



Spring 2024 Connecticut SAT School Day

Network, Device, and Room Tech Readiness Overview

We will begin momentarily.



November 2, 2023

CSDE Staff

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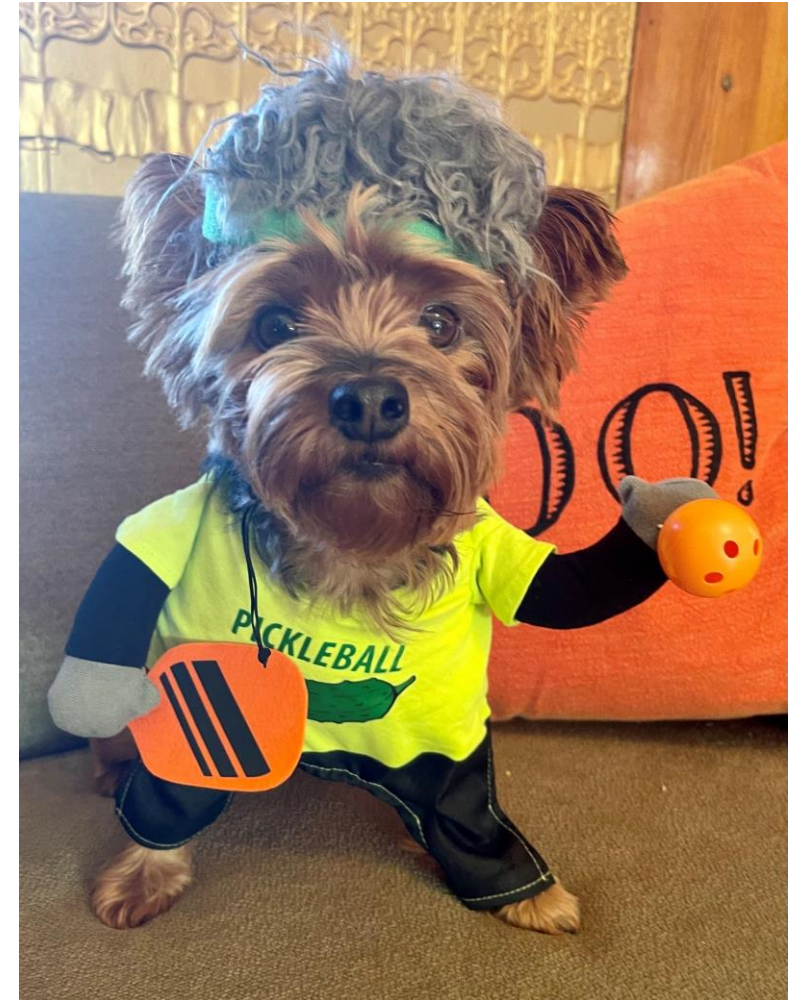
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Cosner, Michelle (She/Her/Hers)

Director, K-12
State & District Partnerships

Agenda

TOPIC

Spring 2024 Test Administration Dates

Test Administration System

Digital Administration Planning and Policy

Technology Requirements

Using Accommodations on Digital Tests

Questions and Answers

Contact Information and Resources

Spring 2024 Test Administration Dates

Spring 2024 Connecticut SAT School Day

March 4-April 19, 2024

March 2024						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
					1	2
3	4 ★	5	6	7	8	9
10 <small>Ramadan Starts</small>	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 <small>Good Friday</small>	30
April 2024						
Sun	Mon	Tues	Wed	Thu	Fri	Sat
31 <small>Easter</small>	1	2	3	4	5	6
7	8	9 <small>Ramadan Ends</small>	10	11	12	13
14	15	16	17	18	19	20
21	22 <small>Passover Begins</small>	23	24	25	26 ★	27
28	29	30 <small>Passover Ends</small>				

- Schools may test students on any weekday(s) during the testing window.
- Schools can test in the morning and/or in the afternoon and run multiple testing sessions in one day.
- Students must be completed the test in one sitting unless they are approved for an accommodation that indicates otherwise.

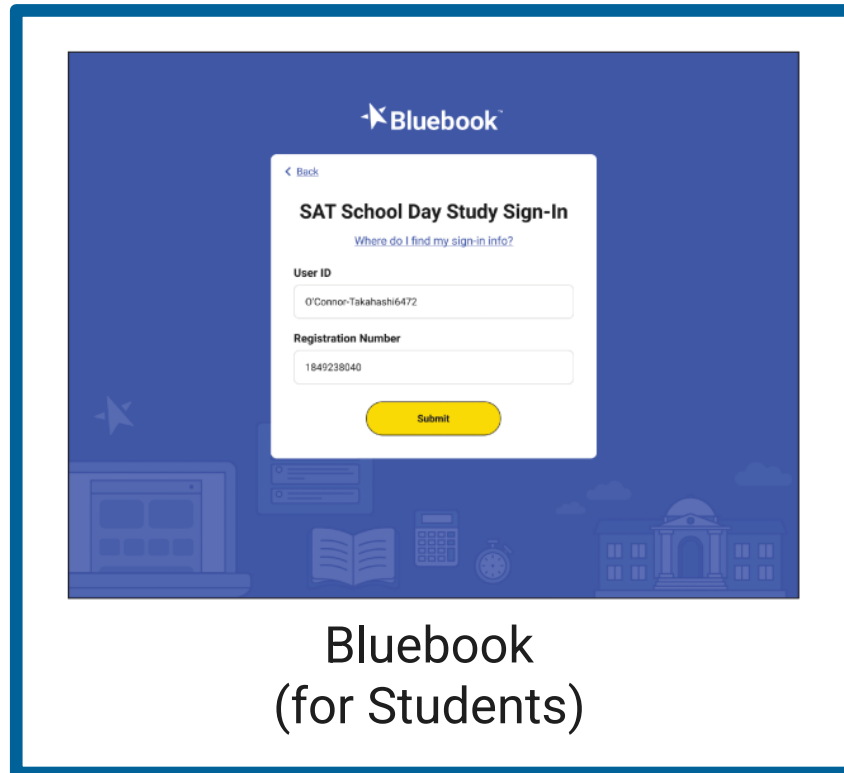
SAT Testing Time (with breaks)

Timing	SAT School Day
Standard time	2 hours 24 minutes
Time and one-half (reading)	3 hours 41 minutes
Time and one-half (math only)	3 hours 9 minutes
Double time (reading)	4 hours 48 minutes
Double time (math only)	3 hours 44 minutes

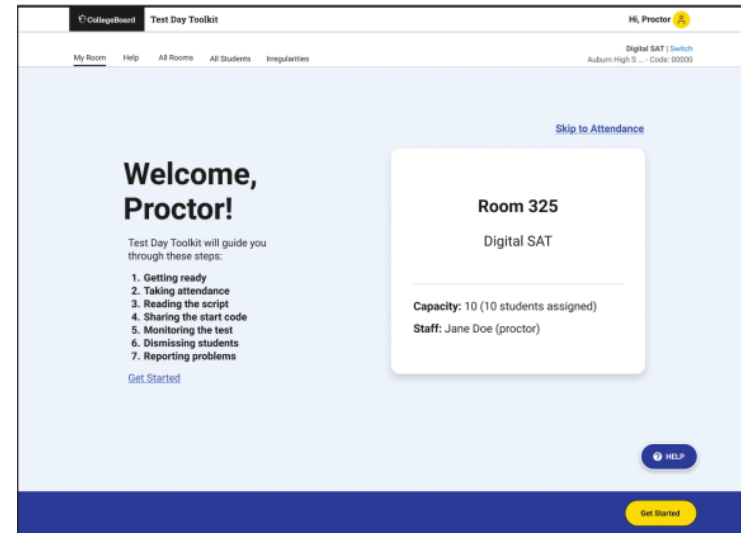
Testing is no longer limited to mornings.

- Schools can test in the morning and/or in the afternoon.
- Schools can run multiple testing sessions in a day.

Test Administration System



Bluebook
(for Students)



Test Day Toolkit
(for Test Coordinators and Proctors)

Digital Administration Planning and Policy

Testing Staff Roles and Responsibilities Overview

School Test Coordinator

- Oversees planning and test day activities for ALL students, including those with accommodations
- Works with technology staff to ensure devices being used for testing meet technical requirements and Bluebook is installed
- Manages all staff involved in test preparation and on test day (proctors, monitors, etc.)

District and/or School Technology Coordinator

- Works with Test Coordinator and SSD Coordinator to meet student needs for test day
- Ensures devices used for testing meet technical specifications
- Install Bluebook on student devices for testing

Testing Staff Roles and Responsibilities

Technology Monitor*

- **New required role for digital testing**
- Assists students and staff with device troubleshooting in the help room on test day

Proctor

- Starts and monitors the test using Test Day Toolkit
- Observes the room, helps students, keeps room free of distraction
- Complete printed seating chart
- Report irregularity in Test Day Toolkit

Room/Hall Monitor

- Hall monitor: admits students using toolkit
- Monitors rooms and hallways; provides relief to proctors.
- Directs students to help room, break area, restroom

Testing Policy Updates: Start Times & Devices

Testing Start Times

- Testing may begin at any time during the school day however, it be completed by the end of the regular school day.
- Testing cannot be paused for standard test takers, so testing should occur before or after lunch.
- Staggering start times can help alleviate network congestion.

Devices

- May be used by more than one student for testing.
- Ensure devices can be charged if being used more than once on the same school day.
- If your district does not allow apps to auto-update, have a plan to ensure the Bluebook application is updated prior to testing.

Testing Policy Updates: Testing Rooms & Assignments

Testing Rooms

- Each testing room must have a wall clock that is easily visible to all students.
- Spacing and desk requirements remain the same.
- Computer labs may be used.
- Large spaces like gyms or auditoriums with theatre style seating may be used. Verify that you have the connectivity capacity if you are using a large space.

Room Assignments

- Test Coordinator assigns testing staff to rooms in Test Day Toolkit.
- Students are not required to be pre-assigned to a testing room, but assignments may help Test Coordinators organize testing.
- Students should be assigned to test rooms based on assessment, testing time, and accommodations.
- Students that are re-testing should be assigned to a separate room.

Digital Readiness Check

During the Student Digital Readiness Check, students will:

- Become familiar with Bluebook prior to testing, using the Digital Test Preview or by taking a full-length practice test;
- Confirm their registration information and testing accommodations (if applicable);
- Complete exam setup, review and accept testing rules.

Schools, specifically the Test Coordinator and the Technology Coordinator, can use the Student Digital Readiness Check to:

- Make sure Bluebook is installed correctly on student test taking devices;
- Gauge network readiness.

More information about this activity will be available this winter.

Technology Requirements

Ensure Devices Meet Requirements



Laptop,
Tablet,
School Managed Device
(Chromebook or
Desktop)



Device should
be plugged into
a power source
or be able to
hold a charge
for 3 hours



Device must be
able to connect
to the school
network via
ethernet or
Wi-Fi

Device Specifications

- Windows laptops/tablets must be running Windows 10 or 11 (Home, Pro, Education, and Enterprise) and have at least 250 MB of free space available.
- Mac laptops must be running macOS 11.4 or later and have at least 150 MB of free space available.
- iPads must be running iPadOS 14-16 and 17.1 (do not use 17) and have at least 150 MB of free space available.
- School-managed Chromebooks from 2017 or later must be running Chrome OS 102 through 114+ and have at least 150 MB of free space available. You cannot run Bluebook on a personal Chromebook. Bluebook won't run on an OS below ChromeOS 102.

For more information visit: <https://bluebook.collegeboard.org/technology/devices/requirements>.

Network Requirements

All students and testing staff (coordinators, proctors, and monitors) must connect to your Wi-Fi on test day.

Most students and staff will take part in testing at the school they normally attend using school-managed devices. However, there may be situations where students/staff participate in testing at a school they do not normally attend or may use personal devices. Those people will still need to access the internet for testing, which may mean you need to set up a guest network and share the network password if this situation applies.

Bandwidth Requirements Vary by Test

Test	Bandwidth
SAT School Day (and other assessments in the Suite)	200 Kbps

Install Bluebook On Student Devices

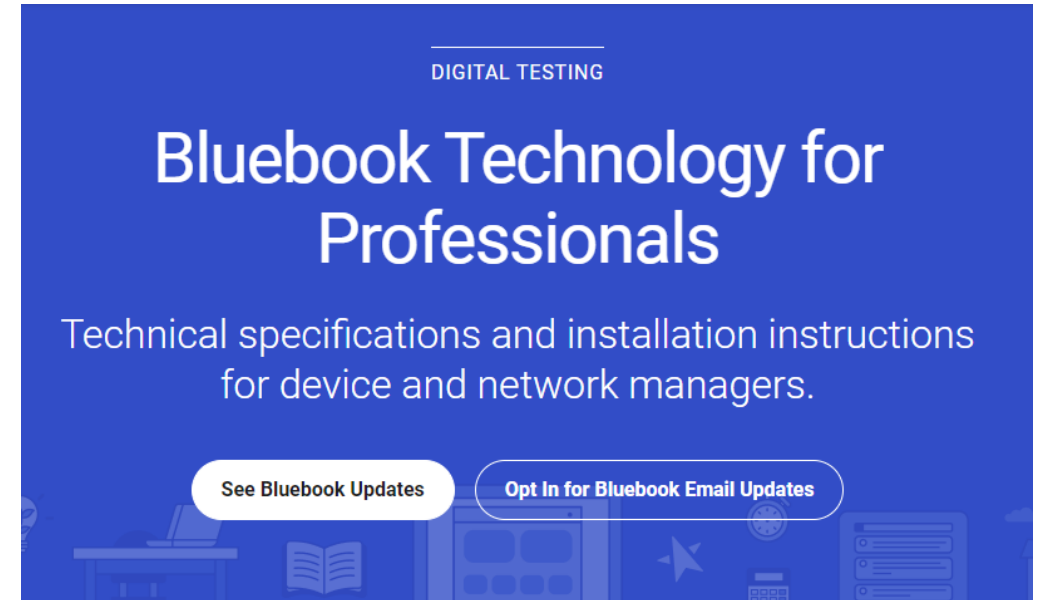
Bluebook can be installed on devices that are school managed or student owned (except for student owned Chromebooks). Bluebook™ will be installed on whatever device that the student will use during test day.

For more information on device readiness visit:
<https://bluebook.collegeboard.org/technology/devices>

If deployed properly, Bluebook performs routine updates when students launch it but releases occasionally require a new deployment. If Bluebook cannot auto-update, a message displays that reinstallation is needed before students can test.

For more information on Bluebook updates visit:
<https://bluebook.collegeboard.org/technology/updates>

For emails about Bluebook and other technology news:
<https://form.collegeboard.org/f/opt-in-for-bluebook-emails>



Using Accommodations on Digital Tests

Review Accommodations Needs

The School Test Coordinator and SSD Coordinator will have a list of students approved for test day accommodations. Some of these accommodations may require the use of assistive technology, which the student already utilizes in their regular classroom. No later than 2-4 weeks before testing, after accommodation request have been submitted and approvals are available, partner with the SSD Coordinator to determine if there are any specific needs to support this technology.

Technology Coordinators may need to support school staff to test assistive technology functionality using practice tests in advance of testing to make sure all student devices are ready for testing.

For more information on digital accommodations visit:

<https://satsuite.collegeboard.org/digital/accommodations-digital-testing/using-accommodations-digital-tests>

For more information on assistive technology visit:

<https://satsuite.collegeboard.org/digital/accommodations-digital-testing/assistive-technology>

Contact

College Board

Phone: 866-609-2205

Email: ctsat@collegeboard.org

Website: <https://satsuite.collegeboard.org/digital>

CSDE CT SAT School Day Website

<https://portal.ct.gov/SDE/Student-Assessment/SAT/Connecticut-SAT-School-Day/Related-Resources>

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Resources

For information on device requirements visit:

<https://satsuite.collegeboard.org/digital/device-requirements>

For more information on device readiness visit:

<https://bluebook.collegeboard.org/technology/devices>

For more information on Bluebook updates visit:

<https://bluebook.collegeboard.org/technology/updates>

To access the current digital readiness guide visit:

<https://satsuite-stg.collegeboard.org/media/pdf/digital-psat-digital-readiness-check.pdf>

For more information on assistive technology visit:

<https://satsuite.collegeboard.org/digital/accommodations-digital-testing/assistive-technology>

Thank You