



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



Strategic Planning Division
Policy 2019-1

TO: All Interdistrict Magnet School Operators

FROM: Keith M. Norton, Chief Strategic Planning Officer *KMN*
Office of Strategic Planning

DATE: April 9, 2019

SUBJECT: Interdistrict Magnet Schools: Single School Enrollment Standard

In order for the Connecticut State Department of Education (CSDE) to offer fair enrollment opportunities at interdistrict magnet schools for Connecticut resident students, the CSDE prohibits the practice of concurrently enrolling a student in full-time and part-time interdistrict magnet schools (schools), also known as “dual enrollment.”

Interdistrict Magnet Operators Communications

All interdistrict magnet school operators (operators) must communicate this standard to school leaders and parents/guardians of enrolled students, as well as include it in marketing and recruitment materials to inform future applicants. Examples of notification methods: school website, student application, electronic notification messages, acceptance letters, and printed publications.

It is crucial that timely, clear, and consistent communications occur between operators, schools and families regarding single school enrollment during the following stages: recruitment, application, acceptance, and registration. At the end of this process, only a single school has enrolled the student into the public school information system (PSIS) for the October 1 reporting date.

CSDE Enrollment Validation

The CSDE Performance Office will notify the Office of Strategic Planning of students that are enrolled in two interdistrict magnet schools on the October 1 report date. In the case that a student is enrolled in two magnet schools concurrently, the CSDE will exclude the “dual enrolled” student’s State Assigned Student ID (SASIDs) from both operator’s magnet school grant payment calculations and make appropriate adjustments for every school year the student is “dual enrolled.”

CSDE Single Enrollment Exceptions

The CSDE recently notified four operators (Area Cooperative Educational Services (ACES), Bridgeport Public Schools, Cooperative Educational Services (CES), and New Haven Public Schools) with the SASIDs of the students that are currently “dual enrolled” and that will be identified as such through graduation. The CSDE will not permit future exceptions.

CSDE Contact

The Office of Strategic Planning at SDE.StrategicPlanning@ct.gov or [860-713-6465](tel:860-713-6465).

KMN:ka

cc:

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