



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Membership Committee

Tuesday, October 15, 2024

******* 11:00 a.m. to 12:-00 p.m. *******

Teams Meeting (Members)

Livestream (See below)

[https://youtube.com/live/SAC Membership Committee 101524](https://youtube.com/live/SAC%20Membership%20Committee%20101524)

Minutes

Members Present: Catherine Summ (Membership Chair), Jennifer Lussier (SAC Vice Chair), Susan Yankee (SAC Chair), Denise Drummond, Louis Tallarita and Missy Wrigley

Guest: Christine Kuehlewind (SERC)

Members Absent: Ana Wittig and Brian Smith

I. Call to Order:

Meeting called to order at 11:02 am

II. Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

III. Membership Matters:

Susan Y. makes motion and Denise D. seconds. All in favor.

a. Membership Survey Application

Jennifer L. makes motion to leave Executive Session and Denise D. seconds.

The Committee went into executive session to discuss applicants for the parent membership vacancy.

b. Current Membership Survey

Catherine S. would like to review and ensure that the questions on survey being asked are getting the responses required to make decision on appointments.

Jennifer L. says that we need to be mindful of what information we cannot ask. Perhaps we can clarify questions.

Missy W. suggests using specific wording that suggests applicants can provide details if willing but not mandatory.

Catherine S. talks about adding wording on references and/or sponsorships and Jennifer L. responds with her thoughts in regards to the application she had to complete for the Governor's office for her position as parent on the SAC.

Missy W. not sure that applicants would understand why they are being asked. Denise D. feels that some applicants may be intimidated and perhaps they can add wording for people to list what area there expertise is and Jennifer L. suggests using different wording as expertise can be misleading. Susan Y. suggests wording used on another survey.

Jennifer L. reminds group to be mindful of what we are asking applicants that we have not or do not ask other members appointed to the SAC.

c. Legislative Flyer Blurb

4 legislative vacancies and Committee will work on this next Membership meeting.

IV. Summary/Action Items:

Catherine S. to connect with Bryan K. (Special Education Director) about SAC Membership Survey potential changes.

Adjourn:

Meeting adjourned at 11:58 am

Motion made by Missy W. and seconded by Denise D. All in favor.