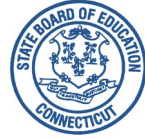


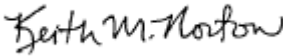


STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



Office of Strategic Planning and Partnerships  
Policy 2024-1

TO: All Interdistrict Magnet Schools (IMS), Public Charter School Operators, Open Choice (OC) Participating Districts, Connecticut Technical Education and Career System (CTECS) Schools, and Agricultural Science and Technology Education (ASTE) Schools

FROM: Keith M. Norton, Chief Strategic Planning Officer  
Office of Strategic Planning and Partnerships 

DATE: July 29, 2024

SUBJECT: Single School and Dual Enrollment Policy for Interdistrict Magnet Schools (IMS), Public Charter Schools, Open Choice (OC) Programs, Connecticut Technical Education and Career System (CTECS) Schools, and Agricultural Science and Technology Education (ASTE) Schools

In order for the Connecticut State Department of Education (CSDE) to offer fair enrollment opportunities for Connecticut resident students, the CSDE has put in place a single school enrollment policy and a dual enrollment policy for enrollment in choice programs as set forth herein.

### **Single School Enrollment Policy**

#### **IMS, Public Charter Schools, OC Programs, CTECS, ASTE:**

As a general policy, the CSDE prohibits the practice of concurrently enrolling a student in a full-time IMS, public charter school, CTECS school, ASTE school, or a school as part of the OC program.

If a student is enrolled concurrently in violation of this single school enrollment policy, the CSDE will exclude the “dually enrolled” student’s State Assigned Student ID (SASIDs) from both operators’ grant payment calculations and make appropriate adjustments for every school year the student is “dually enrolled.”

### **Dual Enrollment Policy**

#### **Part-time IMS and OC Program or ASTE School:**

Beginning in the 2024-25 school year, CSDE will permit dual enrollment of OC students in a part-time IMS or ASTE school. Operators of a part-time IMS and ASTE school are eligible to receive the applicable state per pupil grants for students who are dually enrolled in both programs. The CSDE Performance Office will work with the Office of Strategic Planning and Partnerships to verify students that are dually enrolled in an ASTE school, an OC program and a part-time IMS in the Public School Information System (PSIS) October 1 collection to ensure payment.

### **Full-time IMS and Special Education Facility, Alternative Services and Early College Enrollment**

#### Students Outplaced in a Special Education Facility or Program:

Pursuant to Section 10-264(h) of the Connecticut General Statutes (C.G.S.), the IMS is responsible for ensuring that special education services are provided to students attending a magnet school on a full-time basis as mandated by the student's individual education programs (IEP). These services may be provided directly by the magnet school or in cooperation with the sending district. If, through the Planning and Placement Team (PPT) process, a student attending an IMS is outplaced into a special education facility or program, including a program in the sending district, the IMS may continue to enroll and report the student in PSIS until they withdraw or graduate from the IMS. The IMS remains responsible for ensuring the IEP is implemented.

#### Expelled Students Receiving Alternative Education Services:

Pursuant to C.G.S. §10-233d(d), when a student is expelled from an IMS, the magnet district must provide an "alternative educational opportunity" for:

- (1) Students under 16 years old who have been expelled for any reason; and
- (2) Students aged 16-18 expelled for the first time who wish to continue their education and comply with the conditions set by the magnet district.

Expelled IMS students that attend an alternative educational program should still be reported by the IMS in PSIS during the duration of the expulsion, even if the student receives academic programming through the sending district. The student may register in the sending district for purposes of the programming, but the IMS may continue to report the student in PSIS.

An expelled student assigned to an alternative educational program should continue to receive transportation services through the IMS's services during the period of the expulsion.

[View the full Guidance Regarding Student Expulsions.](#)

#### Early College Enrollment:

High school students may receive early admission to attend a college or university during their senior year of high school. This opportunity allows high school students to attend classes at a

college or university while still completing their senior year of high school. In these cases, students should still be reported in PSIS as enrolled at the IMS while attending classes at a college/university.

### **Operator/District Actions**

All IMS, public charter school operators, CTECS schools, ASTE schools and OC districts must implement and communicate this standard to school leaders and parents/guardians of enrolled students, as well as include it in marketing and recruitment materials to inform future applicants and facilitate compliance with the enrollment policies. Examples of notification methods include school website, student application, electronic notification messages, acceptance letters, and printed publications.

### **CSDE Contact**

Please contact Meliha Korkutovic at [Meliha.Korkutovic@ct.gov](mailto:Meliha.Korkutovic@ct.gov) or 860-713-6939 with any questions.

KMN:sf

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