:

Does the student need to test their blood sugar during the test?

- If extra or extended breaks, and/or use of a mobile phone is needed, these must be requested separately.

Does the student have a monitoring system other than a mobile phone?

- If not, a mobile phone must be submitted as an **Other** accommodation request.

What if the student's request is to “waive” an accommodation?

This is different from removing an accommodation and is NOT done in SSD Online.

- When is an accommodation waived prior to testing?
 - The student does not want to use the accommodation in question for this specific exam.
 - The accommodation is still part of their IEP/504 and therefore should not be removed from SSD Online.
 - You have written consent from the student (and a parent/guardian if under 18) to waive the accommodation in question.
 - The waiver/consent form or log is a locally produced document that should be kept on file at your school.
- Where is the accommodation waived?
 - Within your State Data Management System (SDMS)
- Who can waive a student's accommodation for them in SDMS?
 - The school SSD Coordinator

Reviewing Previously-Approved Accommodations

Reviewing Past-Approved Accommodations in SSD Online

Best Practices

- Start early, leaving more time later for submitting new requests, whether for new students or new IEPs/504s.
- Be certain about student and family expectations, and that these approved requests are appropriate:
 - Were they discussed during IEP/504/Plan meetings?
 - Are they consistent with what the student uses for other standardized or classroom tests?
 - Does the student and their guardian(s) understand the difference between College Board tests and these other assessments? Does this understanding change the College Board-approved accommodations they wish to have?

Reviewing Previously Approved Accommodations Step 1

Two Steps

1. From the SSD Online Dashboard, you can now select the blue “Print Dashboard” button at right to:
 - Export a CSV file of students and approved accommodations.
 - Filter/Sort/Print this file as most convenient for your review.
 - NOTE: You may still “View Dashboard File” without download.

The screenshot shows the SSD Online Dashboard interface. At the top, a blue banner says "Welcome, WALARAYED!". Below this, a dropdown menu shows "Displaying Students for: All All Organizations" with a link "Transfer Student Into My School" to the right. The main heading is "Student Accommodations & Supports". Below the heading, a message states: "Select an existing student to modify their current accommodations and/or supports. Select 'New Request' below to begin a new request for a student who has not yet been added." There are two blue buttons: "New Request" on the left and "Print Dashboard" on the right. The "Print Dashboard" button is highlighted with a red box and a red label "View Dashboard File" above it. Below the buttons is a search bar "Search existing students by name or SSD ID..." and filters for Grade (8, 9, 10, 11, 12), Type (CB, EL, SAA), and Status (All). At the bottom, it says "Showing 1 - 25 of 151 results" and a "Sort by" dropdown set to "Default".

Reviewing Previously Approved Accommodations Step 2

Two Steps

2. Follow the *Best Practices* shared earlier and then either:
 - Keep: no change necessary *
 - Remove:
 - ▶ **For this test administration only**: do *nothing* in SSD Online; instead, waive in the State Data Management System (SDMS) to preserve for other College Board tests (e.g. AP).
 - ▶ **For all College Board assessments** (i.e., IEP/504 change occurred): Follow the prompts for each specific accommodation to which this applies in SSD Online.
 - Add New Request: see subsequent slides.

* NOTE: There is no need to change or re-request an accommodation if it underwent a College Board name change; the conversion will be automatic.

Submitting New Accommodations Requests

Requesting New Accommodations in SSD Online

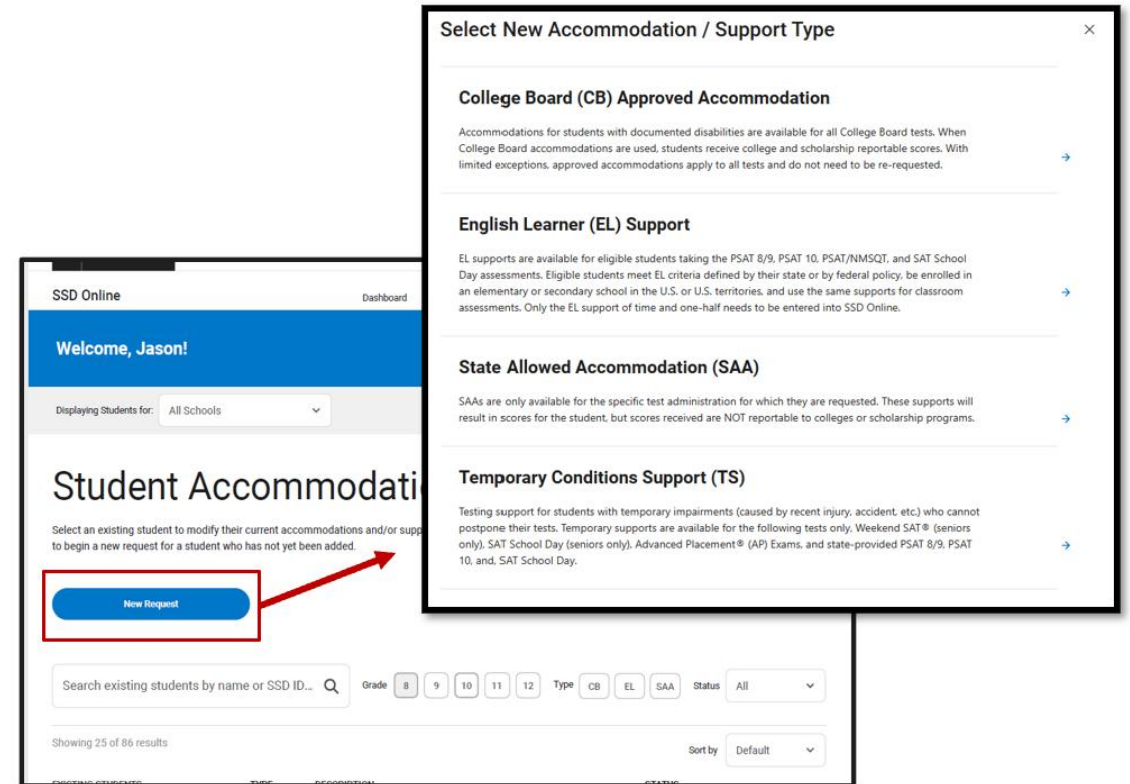
Best Practices

- **All new accommodations requests must be submitted no later than the state deadline of [January 12, 2026](#).**
- Discuss the accommodations to be requested with the student and their family:
 - Were they discussed during IEP/504/Plan meetings?
 - Are they consistent with what this student uses for other standardized or classroom tests?
 - Does the student and their parents/guardian(s) understand the difference between College Board tests and these other assessments? Does this understanding change the College Board-approved accommodations they wish to have?
- Review SSD Online's disability/accommodation categories and avoid unnecessarily selecting the option "Other."
- Once the request is entered into SSD Online, carefully review the student's information to ensure it is free of errors before pressing submit.
- Check your SSD Dashboard regularly and watch for College Board emails regarding decisions or requests for additional information.

Submitting a New Request in SSD Online

What type of accommodation are you requesting?

- Access SSD Online through your [College Board professional educator account](#) or by using the same credentials to log in directly at www.collegeboard.org/ssdonline.
- Select the blue “New Request” button on your SSD Online dashboard.
- Select the blue arrow at the bottom right of the “New Accommodation/Support Type” you wish to request.



Submitting a New CB-Approved Accommodation Request in SSD Online

Are you ready and do you have permission to submit a request on behalf of this student?

- Review the “Before You Begin” page.
- Confirm you have the appropriate consent to continue (signed consent forms are not uploaded to SSD Online, or sent to College Board, but must be in writing and retained at the school). Note: The implemented IEP/Section 504 Plan provides consent.

Download [Parental Consent Form](#) →

Do you have Parent/Guardian Consent for this accommodation request (or student consent, if 18 or older)? *

[Back](#) [Start New Accommodation Request](#)

New Accommodation Request (CB)

Before You Begin

You are about to begin a request for student testing accommodations. You will be asked to answer questions on behalf of the student you are requesting accommodations for.

This process will take approximately 6–8 minutes to complete.

Before starting this request, please ensure that you have the following student information:

- **Demographic Information**
Including the student's date of birth, address, email address, telephone number and expected graduation date
- **Disability Information**
The student's disability and the accommodations they are requesting
- **Plan Information**
The type of formal school the student currently has (IEP, 504 Plan, Qualified Formal Plan, Other Formal Plan, No Current Plan) and the approximate date of the student's first formal plan)
- **Documentation**
Have documentation of the student's disability and need for accommodations. In some cases, you will need to send the documentation to College Board for review. The SSD Online system will notify you if documentation must be submitted to College Board.

Submitting a New CB-Approved Accommodation Request in SSD Online Part 1

For whom are you requesting this accommodation? Part I: Finding your student.

- **Search and select** the name of the student, then choose the blue “Continue” button at bottom right.
- **If the student does not appear** in your search result, choose the “Student Not Listed” button also at the bottom of the page and follow the prompts to enter this new student’s information (next slide).
- **NOTE:** A student may be new to your school but already have approved accommodations in SSD Online from a prior enrollment. Search first.

Also, many students share names. Check all data in a row of results before selecting that student and proceeding.

New Request

Search using the student first and/or last name and school to find a student. Select student and click Continue. Or, if student not found, click Student Not Listed to add.

NAME *

First NameLast Name

JohnA

SCHOOL *

Herbert Hoover High School

ClearSearch

Showing ### results

	First name	MI	Last name	Date of Birth	SSD ID Number
<input checked="" type="radio"/>	First name	MI	Last name	04-02-2000	#XXXXXX
<input type="radio"/>	First name	MI	Last name	01-01-2001	#XXXXXX
<input type="radio"/>	First name	MI	Last name	07-09-2002	#XXXXXX
<input type="radio"/>	First name	MI	Last name	12-15-2000	
<input type="radio"/>	First name	MI	Last name	01-07-2000	#XXXXXX
<input type="radio"/>	First name	MI	Last name	08-04-2002	
<input type="radio"/>	First name	MI	Last name	02-29-2001	#XXXXXX
<input type="radio"/>	First name	MI	Last name	08-23-2001	

Student Not Listed

Continue →

Submitting a New Request in SSD Online Part 2

For whom are you requesting this accommodation?

Part II: If your student was not found

- If your student was not found and you selected the “Student Not Listed” button on the prior screen, follow the prompts below to enter this new student’s information into SSD Online.
- Once the “Add Student” screen is complete you will join the workflow for creating and submitting your request.

Add Student

Complete the information below to start a request. Fields marked with * are required.

Student Information

Name

First Name *

MI

Last Name *

Date of Birth

MM / DD / YYYY *

School

Select School *

▼

Submitting a New Request in SSD Online: Why?

Why are you requesting an accommodation?

- Once your student has been selected or added and consent is confirmed, select and specify the disabilities this student has that require testing accommodations. Temporary disabilities (e.g., a broken arm) can also be requested here closer to the opening of the testing window.

Dashboard / Tom Jones

New Student Accommodation Request

1 Disabilities

2 Accommodations

3 School Plan

4 Review & Submit

Disabilities

Communication Disorder/Speech and Language

☐ Expressive Language Disorder/Speech Sound Disorder/Fluency Disorder

☐ Language Disorder/Mixed Receptive-Expressive Language Disorder

☐ Phonological Disorder

☒ Other Communication/Speech and Language Disorder

Please specify... *

Submitting a New Request in SSD Online: What?

What specific accommodation(s) are you requesting?

- Select to proceed to the appropriate category (for example, “Extended Time” as shown here).
- Select appropriate requests then choose the blue “Save Accommodations” button at the bottom of the screen.

- NOTE: SSD Online’s accommodations are categorized under this framework *:

- Extended Time
- Extra/Extended Breaks
- Reading/Seeing Text
- Recording Answers
- Modified Setting
- Other (do not select unnecessarily)

*Paper testing is not a separate SSD Online Category. Paper testing will be covered later in this presentation.

Dashboard / Tom Jones

New Student Accommodation Request

Accommodations

Extended Time	No extra time (+0%)	Time and one-half (+50%)	Double time (+100%)	More than Double time (greater than +100%)
Reading	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="text" value=""/>
Writing	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="text" value=""/>
Mathematical Calculations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text" value="150"/>
Listening	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text" value=""/>
Speaking	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text" value=""/>

Cancel Save Accommodation(s)

If you need more information about specific accommodations, visit our [About Accommodations](#) page. If the accommodation you're looking for isn't listed, select "Other" under the appropriate category and provide a brief description.

Extended Time + Add

Request extended time for the following subjects:

- Reading
- Writing
- Mathematical Calculations
- Listening
- Speaking

Submitting a New Request in SSD Online: How

How has your school been supporting this accommodation before this request?

- Enter your “School Plan” regarding this student:
 - Complete responses
 - Free type responses whenever “other” is selected
 - Responses will require:
 - ▶ Information about the process used to determine the student’s need for this accommodation
 - ▶ Confirmation whether the requested this accommodation is:
 - In the student’s plan
 - Used by the student on classroom tests
- If further documentation is needed, SSD Online will indicate and provide the opportunity to upload.

Please tell us about your school's process for determining your student's need for and use of the requested accommodation on classroom tests.

Was a meeting held to discuss your student's academic functioning and need for the requested accommodation(s)? *

☐ Yes ☐ No

Who was involved in the discussion and resultant decision for classroom test accommodations? Check all that apply. *

☐ School Psychologist

☐ School learning specialist

☐ Teacher(s)

☐ School Administrator (e.g., Principal)

☐ Parent(s)/Guardian(s)

☐ Student

☒ Other professional

Please specify *

☐ I don't know

What information was used to assess your student's current need for accommodation(s)?

☐ Documentation/evaluation from professionals (e.g, Psycho-educational evaluation, medical evaluation)

☐ Teacher observations

☐ Parent(s) observations/student's comments

☐ Student's previous and current academic functioning

☐ Student history of receiving accommodations or academic difficulties

☐ School data (e.g., scores on state testing)

☐ Parent/student request

☒ Other

Please specify *

Submitting a New Request in SSD Online: Final Steps

Completion

- Read and consent to the terms and agreement confirming that your prior responses regarding this request are true and accurate.
- After submission, check your SSD Dashboard regularly and watch for College Board emails that provide decisions or requests for additional information regarding any of the accommodations you submitted for this student.

Submitting a new EL Support Request in SSD Online

EL/ML Supports Must Be Requested in SSD Online Yearly

The screenshot displays the SSD Accommodations Management web application. The main interface includes a header with the user's name 'Hi, Jenn' and a search bar. Below the header, there's a navigation bar with links to 'Dashboard', 'Helpful Links', 'Transfer Student', and 'School Testing Calendar'. The main content area is titled 'Student Accommodations & Supports' and features a 'New Request' button, which is highlighted with a red rectangle. Below this button is a search bar and filters for 'Grade' (8, 9, 10, 11, 12) and 'Type' (CB, EL, SAA). A modal window titled 'Select New Accommodation / Support Type' is open, showing three options: 'College Board (CB) Approved Accommodation', 'English Learner (EL) Support' (highlighted with a red rectangle), and 'State Allowed Accommodation (SAA)'. Each option has a brief description and a right arrow. At the bottom of the modal, there is a 'Return to Dashboard' link and a 'Close' button.

SSD Accommodations Management

Hi, Jenn

SSD Online

Welcome, JWOLFBELDA!

Displaying Students for: All AI Organizations

Student Accommodations & Supports

Select an existing student to modify their current accommodations and/or supports. Select "New Request" below to begin a new request for a student who has not yet been added.

New Request

Search existing students by name or SSD ID... Q

Grade 8 9 10 11 12

Type CB EL SAA

Status

Showing 1 - 25 of 413 results

Select New Accommodation / Support Type

College Board (CB) Approved Accommodation

Accommodations for students with documented disabilities are available for all College Board tests. When College Board accommodations are used, students receive college and scholarship reportable scores. With limited exceptions, approved accommodations apply to all tests and do not need to be re-requested.

English Learner (EL) Support

EL supports are available for eligible students taking the PSAT 8/9, PSAT 10, PSAT/NMSQT, and SAT School Day assessments. Eligible students meet EL criteria defined by their state or by federal policy, be enrolled in an elementary or secondary school in the U.S. or U.S. territories, and use the same supports for classroom assessments. Only the EL support of time and one-half needs to be entered into SSD Online.

State Allowed Accommodation (SAA)

SAAs are only available for the specific test administration for which they are requested. These supports will result in scores for the student, but scores received are NOT reportable to colleges or scholarship programs.

Temporary Conditions Support (TS)

Testing support for students with temporary impairments (caused by recent injury, accident, etc.) who cannot postpone their tests. Temporary supports are available for the following tests only: Weekend SAT® (seniors only), SAT School Day (seniors only), Advanced Placement® (AP) Exams, and state-provided PSAT 8/9, PSAT 10, and, SAT School Day.

[Return to Dashboard](#)

Close

Submitting a New EL/ML Support Request in SSD Online

New EL/ML Supports available for spring 2026, will result in a college-reportable score. They must be renewed annually.

- Up to Time and One-Half Extended Time
- Embedded Text-to-Speech for Math Sections Only (This option will be available in SSD Online beginning mid-December 2025.)

Temporary Supports

Temporary Supports in SSD Online

A temporary support request should be requested for any student with a **temporary impairment caused by a recent injury, accident, etc., who cannot postpone testing.**

- Example: Student has a broken hand/arm/wrist and needs speech-to-text/dictation for recording their answers.
- Documentation required.
- Requests within 14 days may not be approved in time.
- Should **ONLY** be requested closer to the start of Spring testing

Select New Accommodation / Support Type

College Board (CB) Approved Accommodation

Accommodations for students with documented disabilities are available for all College Board tests. When College Board accommodations are used, students receive college and scholarship reportable scores. With limited exceptions, approved accommodations apply to all tests and do not need to be re-requested.

English Learner (EL) Support

EL supports are available for eligible students taking the PSAT 8/9, PSAT 10, PSAT/NMSQT, and SAT School Day assessments. Eligible students meet EL criteria defined by their state or by federal policy, be enrolled in an elementary or secondary school in the U.S. or U.S. territories, and use the same supports for classroom assessments. Only the EL support of time and one-half needs to be entered into SSD Online.

State Allowed Accommodation (SAA)

SAAs are only available for the specific test administration for which they are requested. These supports will result in scores for the student, but scores received are NOT reportable to colleges or scholarship programs.

Temporary Conditions Support (TS)

Testing support for students with temporary impairments (caused by recent injury, accident, etc.) who cannot postpone their tests. Temporary supports are available for the following tests only, Weekend SAT® (seniors only), SAT School Day (seniors only), Advanced Placement® (AP) Exams, and state-provided PSAT 8/9, PSAT 10, and, SAT School Day.

Paper Testing Accommodations

Requesting a Paper Testing Accommodation

- Most students will take the digital SAT.
- In **rare exceptions**, a student may not be able to test using a computer. In such cases, the SSD coordinator should request paper testing for these students in SSD Online.
- The paper version of the digital SAT is not an adaptive test and is a longer testing experience.
- SSD coordinators or other testing staff will need to transcribe a student's paper test responses into Bluebook and then return the paper test materials to College Board.

The screenshot displays the 'Accommodations' section of the SSD Online interface. It includes a list of subjects for which extended time can be requested: Reading, Writing, Mathematical Calculus, Listening, and Speaking. A modal window is open, showing the 'Reading / Seeing Text' category with several options, each with a checkbox and a 'DOCUMENTATION REQUIRED' label. The 'Other: Reading / Seeing Text' option is selected. Below the list, there is a text input field containing the text 'Paper test for digital assessments'. At the bottom of the modal, there are 'Cancel' and 'Save Accomodation(s)' buttons.

Accommodations

Select one or more accommodations from any of the categories below. Once you have finished selecting accommodations, click 'Continue' at the bottom of the page to go to the next step in the process.

Extended Time • Add

Request extended time for the following subjects:

- Reading
- Writing
- Mathematical Calculus
- Listening
- Speaking

Extra / Extended Time

Includes requests for:

- Breaks: Extra
- Breaks: Extended
- Breaks: As needed
- Other: Extra / Extended

Reading / Seeing Text

- ☐ Large Print Test Book: Other
- ☐ Human Reader for paper tests **DOCUMENTATION REQUIRED**
- ☐ Pre-recorded audio (MP3 via streaming) for paper tests
- ☐ Braille with raised line drawings, contracted
- ☐ Magnification Device (non-electronic)
- ☐ Magnification Device (electronic) **DOCUMENTATION REQUIRED**
- ☐ Raised Line Drawings

☒ Other: Reading / Seeing Text **DOCUMENTATION REQUIRED**

Paper test for digital assessments

Cancel Save Accomodation(s)

Paper Testing

Submitting a Request in SSD Online

1. Select the accommodation area “Reading/Seeing Text.”
2. Select the box “Other: Reading/Seeing Text” option.
3. In the textbox that pops up, type the words “Paper test requested for digital assessments” and select “Save,” after which you will be prompted to upload documentation verifying a specific need for paper testing.

Accommodations

Select one or more accommodations from any of the categories below. Once you have finished selecting accommodations, click 'Continue' at the bottom of the page to go to the next step in the process.

Extended Time • Add

Request extended time for the following subjects:

- Reading
- Writing
- Mathematical Calculations
- Listening
- Speaking

Extra / Extended Breaks • Add

Includes requests for:

- Breaks: Extra
- Breaks: Extended
- Breaks: As needed
- Other: Extra / Extended Breaks

Reading / Seeing Text • Add

Includes requests for:

Reading / Seeing Text

- ☐ Large Print Test Book: Other
- ☐ Human Reader for paper tests **DOCUMENTATION REQUIRED**
- ☐ Pre-recorded audio (MP3 via streaming) for paper tests
- ☐ Braille with raised line drawings, contracted
- ☐ Magnification Device (non-electronic)
- ☐ Magnification Device (electronic) **DOCUMENTATION REQUIRED**
- ☐ Raised Line Drawings
- ☐ Colored Overlay
- ☐ Assistive Technology Compatible Test Form **DOCUMENTATION REQUIRED**
- ☐ Screenreader for digital tests **DOCUMENTATION REQUIRED**
- ☒ Other: Reading / Seeing Text **DOCUMENTATION REQUIRED**

Cancel **Save Accommodation(s)**

☒ Other: Reading / Seeing Text **DOCUMENTATION REQUIRED**

Paper test for digital assessments

Cancel **Save Accommodation(s)**

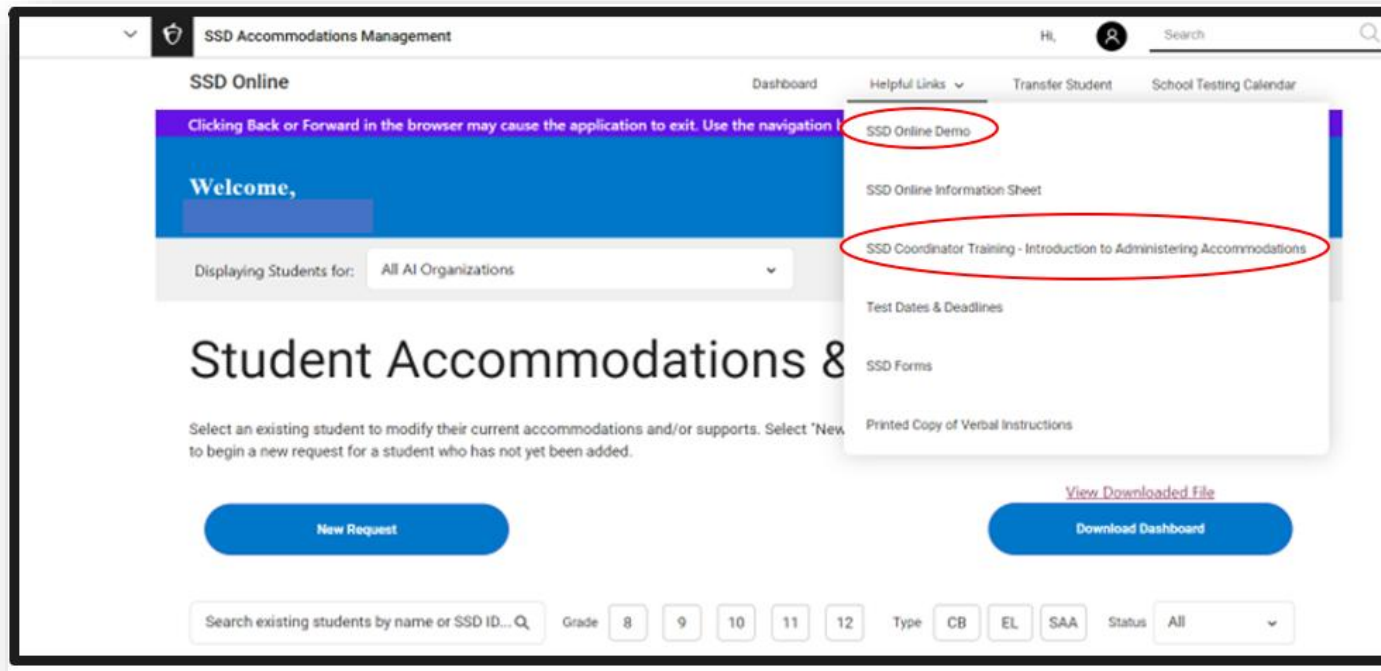
What do I do if my accommodation request is not approved?

1. Review the letter sent from College Board regarding the decision. It may be a case of missing documentation or the request cannot be supported for digital testing.
2. Gather the recommended documentation and re-submit.
3. If the documentation does not match what is requested – the disability or the accommodation – then a denial is likely. Re-evaluate selections in SSD Online and re-submit.

Training and Resources

SSD Online Training for SSD Coordinators (SSDCs)

- [SSDC Coordinator Training](#)
- [Intro to Administering Accommodations](#)



Online Training

- In January, College Board's required online training will become available for CT Test Staff and can be accessed by going to <https://professionaltraining.collegeboard.org/>.
- Required Test Staff Roles: School Test Coordinators (STCs), Technology monitors, and Proctors are required to complete the online training modules.
- Hall and Room Monitors: Hall and Room Monitors can complete College Board's online module, be trained by their STC using the College Board Hall and Room Monitor Training or review the PowerPoint independently.
- Services for Students with Disabilities (SSD) Coordinators: Training is optional for SSD Coordinators. If SSD Coordinators decide to complete training, they can choose between the Test Coordinator or Proctor training based on their test day role.

Training for SAT Suite of Assessments Test Coordinators and Staff

Learn how to administer the SAT, PSAT/NMSQT, PSAT 10, and PSAT 8/9; keep the tests standardized, fair and maintain an environment where students can do their best.

- Self-paced interactive modules specific to your role that you can test out of, depending on level of experience
- Access most resources and guides for the assessments you are supporting
- Coordinators: view staff training progress to understand how prepared your location is for test day

Sign In

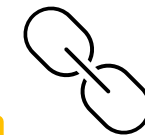
Sign in to your College Board account
to personalize your visit

Continue

Don't have an account?

[Create Account](#)

Digital SAT Practice in Bluebook



No accommodations
available



Test Preview

A short set of untimed questions lets students experience digital testing and try out the tools. They won't receive scores or any feedback on their answers.

Accommodations
available

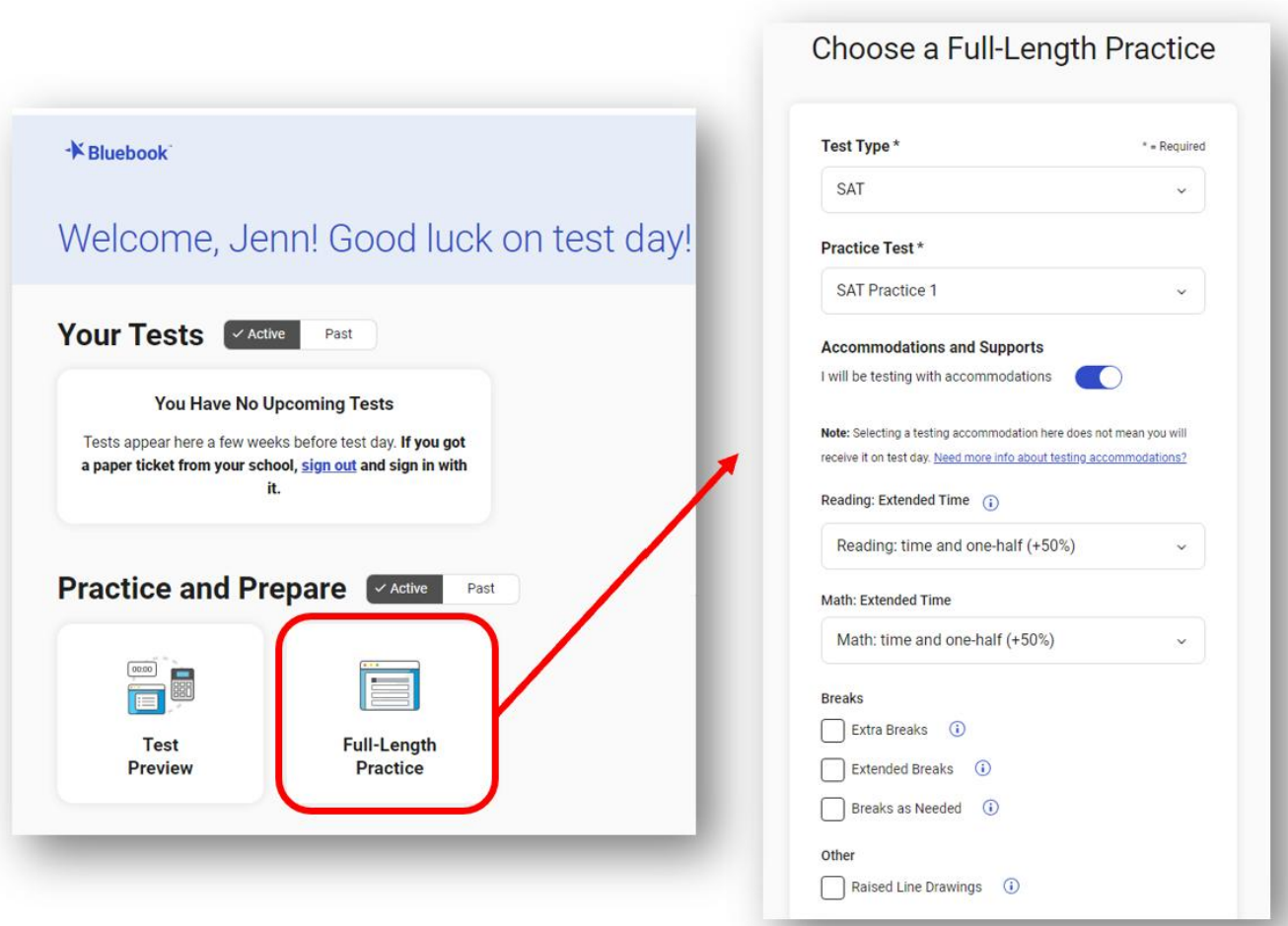


Full-Length Practice Test

Full-length practice tests are timed like a real test and include all the tools available to students on the actual tests. Students are also scored just as they would on the real thing.

<https://satsuite.collegeboard.org/practice>

Digital Practice in Bluebook



The image shows two screenshots from the Bluebook interface. The left screenshot is the main dashboard for a user named Jenn. It has a header with the Bluebook logo and a welcome message. Below this, there are two tabs: 'Your Tests' (with 'Active' and 'Past' sub-tabs) and 'Practice and Prepare' (also with 'Active' and 'Past' sub-tabs). Under 'Your Tests', there is a message: 'You Have No Upcoming Tests. Tests appear here a few weeks before test day. If you got a paper ticket from your school, [sign out](#) and sign in with it.' Under 'Practice and Prepare', there are two icons: 'Test Preview' and 'Full-Length Practice'. The 'Full-Length Practice' icon is highlighted with a red box, and a red arrow points from it to the right screenshot. The right screenshot is titled 'Choose a Full-Length Practice'. It contains several sections: 'Test Type *' with a dropdown menu set to 'SAT'; 'Practice Test *' with a dropdown menu set to 'SAT Practice 1'; 'Accommodations and Supports' with a toggle switch turned on and a note about accommodations; 'Reading: Extended Time' with a dropdown menu set to 'Reading: time and one-half (+50%)'; 'Math: Extended Time' with a dropdown menu set to 'Math: time and one-half (+50%)'; 'Breaks' with checkboxes for 'Extra Breaks', 'Extended Breaks', and 'Breaks as Needed'; and 'Other' with a checkbox for 'Raised Line Drawings'.

Welcome, Jenn! Good luck on test day!

Your Tests ✓ Active Past

You Have No Upcoming Tests

Tests appear here a few weeks before test day. If you got a paper ticket from your school, [sign out](#) and sign in with it.

Practice and Prepare ✓ Active Past

Test Preview

Full-Length Practice

Choose a Full-Length Practice

Test Type * * = Required

SAT

Practice Test *

SAT Practice 1

Accommodations and Supports

I will be testing with accommodations ☒

Note: Selecting a testing accommodation here does not mean you will receive it on test day. [Need more info about testing accommodations?](#)

Reading: Extended Time ⓘ

Reading: time and one-half (+50%)

Math: Extended Time

Math: time and one-half (+50%)

Breaks

☐ Extra Breaks ⓘ

☐ Extended Breaks ⓘ

☐ Breaks as Needed ⓘ

Other

☐ Raised Line Drawings ⓘ

Accommodations available on-demand for Full Length Practice tests in Bluebook (no approval required).

- Extended Time
- Extended/Extra Breaks
- Breaks As Needed
- Embedded Text to Speech (whole test)
- Print a practice paper test

My Practice




After completing the full-length practice test, students can sign in to [My Practice](#) to view their results.

- View practice score results and practice exam questions, answers, and explanations.
- Access progress bars representing knowledge of all the content domains on the test.
- Use practice test scores to filter questions in the Question Bank by domain, skill, and difficulty, allowing targeted practice in areas with the most opportunity to grow.
- Generate a set of Practice Specific Questions based on practice test results to provide additional review in the areas with the greatest opportunities for improvement.

CSDE’s CT SAT School Day Website

The Connecticut Department of Education updates this website regularly with information about the CT SAT School Day, including educator resources, archived training recordings, handbooks and guides, and scoring and reporting information. [Connecticut SAT School Day](#)

 Connecticut's Official State Website

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[CT.gov Home](#) / [Department of Education](#) / [K-12 Education](#) / [Accountability-Assessment-Data](#) / [Student Assessment](#) / [Connecticut SAT School Day](#)

Connecticut SAT School Day

- Overview
- Related Resources
- FAQs
- Contact

Provided by:
[Department of Education](#)

Overview

Connecticut SAT School Day			
State Assessment	Content Areas	Grade	Testing Date
Connecticut SAT School Day	Evidence Based Reading/Writing, & Mathematics	11	March 2 - April 30, 2026 - within test window, schools can choose primary and make-up test dates.

CSDE's CT SAT School Day Website Resources

Recorded webinars, manuals/guides, and resources will be added to the webpage throughout the school year. [Register](#) for email updates to automatically receive the Student Assessment News.

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Connecticut SAT School Day

Overview

Related Resources

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Provided by:
Department of Education

Related Resources

Webinars to Support 2025-26 Digital Testing

- [SAT Suite Overview](#) (Webinar Recording) - September 18, 2025

Resources to Support 2024-25 Digital Testing

- [Digital Readiness Check](#)
- [Proctor Screens](#)
- [Student Test Day Screens](#)
- [Test Administration Training Platform Guide](#)
- College Board's Bluebook: <https://bluebook.collegeboard.org/>

Resources for Special Populations

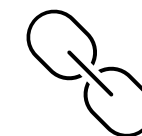
- [Connecticut SAT School Day Question and Answers for Parents & Guardians Regarding Extended - Time Accommodations](#)
- [SSD Form Upload for Documentation Requests](#)
- [Connecticut SAT School Day Accessibility Chart](#)
- [2025-26 Accommodations Crosswalk for Connecticut SAT School Day](#)
- [Supports for English Learners](#) - Includes links to translated test directions and a list of College Board Approved Word to Word Glossaries.
- [SAT Bluebook Translated Test Directions for ELs/MLs](#)

Connecticut SAT School Day Reporting Resources

- Public results for the Connecticut SAT School Day can be found on [EdSight](#)
- [Connecticut SAT School Day Reporting FAQ](#)
- [Connecticut SAT School Day Reporting Descriptors](#)
- [Understanding SAT Scores for Students and Families](#)



Connecticut SAT School Day Accessibility Chart



2025-26 CT SAT School Day Accessibility Chart



Universal Tools

Available to ALL students.

Embedded within Bluebook

- Highlights & Notes
- Answer Option Eliminator
- Calculator (Desmos)
- Clock (counts down the time left for each section and gives a 5-minute warning)
- Color Contrast (configured on testing device)
- Expand Passage or Item
- Mark for Review (allows students to flag questions for later review)
- Math Reference Sheet
- Question Navigator (to quickly review and navigate to specific questions)
- Zoom (enlarges the text and images on a test page)

Non-Embedded (Provided by the Proctor)

- Scratch Paper
- Hand-Held Calculator (refer to the [College Board SAT Calculator Policy](#))

Accommodations

This is an overview of accessibility features available to students with a finalized, implemented IEP or Section 504 Plan. Accommodations must be requested and approved by the College Board using [College Board's Services for Students with Disabilities \(SSD\) Online](#). Changes or updates should be submitted in SSD Nov. 19, 2025 – Jan. 12, 2026.

The College Board will transfer approved accommodations to Bluebook.

Embedded Accommodations within Bluebook

Extended Time

- Up to time and one-half (+50%) Reading (includes all test sections)
- Up to time and one-half (+50%) Math Only
- Up to double time (+100%) Reading (includes all test sections)
- Up to double time (+100%) Math Only

Reading/Seeing Text

- Text-to-Speech (Embedded) Entire Exam
- Text-to-Speech (Embedded) Math Only (Available in SSD Dec. 2025)
- Screen Reader (via AT configured on testing device, e.g., NVDA) (includes all test sections)
- Screen Reader (via AT configured on testing device, e.g., NVDA) Math only (Available in SSD Dec. 2025)

Breaks

- Extended Breaks (twice the time of the regularly scheduled break)
- Extra Breaks (extra 5-minute break between Module 1 and Module 2)
- Breaks as Needed

Recording Answers

- Braille Writer
- Speech-to-Text via operating system on testing device (All multiple-choice)

Non-Embedded Accommodations (Provided by the Proctor)

- | | |
|---|----------------------------------|
| • Assistive Technology (compatible ATC test format; documentation required) | • Magnification |
| • Auditory Amplification/FM System | • Food/Drink/Medication |
| • Raised Line Drawings | • Permission to Test Blood Sugar |
| • Colored Overlay | • Modified Settings |

Accommodations below are **only** for students who cannot access the digital assessment with testing device configurations or students who cannot use Assistive Technology (AT) due to a disability or conflicts with the student's third-party software.

- Braille Paper Test/Raised line (UEB with Nemeth Math)
- Large-Print Paper Test (14-point, 20-point, other) (for students who cannot use the zoom feature and/or AT) **Note:** Paper Tests must be approved in SSD Online by selecting "Other" and specifying details in the response section
- Large Print (large block) Answer Sheet (no bubbles) (only used for Large-Print Paper Test)
- Printed Copy of Verbal Instructions
- Human Reader (for students unable to test using the digital test with text-to-speech or screen reader software)
- Scribe (to record responses for students who are unable to test digitally with dictation/speech-to-text software through the operating system or AT device) **Note:** All test items are multiple choice on the CT SAT School Day
- Signed Exact English or American Sign Language Interpreter (for oral instructions only)
- Other (documentation required)

EL/ML Supports

Available to English or multilingual learners in PSIS.

Embedded within Bluebook
Must be selected in SSD Online by Jan. 12, 2026, and approved by the College Board.

- Up to time and one-half (+50%)
- **New!** Text-to-Speech (Embedded) Math Only (Available in SSD Dec. 2025)

Non-Embedded (Provided by the Proctor)

- Translated directions
- Native language reader for test directions ONLY
- [Word-to-Word bilingual dictionary](#)

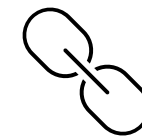
For more information:

[College Board Accommodations](#) and [Accommodations Crosswalk](#)

IMPORTANT! Students should trial digital accommodations on [digital practice tests](#) in Bluebook early in the year so SSD Coordinators can request accommodations or submit change requests within the SSD submission window. This helps ensure optional test conditions and accessibility on test day. Refer to guidance on the [Practice and Preparations webpage](#).

The Connecticut State Department of Education is an affirmative action/equal opportunity employer.

Connecticut Alternate Assessment System (CTAA, CTAS, & CAAELP)



•The Connecticut Alternate Assessment System is designed for students with the **most significant cognitive disabilities** based on:

- ❖ The identification of one or more of the existing categories of disability under the IDEA.
- ❖ Significant Intellectual Impairment.
- ❖ Functional adaptive skills are well below age level expectations.
- ❖ Need for intensive instruction and significant supports.

•PPTs determine eligibility by completing the Connecticut Alternate Assessment System Eligibility Form embedded within CT-SEDS. Determinations should be made by December 22, 2025, for students in Grade 11, to ensure students are removed from the student file sent to College Board.

•If the student doesn't meet eligibility, plan for CT SAT School Day with accommodations and assistive technology (if applicable).

•Refer to the Connecticut Alternate Assessment System webpage for details or contact [Deirdre Ducharme](#) if you have any questions about student participation.

ct.gov Connecticut's Official State Website Search Connecticut Government... Language Settings

CT.gov Home / Department of Education / K-12 Education / Accountability-Assessment-Data / Student Assessment / The Connecticut Alternate Assessment System (CTAA, CTAS, and CAAELP)

The Connecticut Alternate Assessment System (CTAA, CTAS, and CAAELP)

Overview

Connecticut's Alternate Assessment System is composed of the following assessments for eligible students with significant cognitive disabilities:

- Connecticut Alternate Assessment (CTAA) for English language arts and Mathematics for eligible students in Grades 3-8 and 11
- Connecticut Alternate Science (CTAS) Assessments for students in Grades 5, 8, and 11
- Connecticut Alternate Assessment of English Language Proficiency (CAAELP) for eligible students in Grades K-12

Provided by:
Department of Education

Connecticut Alternate Assessments measure the knowledge and skills of students with significant cognitive disabilities as required by the Individuals with Disabilities Education Act (IDEA) and Every Student Succeeds Act (ESSA). They are designed to support student independence to the greatest extent possible by making academic and language content accessible and the expected achievement levels appropriate. The Connecticut Alternate Assessment System is comprised of the following assessments:

- The Connecticut Alternate Assessment (CTAA)—aligned to the same Connecticut Core Standards (CCS) used to instruct and assess all of Connecticut's public-school students in Grades 3-8 and 11 in the subject areas of mathematics and English language arts.
- The Connecticut Alternate Science (CTAS) Assessment—aligned to the Next Generation Science Standards (NGSS) and administered to students in Grades 5, 8, and 11.
- The Connecticut Alternate Assessment of English Language Proficiency (CAAELP)—designed for students with significant cognitive disabilities in Grades K-12 who are dually identified as English learners/multilingual learners (ELs/MLs) receiving services under IDEA. Content aligned to and derived from the Connecticut English Language Proficiency (CELP) standards define the tested domains of listening, speaking, reading, and writing.
- [Comparison of Alternate Assessments Chart](#) - This table describes features across all three assessments within the Alternate Assessment System, which includes the Connecticut Alternate Assessment (CTAA) for Math and ELA, the Connecticut Alternate Science (CTAS) and the CAAELP.

Who to contact, when, and how

State Policy/Procedure Question?

(i.e., not related to College Board policy or systems)

CSDE:

Michelle Rosado, Program Manager
860-713-6748

Michelle.Rosado@ct.gov

Deirdre Ducharme, Special Populations
860-713-6859

Deirdre.Ducharme@ct.gov



Your State Implementation Manager

- Receives questions from CSDE and escalations from College Board customer service
- Provides responsive resources and higher-level support as required
- Proactive outreach if College Board monitoring raises concern

College Board Policy/Procedure Question *(including troubleshooting)?*

- **866-609-2205**
ctsat@collegeboard.org
This state contract-specific aid is fastest way for your question to be heard and responded to.
- Please specify your state in the opening of your call or email.

Q&A

Thank You!

